

DRFAT  
BRISBANE PLANNING COMMISSION  
Action Minutes of November 10, 2022  
Virtual Regular Meeting

CALL TO ORDER

Chairperson Patel called the meeting to order at 7:30 p.m.

ROLL CALL

Present: Commissioners Funke, Gooding, Patel, and Sayasane

Absent: Commissioner Lau

Staff Present: Director Swiecki, Senior Planner Ayres, and Associate Planner Robbins

ADOPTION OF AGENDA

A motion by Commissioner Gooding, seconded by Commissioner Funke to adopt the agenda. Motion approved 4-0.

CONSENT CALENDAR

A motion by Commissioner Gooding, seconded by Commissioner Funke to adopt the consent calendar (agenda items A, B, and C). Motion approved 4-0.

ORAL COMMUNICATIONS

There were no oral communications.

WRITTEN COMMUNICATIONS

There were no written communications.

WORKSHOP

D. Overview and Discussion of New State Housing Laws

Senior Planners Ayres gave a presentation on new State housing laws that will be effective in 2023 and would allow for ministerial lot splits and duplex conversions in single-family residential zones, increase the floor area ratio for certain multifamily developments, and allow residential development in certain commercial zones.

Staff answered questions about implementing local modifications to the new State laws which would allow for larger duplex units only when additional parking was provided and impose a maximum lot coverage and/or floor area ratio for ministerial lot splits, and clarified which Brisbane commercial zoning districts would be subject to potential residential development under new State law. The Commission directed

#### ITEMS INITIATED BY STAFF

Associate Planner Robbins provided an overview of proposed amendments to Title 15 of the Brisbane Municipal Code that would adopt the 2022 California Building Standards Code, which is effective statewide on January 1, 2023, and readopt certain reach codes that the City Council will consider at their [November 17, 2022 meeting](#).

Director Swiecki informed the Commission that the City Council initiated a zoning code amendment to alter regulations pertaining to animal testing within the Sierra Point subarea and directed staff to submit the 2023-2031 Draft Housing Element to HCD, with minor modifications, in October and adoption of the Housing Element must be accelerated to meet State statutes. He also reminded the Commission of their required ethics training scheduled for December 1<sup>st</sup> and the Mayor's [State of the City](#) address on November 16, 2022.

#### ITEMS INITIATED BY THE COMMISSION

There were none.

#### ADJOURNMENT

With the cancellation of the November 24, 2022 meeting, Chairperson Patel declared the meeting adjourned to the next regular meeting of December 8, 2022 at approximately 8:15 p.m.

Attest:

---

John A. Swiecki, Community Development Director

NOTE: A full video record of this meeting can be found on the City's YouTube channel at [www.youtube.com/BrisbaneCA](http://www.youtube.com/BrisbaneCA), on the City's website at <http://www.brisbaneca.org/meetings>, or on DVD (by request only) at City Hall.