



**BRISBANE CITY COUNCIL**

**ACTION MINUTES**

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**CITY OF BRISBANE CITY COUNCIL**

**SPECIAL MEETING**

**THURSDAY, JANUARY 7, 2021**

*VIRTUAL MEETING*

**7:30 P.M. CALL TO ORDER**

Mayor Cunningham called the meeting to order at 9:15 P.M. immediately following the City Council Meeting of January 7, 2021.

**WORKSHOP**

**A. Council discussion and approval of committee assignments**

Mayor Cunningham and Councilmembers Davis, Lentz, Mackin and O'Connell reviewed the County assignments and subcommittees list. The Liaison to Equity Plus Inclusion Committee was newly added Council Liaison Subcommittee. Exhibit A lists the City Council County assignments and subcommittees for 2021.

**ADJOURNMENT**

The meeting was adjourned by Mayor Cunningham at 10:03 P.M.

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Ingrid Padilla  
City Clerk

EXHIBIT A

**2021**

**CITY OF BRISBANE - CITY COUNCIL ASSIGNMENTS**

The following is a list of Commissions, Subcommittees, Boards, Councils and Associations for which the Council selects a representative(s).

<b><u>County/Other JPA Assignments</u></b>	<b><u>Representative/Alternate</u></b>	<b><u>Mtg Sched.</u></b>
1. Association of Bay Area Governments <a href="http://www.abag.ca.gov/">http://www.abag.ca.gov/</a>	Mayor/Mayor Pro Tem	Annually/April
2. League of California Cities <a href="http://www.cacities.org">http://www.cacities.org</a>	Mayor/Mayor Pro Tem	Conferences
3. Airport Land Use Committee <a href="http://ccag.ca.gov/committees/">http://ccag.ca.gov/committees/</a>	Terry O’Connell, Rep. Madison Davis, Alt	4 <sup>th</sup> Thurs/mo 4-6 pm
4. San Mateo County Emergency Services Council <a href="http://hsd.smcsheriff.com/">http://hsd.smcsheriff.com/</a>	Karen Cunningham	3 <sup>rd</sup> Thurs/mo/Quart 5:30 pm
5. City/County Association of Governments <a href="http://ccag.ca.gov/committees/board-of-directors/">http://ccag.ca.gov/committees/board-of-directors/</a>	Karen Cunningham, Rep Cliff Lentz, Alt.	2 <sup>nd</sup> Thurs/mo 6:30-9:30pm
6. Peninsula Traffic Congestion Relief Alliance <a href="http://commute.org/">http://commute.org/</a>	Cliff Lentz Karen Cunningham, Alt	3 <sup>rd</sup> Thurs/bi-monthly 8 – 9:30 am
7. County Library JPA Liaison with Friends of the Brisbane Library <a href="http://www.smcl.org/en/node/11">http://www.smcl.org/en/node/11</a>	Karen Cunningham Cliff Lentz, Alt	2 <sup>nd</sup> Mon/bi-monthly 8:15 am
8. SMC Pre-Hospital EMS Group Board of Directors (JPA-ALS Paramedic)	Karen Cunningham Terry O’Connell, Alt	3 <sup>rd</sup> Wed of Jan/May/Sept 6 pm
9. Airport Community Roundtable <a href="http://sforoundtable.org">http://sforoundtable.org</a>	Terry O’Connell Madison Davis, Alt	1 <sup>st</sup> Wed/mo 7 pm
10. North County Fire Authority Board of Directors/Fire Services (JPA Board)	Madison Davis Terry O’Connell	Once a year in June/July
11. Brisbane Baylands Community Advisory Group (BBCAG)	Madison Davis Terry O’Connell	As Needed 7-9 pm
12. Peninsula Clean Energy JPA (SM County) <a href="http://www.peninsulacleanenergy.com">www.peninsulacleanenergy.com</a>	Coleen Mackin Clay Holstine, Alt	4 <sup>th</sup> Thurs/mo 7-9 pm
13. Brisbane Emergency Services Council (Mayor & SMC Emergency Services Council Rep)	Terry O’Connell, Rep Karen Cunningham	
14. Bay Area Water Supply Conservation Agency	Sepi Richardson	3 <sup>rd</sup> Thurs/mo

(BAWSCA City Representative)

(Term expires 6/30/23)

7pm

15. Caltrain Modernization Local Policy Maker Group  
[www.caltrain.com/calmod](http://www.caltrain.com/calmod)  
(assigned at Council Mtg of 9/7/17)

Terry O'Connell  
Cliff Lentz, Alt

4<sup>th</sup> Thursday at  
6pm

**City Council Subcommittees**

**Representative/Alternate**

16. Infrastructure, Utilities, & Franchise  
(Water & Sewer, rates & plans, Franchise agreements,  
Other Infrastructure plans, Storm drains, streets,  
City Facilities - buildings, marina, etc.)

Coleen Mackin  
Terry O'Connell

17. School/City Ad hoc Subcommittee 2x2

Madison Davis  
Coleen Mackin

18. Education Ad hoc Subcommittee Meeting  
(created 1/17/19)

Madison Davis  
Coleen Mackin

19. Fiscal & Administrative Policies  
(Review of Fiscal policies, such as OPEB,  
Fund Balances Policies, unfunded liabilities.)

Terry O'Connell  
Karen Cunningham

20. Affordable Housing

Cliff Lentz  
Madison Davis

21. Public Information/Technology  
(Website, Newsletter, Broadcasting)

Coleen Mackin  
Karen Cunningham

22. Economic Development

Karen Cunningham  
Cliff Lentz

23. Baylands  
(All things Baylands, BSP - UPC application and its  
various studies, i.e., financial, survey, sustainability,  
HSR, Soil Processing, Recology)

Cliff Lentz  
Karen Cunningham

24. Sierra Point Design Guidelines  
(Ad Hoc)

Terry O'Connell  
Cliff Lentz

(\*note for Consultant interviews Council wanted representation from OSEC, Park and Rec, and Complete Streets from 1/7/21 CC Meeting)

25. History Subcommittee

Coleen Mackin  
Madison Davis

26. Airport Noise Subcommittee

Terry O'Connell  
Madison Davis

27. Crocker Park Noise Ad hoc

Cliff Lentz

(created 10/26/17)

Coleen Mackin

28. Planning Issues

Coleen Mackin  
Karen Cunningham

29. Cannabis Issues Ad hoc

(created 1/17/19)

Madison Davis  
Terry O'Connell

30. Luna Fest Film Festival Ad hoc

(created 1/17/19)

Public Art Selection Committee

Madison Davis  
Terry O'Connell  
Karen Cunningham

31. Public Art Advisory Committee &

Madison Davis

32. Beautification Ad hoc Subcommittee

(created 9/5/19)

Karen Cunningham  
Coleen Mackin  
Renee Marmion, P&R  
+ 1 OSEC Member  
+ 1 Complete Streets

**Council Liaisons**

**Representative/Alternate**

33. Liaison to Parks & Recreation Commission

Madison Davis  
Karen Cunningham

34. Liaison to Open Space & Ecology Committee

Karen Cunningham  
Terry O'Connell

35. Liaison to Planning Commission

Cliff Lentz  
Coleen Mackin

36. Liaison to Complete Streets Safety Committee

Karen Cunningham  
Coleen Mackin

37. Liaison to Equity Plus Inclusion Committee

(created 1/7/21)

Madison Davis  
Cliff Lentz