

DRAFT
BRISBANE PLANNING COMMISSION
Action Minutes of January 11, 2024
Hybrid Meeting

ROLL CALL

Present: Commissioners Funke, Gooding, Lau, Patel
Absent: Commissioner Sayasane
Staff Present: Director Swiecki, Principal Planner Ayres, Senior Planner Johnson

CALL TO ORDER

Chairperson Funke called the meeting to order at 7:30 p.m.

ADOPTION OF AGENDA

A motion by Commissioner Gooding, seconded by Commissioner Patel to adopt the agenda. Motion approved 4-0.

CONSENT CALENDAR

A motion by Commissioner Patel, seconded by Commissioner Gooding to adopt the consent calendar (agenda item A). Motion approved 4-0.

ORAL COMMUNICATIONS

There were none.

WRITTEN COMMUNICATIONS

There were none.

NEW BUSINESS

B. PUBLIC HEARING: 15 Industrial Way; Interim Use Permit 2023-UP-9; C-1 Commercial Mixed-Use District; Interim use permit to use an existing, approximately quarter acre, gravel surfaced and fenced storage yard for parking construction vehicles and equipment, for a 5-year term; and finding that this project is exempt from environment review under CEQA Guidelines Section 15301; Miguel Galarza, applicant; Oyster Point Properties, Inc., owner.

Senior Planner Johnson gave the staff presentation and answered questions about potential wear and tear on the roadways from heavy equipment transport and the condition and maintenance of the yard surface.

Chair Funke opened the public hearing.

Miguel Galarza, applicant, Founder and President of Yerba Buena Engineering (YBE), addressed the Commission and answered questions regarding where YBE is currently located and why they are needing to relocate, and their site operations.

With no one else wishing to address the Commission, a motion by Commissioner Gooding, seconded by Commissioner Patel to close the public hearing was approved 4-0.

After deliberation, a motion by Commissioner Gooding, seconded by Patel to approve the application via adoption of Resolution 2023-UP-9 was approved 4-0.

Chair Funke read the appeals procedure.

ITEMS INITIATED BY STAFF

Director Swiecki shared upcoming training opportunities for Commissioners and that the selection of the Planning Commission officers will occur during the second Planning Commission meeting in February.

ITEMS INITIATED BY THE COMMISSION

There were none.

ADJOURNMENT

Chairperson Funke declared the meeting adjourned to the next regular meeting of January 25, 2024 at approximately 7:52 p.m.

Attest:

John A. Swiecki, Community Development Director

NOTE: A full video record of this meeting can be found on the City's YouTube channel at www.youtube.com/BrisbaneCA, on the City's website at <http://www.brisbaneca.org/meetings>, or on DVD (by request only) at City Hall.