



BRISBANE CITY COUNCIL

ACTION MINUTES

CITY COUNCIL MEETING

THURSDAY, JANUARY 19, 2023

VIRTUAL MEETING

CALL TO ORDER AND PLEDGE OF ALLEGIANCE

Mayor Davis called the meeting to order at 7:33 P.M. and led the Pledge of Allegiance.

ROLL CALL

Councilmembers present: Councilmembers Cunningham, Lentz, Mackin, O'Connell and Mayor Davis

Councilmembers absent: None

Staff Present: City Manager Holstine, City Clerk Padilla, City Attorney McMorrow, Police Chief Macias, Assistant Fire Marshal Wittner, Communications Manager Cheung, and Administrative Analyst Ibarra

ADOPTION OF AGENDA

Councilmember Cunningham made a motion, seconded by Councilmember Lentz, to adopt the agenda as it stands. The motion was carried unanimously by all present.

Ayes: Councilmembers Cunningham, Lentz, Mackin, O'Connell and Mayor Davis

Noes: None

Absent: None

Abstain: None

AWARDS AND PRESENTATION

A. Proclamation Recognizing Lunar New Year

Mayor Davis proclaimed January 20, 2023, as the beginning of a fresh start to Lunar New Year. Former chair of the Inclusion, Diversity, Equity and Accountability Committee William Lok accepted the Proclamation on behalf of the IDEA Committee.

ORAL COMMUNICATIONS NO. 1

Paul Bouscal asked why the time limit to speak was now 2 minutes instead of 5 minutes and council do not respond to comments during Oral Communications. He also commented that council is not inclusive to Councilmember Lentz and former council candidate Anthony Walker. He is working on getting signatures to get city council term limits on the ballot.

After some clarifying questions with City Attorney McMorro, Michele Salmon made a comment about her experience speaking during Oral Communications versus making public comment on an item on the agenda.

Paul Bouscal requested if the Council can place Council term limits on the ballot.

CONSENT CALENDAR

- B. Approve Minutes of City Council Special Meeting of December 8, 2022
- C. Approve Minutes of City Council Special Meeting of December 9, 2022
- D. Approve Minutes of City Council Meeting of December 15, 2022
- E. Accept Investment Report as of November 2022

Councilmember Mackin made a motion, seconded by Councilmember O'Connell, to adopt Consent Calendar Items B-E. The motion was carried unanimously by all present.

Ayes: Councilmembers Cunningham, Lentz, Mackin, O'Connell and Mayor Davis

Noes: None

Absent: None

Abstain: None

NEW BUSINESS

- F. Consider approval of a Memorandum of Understanding between the City of Brisbane and the San Mateo County Joint Powers Authority concerning the Brisbane History Collection and History Room Located in the Brisbane Library

Communications Manager Cheung reported that the MOU lays out the roles and responsibilities for the City and the Library system as it relates to the City's historical documents and the History Room.

After some council questions, Paul Bouscal commented that if someone donated an artifact and was not used in the display, the artifact should be returned to the donor.

After some Council discussion, Councilmember O'Connell made a motion, seconded by Councilmember Cunningham, to approve a Memorandum of Understanding between the City of Brisbane and the San Mateo County Joint Powers Authority concerning the Brisbane History Collection and History Room Located in the Brisbane Library as amended by the City Attorney based on the Council feedback for items #5, #7, and #14. The motion was carried unanimously by all present.

Ayes: Councilmembers Cunningham, Lentz, Mackin, O'Connell and Mayor Davis

Noes: None

Absent: None

Abstain: None

G. Receive 2022 Annual Mandated Fire and Life Safety Inspections

Due to technical difficulties with staff presenter, this item was discussed after Item I.

Assistant Fire Marshal Wittner reported that the purpose of this item is to ensure the health and safety of the public through a mandated fire and like safety program. The California Health and Safety Code requires all fire departments including North County Fire Authority to perform and report annually inspections in every occupancy used as a public or private school, hotel, motel, lodging house, apartment house, and certain residential care facilities.

North County Fire Authority is requesting the City Council of the City of Brisbane acknowledge fulfillment of the requirements of the in compliance with Health and Safety Code Sections 13146.2 and 13146.3, the North County Fire Authority reported findings on 52 occupancies: Educational Group E Occupancies: Total 2 and Residential Group R Occupancies: Total 50.

After some Councilmember questions Paul Bouscal asked if trees will also be inspected if they are dangerous, dead or a threat to infrastructure.

After Council discussion, Councilmember Lentz made a motion, seconded by Councilmember O'Connell, to acknowledge that North County Fire Authority has completed required annual mandated fire and life safety inspections within the City of Brisbane for 2022 The motion was carried unanimously by all present.

Ayes: Councilmembers Cunningham, Lentz, Mackin, O'Connell and Mayor Davis

Noes: None

Absent: None

Abstain: None

STAFF REPORTS

H. City Manager's Report on Upcoming Activities

City Manager Reported on the latest news and upcoming activities.

MAYOR/COUNCIL MATTERS

I. Countywide Assignments and Subcommittee Reports

Councilmembers reported on their countywide assignments and subcommittee activities. Councilmember Lentz announced he will be holding monthly office hours at the library.

J. Written Communications

There were no written correspondence received.

ORAL COMMUNICATIONS NO. 2

Paul Bouscal thanked our first responders for their work during the storm especially with helping the elderly homeowners. He is concerned about our senior population and he wants budgetary money set aside to help the elderly population.

ADJOURNMENT

Mayor Davis adjourned the meeting at 8:38 P.M.

Ingrid Padilla, City Clerk