



BRISBANE CITY COUNCIL

ACTION MINUTES

CITY COUNCIL MEETING AGENDA THURSDAY, JANUARY 16, 2025

HYBRID MEETING, 50 PARK PLACE, BRISBANE, CA 94005

7:30 P.M. CALL TO ORDER – PLEDGE OF ALLEGIANCE

Mayor Lentz called the meeting to order at 7:31 P.M. and led the Pledge of Allegiance.

ROLL CALL

A. Consider any request of a City Councilmember to attend the meeting remotely under the “Emergency Circumstances” of AB 2449

No Councilmembers made a request under the Emergency Circumstances of AB 2449.

Councilmembers present: Councilmembers Davis, Kern, Mackin, O’Connell and Mayor Lentz

Councilmembers absent: None

Staff Present: City Manager Dennis, City Clerk Padilla, City Attorney McMorrow, Finance Director Yuen, Assistant to the City Manager Cheung, Parks and Recreation Director Leek, Parks and Recreation Supervisor Houghton and Administrative Management Analyst Ibarra

REPORT OUT OF CLOSED SESSION

City Attorney McMorrow reported that Councilmembers took action on Liability Claims D and E. He added that Councilmembers did not take any action and provided directions to staff on the Real Property Negotiation Items F and G and Anticipated Litigation Item H.

ADOPTION OF AGENDA

Councilmember Davis made a motion, seconded by Councilmember Mackin, to approve the City Council Meeting agenda as it stands. The motion passed unanimously by all present.

Ayes: Councilmembers Davis, Kern, Mackin, O’Connell and Mayor Lentz

Noes: None

Absent: None

Abstain: None

AWARDS AND PRESENTATIONS

B. Brisbane, Australia Street Sign Gift Presentation from Former Mayor Sepi Wood

Former Mayor Sepi Wood presented a Brisbane, Australia Street Sign as a gift to the City of Brisbane. Her wish is to have the street sign placed in a visible location. The Council thanked her for the gift and continued support of the City of Brisbane.

ORAL COMMUNICATIONS NO. 1

Napallo Gomez-Somer, board member of HIP Housing, presented the City Council with HIP Housing's 2025 Calendar.

CONSENT CALENDAR

- C. Approve Minutes of City Council Meeting of December 12, 2024**
- D. Approve Investment Report as of November 2024**
- E. Approve BEST/PTO's Spring Thing as a Co-sponsored Event**
- F. Approve Jefferson Union High School District/OSPTO's Fundraising Banquet as a Co-sponsored Event**
- G. Approve the Brisbane Lion's Club Annual Club Dinner as a Co-sponsored Event**
- H. Approve Request to Solicit Donations and Sponsorships for the 2025 Summer Concerts in the Park Series**
- I. Adopt a Resolution Approving the Second Revised and Restated Joint Exercise of Powers Agreement – San Mateo County Operational Area Services Organization**
- J. Adopt a Resolution Authorizing Execution of a Primary Grant Agreement with the San Mateo Transportation Authority for future Measures A and W Funding**
- K. Accept Overview Report of Business License Fee Study**

Staff made a request to pull item D to highlight and discuss. Councilmember O'Connell made a motion, seconded by Councilmember Davis, to approve Consent Calendar Items C, and E-K. The motion passed unanimously by all present.

Ayes: Councilmembers Davis, Kern, Mackin, O'Connell and Mayor Lentz

Noes: None

Absent: None

Abstain: None

City Manager Dennis reported that in future meetings, the investment reports' format will include financial information on a month-to-month basis and year-to-year basis. Councilmember Mackin made a motion, seconded by Councilmember Davis, to approve Consent Calendar Items D. The motion passed unanimously by all present.

Ayes: Councilmembers Davis, Kern, Mackin, O'Connell and Mayor Lentz

Noes: None

Absent: None

NEW BUSINESS

L. Age-Friendly Action Plan Update

Parks and Recreation Supervisor Houghton introduced Ann O'Brien and Cynthia Nakayama from the Center for Age-Friendly Excellence. Ann O'Brien and Cynthia Nakayama presented the Age-Friendly Action Plan, a document encompassing a five-year process of assessing and gathering information, interviewing community members, and prioritizing potential projects to implement and establish an Age-Friendly community. It is also a roadmap for communities to develop initiatives to make a city a better place to age gracefully, thrive, and be independent.

After Councilmembers thanked the presenters for their report and comprehensive plan, Karen Cunningham acknowledged the effort and dedication of the task force members especially to Kathryn Gooding and Linda Seekins. She asked Council to consider an adopt a bench program.

Michele Salmon thanked Ann and Cynthia for their update. She commented that pool activities and water aerobics should be expanded to benefit the health of seniors and helping seniors with pet care is another great need.

STAFF REPORTS

M. City Manager's Report- City Updates and Upcoming Activities

City Manager reported on upcoming events and provided updates on the City Website and the Draft EIR for the Quarry Project.

MAYOR/COUNCIL MATTERS

N. Discussion of Revising the City Council Meetings' Start Time and Day of the Week

City Manager Dennis reported that with a new council and new mayor, it is appropriate to review the City Council's meetings time and days. There has also been a trend in recent years for councils in the region to change their start times to earlier to further increase public participation and (to the extent possible) try to reduce the number of late-night meetings that impact decision making and reduce resident contributions.

After Councilmember discussion and no public comment, Councilmembers directed staff to bring back an ordinance to change the 1st and 3rd Thursday meeting time to 6:30pm.

O. Update on City Council Commission and Committee Recruitment

City Clerk Padilla provided a report on the number of applications received for the Commission and Committee Recruitment, including a late application filed by Laron McNally after the application deadline. After Council questions and discussion, Council directed City Clerk Padilla to appoint all the applicants to the Planning Commission and the Public Art Advisory Committee and to schedule interviews for the remaining applicants including Laron McNally for Complete Streets and Safety Committee.

P. Countywide Assignments and Subcommittee Reports

Councilmembers reported on their countywide assignments and subcommittee meetings.

Q. Written Communications

City Council Received the following written communication:

- Higgins (01-03-2025) -Guadalupe Quarry Redevelopment Project Draft EIR
- Goodwin (01-04-2025)- Quarry Road Redevelopment EIR
- Nelson (01-06-2025)-Quarry Draft EIR
- Arechiga (01-06-2025)-Guadalupe Quarry Redevelopment Project Draft EIR
- Salmon (01-06-2025)-Guadalupe Quarry Redevelopment Project Draft EIR
- Buckner (01-06-2025)-Guadalupe Quarry Redevelopment Project Draft EIR
- Schreiber (01-06-2025)-Guadalupe Quarry Redevelopment Project Draft EIR
- Pawanarker (01-04-2025)-San Bruno Mountain Endangered Species
- Meinik (01-05-2025)-Guadalupe Quarry Draft EIR
- Rose (01-05-2025)-Guadalupe Quarry Draft EIR
- Mayforth (01-11-2025)-San Bruno Mountain
- Rosenblum (01-11-2025)- San Bruno Mountain Warehouse Draft EIR
- Watson (01-12-2025)-Guadalupe Quarry Draft EIR
- Borcz (01-13-2025)-Guadalupe Quarry Draft EIR
- Hannibal (01-13-2025)- Guadalupe Quarry Project
- Moreci (01-13-2025)-San Bruno Mountain
- Salinger (01-13-2025)-San Bruno Mountain Warehouse
- Weil (01-13-2025) -Guadalupe Quarry Draft EIR
- Williams (01-13-2025)- Save San Bruno Mountains
- Robinson (01-14-2025)-San Bruno Mountain
- Lindauer (01-14-2025)-San Bruno Mountain Storage
- Pomeroy (01-14-2025)- Quarry
- Roberts (01-14-2025)- Quarry
- Schaffer (01-14-2025)- San Bruno Mountain Warehouse
- Chow (01-14-2025)-Don't Approve Warehouse San Bruno Mountain
- Lessin (01-14-2025)-Protect San Bruno Mountain
- Murdock (01-14-2025) - San Bruno Mountain

ORAL COMMUNICATIONS NO. 2

Linda Salmon asked why her comments regarding the Quarry DEIR were not included in the list of written correspondences received by the Council.

Michele Salmon asked whether all the comments on the Quarry DEIR are available online.

City Manager Dennis will work with staff to determine when the comments on the Quarry DEIR will be made available online.

ADJOURNMENT

Mayor O’Connell adjourned the meeting at 9:23 P.M.

Ingrid Padilla
City Clerk