



BRISBANE CITY COUNCIL

ACTION MINUTES

**CITY COUNCIL MEETING AGENDA
THURSDAY, FEBRUARY 5, 2026**

HYBRID MEETING, 50 PARK PLACE, BRISBANE, CA 94005

6:30 P.M. CALL TO ORDER – PLEDGE OF ALLEGIANCE

Mayor Mackin called the meeting to order at 6:30 P.M. and led the Pledge of Allegiance.

ROLL CALL

A. Consider any request of a City Councilmember to attend the meeting remotely under the “Emergency Circumstances” of AB 2449

No requests were made under Roll Call Item A.

Councilmembers Present: Councilmembers Davis, Kern, Lentz, O’Connell and Mayor Mackin

Councilmembers Absent: None

Staff Present: City Manager Dennis, Assistant City Manager Fernandez, City Clerk Padilla, City Attorney McMorrow, Finance Director Yuen, Acting Community Development Director Ayres, City Engineer Bozorginia, Parks and Recreation Director Leek, Admin Management Analyst Brown and Admin Management Analyst Ibarra

ADOPTION OF AGENDA

Council has requested to remove Item N. (Continue Discussion on Proposed Development Impact Fees) to be discussed at a future Council meeting. Councilmember Davis, made a motion, seconded by Councilmember Lentz to adopt the agenda as it stands. The motion was carried unanimously by all present.

Ayes: Councilmembers Davis, Kern, Lentz, O’Connell and Mayor Mackin

Noes: None

Absent: None

Abstain: None

REPORT OUT OF CLOSED SESSION

City Attorney McMorrow reported on the following closed session meetings:

- January 29, 2026: Direction was provided to staff regarding the public employment item for City Attorney services.
- January 30, 2026: Direction was provided to staff regarding the anticipated litigation and the public employment item was removed from the agenda.
- February 2, 2026: Direction was provided to consultant regarding the public employee performance evaluation and conference with labor negotiators.
- February 5, 2026: Direction was provided to staff regarding the anticipated litigation item.

ORAL COMMUNICATIONS NO. 1

No member of the public wished to speak.

CONSENT CALENDAR

- B. February 2026 as Black History Month Proclamation**
- C. Approve Minutes of City Council Meeting of January 15, 2026**
- D. Approve Minutes of City Council Special Meeting of January 15, 2026**
- E. Approve Minutes of City Council Special Meeting of January 20, 2026**
- F. Accept Investment Report as of December 2025**
- G. Accept 2025 Cycle 3 Transportation Demand Management (TDM) Grant Funding and Approve of Local Match**

(Staff recommends adoption of a resolution of support and commitment requesting the San Mateo County Transportation Authority prepare a funding agreement for Cycle 3 TDM grant funding in the amount of \$500,000 and approve the required 18 percent local match from the General Fund in the amount of \$88,990.)

- H. Approve Purchase of Electric Sub-Compact Street Sweeper**

(Staff recommends approval of the purchase of one Madvac LS125 Electric Sub-Compact Street Sweeper in the amount of \$276,807 (pre-tax) through the Sourcewell cooperative purchasing program and authorize staff to issue a purchase order.)

- I. Approve Request to Seek Donations/Sponsorships for the 2026 Summer Concerts in the Park Series**

(This community-based fundraising approach diminishes the burden on the City's general fund. Consistent with past fundraising efforts, staff aspire to secure \$10,000-\$13,000 in sponsorships and donations.)

J. Receive Update on Affordable Housing Rehabilitation Grant Program

Councilmember Kern, made a motion, seconded by Councilmember Davis to approve Consent Calendar Items B-J. The motion was carried unanimously by all present.

Ayes: Councilmembers Davis, Kern, Lentz, O'Connell and Mayor Mackin

Noes: None

Absent: None

Abstain: None

NEW BUSINESS

K. Discuss and Provide Direction to Staff on Healthpeak Contribution to Fund a Renewable Energy Project

Assistant City Manager Fernandez reported that staff recommends that the City Council provide feedback on potential renewable energy projects that could be used with the \$300,000 contribution that the developer of the Shore at Sierra Point project will be making to the City.

After council questions, Paul Bouscal recommended a project that involved the wall in the Marina and a solar structure.

Council directed staff to work with Mayor Mackin, due to her Peninsula Clean Energy knowledge, and bring back the item at a future Council meeting for further discussion.

L. Receive Parcel R Update and Consider Approval of Contract Amendment for CMG Landscape Architecture

(Staff recommends the City Council receive an update regarding Sierra Point Park planning efforts and consider approval of the amended proposal from CMG Landscape Architecture. CMG's amended proposal to complete the planning effort for Parcel R totals \$73,386 which is less than the amount already encumbered from Fund 455 to support this project.)

City Manager Dennis reported an amendment to the contract is being proposed with CMG to support Sierra Point Park planning efforts. This includes development of conceptual designs within the footprint of Parcel R, and the estimated cost for such design. The goal is to create a 100% Final Concept Design that will reflect feasible park amenities and landscaping within Parcel R based on community input. The intent of the Final Concept Design is to be shovel ready and built in phases based on available funding sources.

After Council questions, Michale Barnes, Leesa Greenlee, Julie Sims, and Mike Chandler advocated for the council to approve the contract and were supportive of the Sierra Point Park planning efforts. Paul Bouscal commented that the plans should include ground squirrel proofing.

After Council discussion, staff was directed to bring back information on the geotechnical work needed on Parcel R. Councilmember Kern, made a motion, seconded by Councilmember Davis to approve the amended proposal from CMG Landscape Architecture. The motion was carried unanimously by all present.

Ayes: Councilmembers Davis, Kern, Lentz, O'Connell and Mayor Mackin

Noes: None

Absent: None

Abstain: None

OLD BUSINESS

M. Discuss Agenda Setting and Placement of Items on Council Agendas

City Manager Dennis recommended that the City Council adopt a policy that formalizes the Council's agenda setting process.

After Council questions and no public comment, staff was directed to return to a future Council meeting with a policy for agenda setting with the following guidelines: the Mayor and Mayor Pro Tempore meet with staff and provide their collective feedback on the next agenda. If there is disagreement between the Mayor and Mayor Pro Tempore as to whether a particular item should go on a particular agenda, a third person, i.e., person still serving on the Council who was most recently Mayor will decide the issue.

Secondly, with the placement of items on Future Agendas, staff was directed to have the following policy: that at the end of each meeting, a line item called "Future Agenda Items" be discussed. At this time, the Mayor will call for future agenda items. If two members of the Council approve, staff will produce materials for a future meeting. The City Manager's Office will determine the best time to recommend bringing the item forward, depending on resources and other factors.

N. Continue Discussion on Proposed Development Impact Fees and Provide Direction and Feedback on Fee Setting

Item N. was removed from the agenda this evening and will be discussed at a future Council meeting.

STAFF REPORTS

O. City Manager's Report- City Updates and Upcoming Activities

City Manager Dennis reported on upcoming activities and news within Brisbane and neighboring municipalities.

MAYOR/COUNCIL MATTERS

P. Countywide Assignments and Subcommittee Reports

- i. Parkside 2 Ad Hoc Subcommittee Update**
- ii. Report Out on Subcommittee Meetings**
- iii. Upcoming Subcommittee Meetings**

Council provided updates on their subcommittee meetings and county assignments. Councilmember Lentz also made a request to add the following item to a future council meeting: geotechnical study for Parcel R.

Q. Written Communications

Written communication was received from the following members of the public:

- Helmstadt (1-21-26) Please Preserve Nature
- Farkas (1-21-26) Request to Consider Water Cost Allocation
- Salmon (1-20-26) Brisbane Marina Issues
- Cossins (1-28-26) Proposed Development On San Bruno Mountain
- Hoger (2-4-26) Support for Amendment to the Contract For Sierra Pt Parcel R Concept Plan
- Rill (2-3-26) Invitation from Supervisors Jackie Speier and Ray Mueller
- California Local Cannabis Score Cards (2-3-26) Getting It Right from the Start 2025
- Schooley (1-30-26) San Bruno Mountain Is Once Again Under Threat
- Rodriguez (2-4-26) Park at the Marina
- Barnes (2-4-26) Sierra Point Parcel R Contract Amendment
- Trigonis (2-5-26) Marina Park

ORAL COMMUNICATIONS NO. 2

No members of the public wished to speak.

ADJOURNMENT

Mayor Mackin adjourned the meeting at 8:40 P.M.

Ingrid Padilla
City Clerk