



## CITY COUNCIL AGENDA REPORT

**Meeting Date:** February 19, 2025

**From:** Ingrid Padilla, City Clerk and Jeremy Dennis, City Manager

**Subject:** Recruitment Update on City Committees

### RECOMMENDATION

Staff recommend scheduling interviews for the 3 applicants to fill the 1 vacant seat for the Open Space & Ecology Committee (OSEC) with a term ending in January 2030.

Staff recommend beginning the recruitment immediately for vacancies in the Inclusion, Diversity, Equity & Accountability (IDEA) Committee, Complete Streets Safety Committee (CSSC), and Public Art Advisory Committee (PAAC).

### BACKGROUND

In December 2025, the City Clerk's Office was directed by Councilmembers to continue recruitment efforts until February 18, 2026, to fill open seats in OSEC and Complete Streets Safety Committee. At the time this report was written, the City Clerk's Office received 3 applications for the 1 open seat in OSEC and no applications for up to 3 open seats in Complete Streets Safety Committee with terms ending in January 2030.

With the resignation letter of IDEA Committee Member Maria Marc in January, the Council should consider opening a recruitment for a new IDEA Committee Member to fill 1 vacancy for the remaining portion of former Committee Member Marc's term which expires in January 2027.

Lastly, pending approval of the amended Public Arts implementation Guidelines at this evening's meeting, the Public Art Advisory Committee (PAAC) will need to recruit 4 new members with at large appointments from Brisbane residents with shortened terms ending January of 2028 in order to keep the recruitment schedule consistent. The 3 current members of PAAC have terms that are up in January 2027.

**DISCUSSION**

The Clerk's Office will poll Council availability to schedule a special meeting to interview the OSEC applicants in the next couple of weeks.


If Council decides to recruit immediately for the remaining vacancies, then the Recruitment Timeline for the vacancies will be as follows:


- February 17, 2026-April 1, 2026: Recruitment period for Complete Streets, IDEA & PAAC
- April 2, 2026: Provide an update at the City Council meeting and schedule interviews April 2026: Interview applicants
- May 2026: Appoint and swear in new representatives and committee members

This recruitment timeline will provide staff with ample time to advertise the vacancies in the City Star Newsletter, on signboards, on social media and on our website.

**FISCAL IMPACT**

None

  
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Jeremy Dennis, City Manager

  
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Ingrid Padilla, City Clerk