



CITY COUNCIL AGENDA REPORT

Meeting Date: April 18, 2024

From: Karen Kinser, Deputy Director of Public Works

Subject: Results of Parking Permit Program Letter (Tulare and Thomas)

Community Goal/Result

- (1) Safe Community
- (2) Community Building

Purpose: To review responses to a survey of households on Tulare St. and Thomas Ave. asking whether they wished to participate in a trial residential parking permit program (RPPP) and receive direction from Council regarding initiating a trial program on the subject streets.

Recommendation: Provide direction to staff regarding initiating a trial RPPP on Tulare St. and/or Thomas Ave based upon results of outreach.

Background

As a result of Council's prior review of Complete Streets Safety Committee's research and options for a residential parking permit program (RPPP) for Central Brisbane, Council directed staff to get neighbor feedback on a trial program on Tulare St. and Thomas Ave. via a letter sent to households. The letter sent is attached.

Council further directed staff to revise Brisbane Municipal Code Section 10.26 which allows for neighbors to initiate a program. As written the code requires 70% of households to agree to participate in a program. Council asked that the code be rewritten to require a simple majority of households on a defined street segment to initiate a program. The code revisions item is on the Council agenda after this item.

Discussion

Staff mailed the letter to all 112 households on March 20, with response responses requested by return of the letter in the provided stamped envelope, via email or by phone call. By March 27, staff had only received five responses and elected to knock on doors and deliver another letter to the households. Staff received some verbal feedback, both positive and negative, and some questions. In many cases they left another letter at the door. After this additional outreach, staff received 52 usable responses. There were 6 letters returned with no name or address, and three mailed letters marked return to sender.

Staff notes that at least three households communicated via returned letters and knocking on doors that they were confused about parameter #1 in the letter. Item #1 states that "One permit will be issued per licensed driver for one vehicle, when both driver and vehicle are registered to the address". Residents believed that they would only be allowed one permit per household. Two of the three indicated that they wanted to change their vote from No to Yes if more than one permit would be allowed for households with more than one vehicle and

corresponding driver. It is unclear how many other households might have been confused by this parameter as written.

Of the total votes received for both streets, there were 33 in favor and 19 against conducting a test program. By street, for Thomas Ave., there were 19 in favor and 5 opposed to conducting a 6-month test program. On Tulare St., there were 14 in favor and 14 opposed.

The communication received from those opposing was from households that had more cars than licensed drivers, from a household that objected to the \$20 fee, and one household who thought the guest permit allowance should be more robust. Others did not indicate their reason for opposition.


Fiscal Impact

For the pilot program, setup of the RPPP parameters and associated web services, including collection of permit application information by consultant IPS Group will be \$5,000. Staff calculated the number of signs needed for the two trial streets and estimates the cost to be \$5,000. Residents will be required to pay \$20 for each permit applied for and obtained.


Enforcement would not incur additional costs, as Brisbane Police can respond to complaints with existing staff per the parameters above. Revenue from citations was not estimated nor included.

Attachments


1. Letter sent to households on Tulare St and Thomas Ave on March 20.



Karen Kinser, Deputy Director of Public Works



Tomas Santoyo-Velazquez, Assistant Engineer



Randy Breault, Director of Public Works/City Engineer



Clay Holstine, City Manager



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DATE March 20, 2024

Subject: Residential Parking Program

Dear Residents of Tulare Street and Thomas Avenue,

A number of factors create challenging parking in our community; narrow streets, an economy forcing multiple generations to live under one roof, the occasional “airport parker”, businesses run out of the home and associated with multiple vehicles and pending legislation (State Assembly Bill 413) that will remove parking at intersections to provide better sight distance for pedestrians.

In an effort to reduce the parking challenges and make spaces more equitably available, the Council is asking you if you are willing to have a pilot residential parking permit program implemented on your street. Please reply by April 5th, 2024.

As currently envisioned the program’s parameters are:

1. One permit will be issued per licensed driver for one vehicle, when both driver and vehicle are registered to the address.
2. The fee per permit will be \$20.
3. Guest permits will be made available. If the pilot program is established for 6 months, the number of single overnight guest permits per household will be ten (10).
4. Parking will be restricted to permit holders starting at 10 PM and ending at 6 AM the next day on Sunday through Thursday.
5. Parking complaints for nonpermitted vehicles may be made anonymously by phone or through the city website at any time, but enforcement will only be conducted during program hours, and upon receipt of a resident complaint via phone or website.
6. The program will require 17 signs on Tulare and 7 on Thomas, spaced to provide visibility from any location on the street.

Are you in favor of a test program?

Yes

No

Name and Street Address (one vote per household): _____

If you would like more details or wish to comment on the proposed program, please contact Deputy Public Works Director Karen Kinser at (415) 508-2133 or kkinser@brisbaneca.org. Please return this letter in the included envelope or reply by email to Karen Kinser, including your household address and your vote.

Very truly yours,
Terry O’Connell
Mayor, Brisbane City Council