

DRAFT
BRISBANE PLANNING COMMISSION
Action Minutes of May 27, 2021
Virtual Regular Meeting

CALL TO ORDER

Chairperson Gooding called the meeting to order at 7:30 p.m.

ROLL CALL

Present: Commissioners Funke, Gomez, Gooding, Patel, and Sayasane.

Absent: None

Staff Present: Director Swiecki, Senior Planner Ayres, and Associate Planner Robbins

ADOPTION OF AGENDA

Commissioner Funke moved to adopt the agenda. Commissioner Gomez seconded the motion and it was approved 5-0.

CONSENT CALENDAR

Commissioner Sayasane moved to adopt the consent calendar (agenda item A). Commissioner Funke seconded the motion and it was approved 5-0.

ORAL COMMUNICATIONS

There were no oral communications.

WRITTEN COMMUNICATIONS

There were no written communications.

NEW BUSINESS

- B. PUBLIC HEARING: 2000 Sierra Point Parkway; Sign Program Amendment SR-3-21; SP-CRO Sierra Point Commercial District; Proposed sign program amendment to the Sierra Point Sign Program Standards to replace the existing monument sign and allow three flagpoles; Chris Mateo, applicant; HCP LS Brisbane, LLC, owner.**

Associate Planner Robbins gave the staff presentation and answered a question from the Commission regarding ownership of the subject property and adjacent property (“The Shore”).

Chairperson Gooding opened the public hearing.

Chris Mateo, applicant, addressed the Commission in support of the application. He answered questions regarding the adjacent campus' (The Shore) construction status and proposed signage area landscaping.

Barbara Ebel, Brisbane resident, asked about the quantity of replacement trees and lighting.

With no others wishing to address the Commission, Commissioner Sayasane moved to close the public hearing. Commissioner Funke seconded the motion and it was approved 5-0.

After deliberation, Commissioner Sayasane moved to approve the application via adoption of Resolution SR-3-21. Commissioner Gomez seconded the motion and it was approved 5-0. Chairperson Gooding read the appeals procedure.

ITEMS INITIATED BY STAFF

Director Swiecki reported the Zoning Administrator recently approved an illuminated wall sign at 33 Visitacion Ave. He stated the City Council held a workshop on utility scale battery storage, and has authorized staff to release a request for proposals for an affordable housing strategic plan for the City. He confirmed Brisbane's Regional Housing Needs Allocation (RHNA) of 1,588 units. He noted the City planned to implement a hybrid meeting format for public hearings later in the calendar year following lifting of COVID-19 restrictions.

ITEMS INITIATED BY THE COMMISSION

There were none.

ADJOURNMENT

Commissioner Funke moved to adjourn to the regular meeting of Thursday, June 10, 2021. Commissioner Patel seconded the motion and it was approved 5-0. The meeting adjourned at 8:10 p.m.

Attest:

John A. Swiecki, Community Development Director

NOTE: A full video record of this meeting can be found on the City's YouTube channel at www.youtube.com/BrisbaneCA, on the City's website at <http://www.brisbaneca.org/meetings>, or on DVD (by request only) at City Hall.