

DRAFT  
BRISBANE PLANNING COMMISSION  
Action Minutes of August 14, 2025  
Hybrid Meeting

CALL TO ORDER

Chairperson Sayasane called the meeting to order at 7:30 p.m.

ROLL CALL

Present: Commissioners Funke, Gooding, Patel, and Sayasane

Absent: Commissioner Lau

Staff Present: Director Swiecki, Principal Planner Ayres and Associate Planner Robbins

ADOPTION OF AGENDA

A motion was made by Commissioner Patel and seconded by Commissioner Gooding to adopt the agenda. Motion approved 4-0.

CONSENT CALENDAR

A. Approval of draft minutes of July 10, 2025.

A motion was made by Commissioner Funke and seconded by Gooding to adopt the Consent Calendar. Motion approved 4-0.

ORAL COMMUNICATIONS

There were none.

WRITTEN COMMUNICATIONS

One item received from Cynthia Rudolph regarding Item B.

OLD BUSINESS

There were none.

NEW BUSINESS

**B. PUBLIC HEARING: PUBLIC HEARING: 335 Mariposa Street; Grading Review 2025-EX-01;** R-2 Residential Zoning District; Grading review for construction of a new 3,595 SF duplex and two 733 SF detached ADUs involving approximately 477 CY of soil cut & export from the property; and finding that this project is categorically exempt from environment review under CEQA Guidelines Sections 15303 (b) and 15304; GBU

Construction Development, applicant; LAM CARL WAI D & CATHERINE SHEE TRS, owner.

Associate Planner Robbins presented the agenda report to the Commission and answered questions from the Commission about the increase in earthwork between what was originally approved under the building permit and now being requested.

Chair Sayasane opened the public hearing.

Applicant, Yosi Asraf for GBU Construction, offered to answer questions from the Commission regarding the original and revised calculation of earthwork and when and why it was determined more grading was necessary for the project.

Property owners, Carl and Daniel Lam, spoke to the Commission about how the grading miscalculation has delayed their project.

With no one else wishing to address the Commission, a motion by Commissioner Patel, seconded by Commissioner Funke, to close the public hearing was approved 4-0.

With no further discussion, a motion made by Commissioner Patel and seconded by Commissioner Funke to approve the application via adoption of Resolution 2025-EX-01 was approved 4-0.

Chair Sayasane read the appeal procedure.

#### ITEMS INITIATED BY STAFF

Principal Planner Ayres shared there will be an open house for and at the former Bank of America site at 70 Old County Road on Saturday, September 6, 2025.

#### ITEMS INITIATED BY THE COMMISSION

There were none.

#### ADJOURNMENT

- C. Chairperson Sayasane adjourned to the next regular meeting of August 28, 2025 at approximately 8:05 p.m.

Attest:

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John A. Swiecki, Community Development Director

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NOTE: A full video record of this meeting can be found on the City's YouTube channel at [www.youtube.com/BrisbaneCA](http://www.youtube.com/BrisbaneCA), on the City's website at <http://www.brisbaneca.org/meetings>, or on DVD (by request only) at City Hall.