



CITY COUNCIL AGENDA REPORT

Meeting Date: March 7, 2024

From: Karen Kinser, Deputy Director of Public Works

Subject: Trial Parking Permit Program Letter - Tulare and Thomas

Community Goal/Result

- (1) Safe Community
- (2) Community Building

Purpose: To approve a letter to households on Tulare St. and Thomas Ave. asking for their participation in a trial residential parking permit program (RPPP).

Recommendation: Provide direction to staff on content and mailing of draft letter.

Background

Staff brought the Complete Streets Safety Committee's further research and options for a residential parking permit program (RPPP) for Central Brisbane to Council on February 1, 2024. Council reviewed the options presented and determined which options they wanted to pursue in the form of a trial program. Council directed staff to prepare a draft letter to residents of Tulare St and Thomas Ave. detailing the program parameters and asking whether the household was willing to be part of the pilot program. The draft letter is attached.

Council further directed staff to revise Brisbane Municipal Code Section 10.26 which allows for neighbors to initiate a program. As written the code requires 70% of households to agree to participate in a program. Council asked that the code be rewritten to require a simple majority of households on a defined street segment to initiate a program. Staff will bring the code revisions to Council at a subsequent meeting.

Discussion

To consider in the draft letter to households on Tulare and Thomas Streets are how the impacted residents might provide feedback and when the response deadline should be, as well as any other adjustments to the content deemed necessary.

Fiscal Impact

For the pilot program, setup of the RPPP parameters and associated web services, including collection of permit application information by consultant IPS Group will be \$5,000. Residents will be required to pay \$20 for each permit applied for and obtained. Staff calculated the number of signs needed for the two trial streets and estimates the cost to be \$5,000.

Enforcement would not incur additional costs, as Brisbane Police can respond to complaints with existing staff per the parameters above. Revenue from citations was not estimated nor included.

Attachments

1. Draft letter to households on Tulare St and Thomas Ave



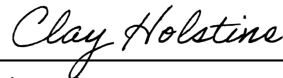
Karen Kinser, Deputy Director of Public Works



Tomas Santoyo-Velazquez, Assistant Engineer



Randy Breault, Director of Public Works/City Engineer



Clay Holstine, City Manager



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DATE

Subject: Residential Parking Program

Dear Residents of Tulare Street and Thomas Avenue,

A number of factors create challenging parking in our community; narrow streets, an economy forcing multiple generations to live under one roof, the occasional “airport parker”, businesses run out of the home and associated with multiple vehicles and pending legislation (Assembly Bill 413) that will remove parking at intersections to provide better sight distance for pedestrians.

In an effort to reduce the parking challenges and make spaces more equitably available, the Council is asking you if you are willing to have a pilot residential parking permit program implemented on your street. Please reply by **xxx, xx**, 2024.

As currently envisioned the program’s parameters are:

1. One permit will be issued per licensed driver for one vehicle, when both driver and vehicle are registered to the address.
2. The fee per permit will be \$20.
3. Guest permits will be made available. If the pilot program is established for 6 months, the number of guest permits per dwelling will be ten (10).
4. Parking will be restricted to permit holders starting at 10 PM and ending at 6 AM the next day on Sunday through Thursday.
5. Parking complaints for nonpermitted vehicles may be made anonymously by phone or through the city website at any time, but enforcement will only be conducted during program hours, and upon receipt of a resident complaint via phone or website.

Are you in favor of a test program?

Yes

No

Name and Street Address (one vote per household: _____)

Will the Council want to offer a date when the Public can address them on this matter?

If you would like more details or wish to comment on the proposed program, please contact Deputy Public Works Director Karen Kinser at (415) 508-2133 or kkinser@brisbaneca.org.

Very truly yours,
Terry O’Connell
Mayor, Brisbane City Council