



CITY COUNCIL AGENDA REPORT

Meeting Date: 5/27/2020

From: Stuart Schillinger, Administrative Services Director

Subject: Adoption of Resolution No. 2020-24 Amending the Master Fee Schedule.

Community Goal/Result

Fiscal Sustainability.

Purpose

Ensure the users of those services as outlined in the City's Cost Recovery Policy pay for the services provided by the City while recognizing the financial difficulties caused by the COVID19 pandemic.

Recommendation

Adopt Resolution 2020-24, which keeps the fees the same as fiscal year 2019/20.

Background

On May 30, 2002, City Council reviewed and approved target recovery percentages for the City's fee schedule. On June 10, 2002 during the presentation of the first reading of Ordinance 468 staff stated, the City Council would have the opportunity to review and approve fees annually. Staff presents the master fee schedule each fiscal year.

Resolution 2020-24 is the annual revision recommended by staff. Inflation increased by 2.9% in 2019. Staff would normally recommend an across the board 2.9% rate increase to keep fees in line with providing the cost of services. The COVID19 ad hoc subcommittee has asked staff to look at various ways the City could assist residents and businesses during these difficult economic times. One recommendation that staff has is to hold the line on increases fees for services for the current fiscal year. Depending on what services are used this will save our residents and businesses about \$20,000 - \$30,000 overall.

Staff will review the financial position of the City and the community throughout the upcoming fiscal year and make a recommendation next June regarding what adjustments will need to be made to the fee schedule.

Fiscal Impact

Depending on the use of our services maintaining the fees at the FY 2019/20 level will use approximately \$20,000 - \$30,000 of reserves.

Measure of Success

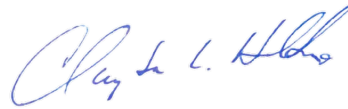
Adoption of Resolution No. 2019-31 Amending the Master Fee Schedule adopted on July 19, 2018.

Users of City services pay for the appropriate portion of the cost of providing the service.

Attachments

Resolution 2020-24
Master Fee Schedule

Stuart Schillinger



Stuart Schillinger, Administrative Services Director Clay Holstine, City Manager

RESOLUTION NO. 2020-24
A RESOLUTION OF THE CITY COUNCIL OF THE CITY OF
BRISBANE ADOPTING A MASTER FEE SCHEDULE

WHEREAS, Section 3.32.010 of the Brisbane Municipal Code requires the City Council to establish, by resolution, a percentage of cost recovery for user fees and service charges collected by the City which was done by Resolution 2003-23; and

WHEREAS, on June 4, 2020, the City Council conducted a public hearing to consider the proposed cost recovery percentages and Master Fee Schedule, at which time any person interested in the matter was given an opportunity to be heard; and

WHEREAS, the City Council finds that:

The proposed user fees and service charges set forth on the Master Fee Schedule do not exceed the actual cost of providing the services to which they relate, as determined by the user fee study; and

NOW, THEREFORE, BE IT RESOLVED by the City Council of the City of Brisbane as follows:

1. The Master Fee Schedule attached hereto as Exhibit "A" is hereby approved and adopted.
2. The Master Fee Schedule adopted by this Resolution shall supersede all prior schedules pertaining to the same subject matter, and all such prior schedules, regardless of the manner in which the same may have been established or adopted, are hereby repealed and declared to be of no further force or effect.
3. This Resolution shall become effective sixty (60) days following the date of its adoption and shall be applicable to all user fees and service charges described therein which are payable to the City from and after such effective date.

Terry O'Connell Madison Davis, Mayor

I hereby certify that the foregoing Resolution No. 2020-24 was duly and regularly adopted at the regular meeting of the Brisbane City Council on June 4, 2020 by the following vote:

AYES:
NOES:
ABSTAIN:
ABSENT:

Ingrid Padilla, City Clerk

CITY OF BRISBANE
2020/21
MASTER FEE SCHEDULE

Adopted 6/4/2020
Effective 8/3/2020

Planning Fees	2019/20 Adopted Fee	2020/21 Fee if Inflation applied	2020/21 Proposed Fee	Basis
Full Cost Hourly Rates by Staff Position:				
Director	\$215.00	\$221.00	\$215.00	expressed for 100% cost recovery; applicable cost recovery on a permit for which a fee is charged on an hourly basis
Senior Planner	\$167.00	\$172.00	\$167.00	
Associate Planner	\$116.00	\$119.00	\$116.00	
Administrative Assistant	\$114.00	\$117.00	\$114.00	
Office Specialist	\$99.00	\$102.00	\$99.00	
Accessory Dwelling Unit Permit:				
P1 Accessory Dwelling Units	\$323.00	\$332.00	\$323.00	
Use Permits:				
P2 Conditional uses listed in District Regulations not listed below	\$1,090.00	\$1,122.00	\$1,090.00	
P3a Transfer of development rights within the R- BA district	\$2,703.00	\$2,781.00	\$2,703.00	
P3b Clustered development within the R-BA district	\$2,703.00	\$2,781.00	\$2,703.00	
P4 Exceptions to Fence Regulations				
- Residential Uses	\$949.00	\$977.00	\$949.00	
- Retaining Walls	\$949.00	\$977.00	\$949.00	
- All Other Uses	\$1,264.00	\$1,301.00	\$1,264.00	
P5 Greenhouses on substandard lots	\$1,090.00	\$1,122.00	\$1,090.00	
P6 Horses in any district (with exceptions)	\$1,090.00	\$1,122.00	\$1,090.00	
P7 Public buildings, schools, parks, churches:				
- New Construction	\$1,090.00	\$1,122.00	\$1,090.00	
- Use Only	\$1,090.00	\$1,122.00	\$1,090.00	
P8 Hospitals, etc.	\$1,090.00	\$1,122.00	\$1,090.00	
P9 Philanthropic or charitable institutions				
- New Construction	\$1,090.00	\$1,122.00	\$1,090.00	
- Use Only	\$1,090.00	\$1,122.00	\$1,090.00	
P10 Public utilities in all districts	\$1,457.00	\$1,499.00	\$1,457.00	
P11 Temporary uses of not more than 45 days duration - all districts	\$1,141.00	\$1,174.00	\$1,141.00	
P12 Condominiums, cooperatives, new construction and conversion	\$1,462.00	\$1,504.00	\$1,462.00	
P13 Non conforming parking				
- in R and NCRO districts	\$1,221.00	\$1,256.00	\$1,221.00	
- in other districts	\$1,626.00	\$1,673.00	\$1,626.00	
P13a Use Permit to Expand Nonconforming Residential Uses	\$1,221.00	\$1,256.00	\$1,221.00	
Home Occupation Permits:				
P14 Home occupations in residential districts	\$38.00	\$39.00	\$38.00	
Design Permits				
P15a Design Permit for new construction: residential	\$1,796.00	\$1,848.00	\$1,796.00	
P15b Design Permit for new construction: non-residential or mixed use	\$2,999.00	\$3,086.00	\$2,999.00	

Planning Fees		2019/20 Adopted Fee	2020/21 Proposed Fee	2020/21 Proposed Fee	Basis
P16	Design Permit for remodeling existing structures	\$1,676.00	\$1,725.00		
P16a	Design Permit Extension	\$1,384.00	\$1,424.00	\$1,384.00	
Variances:					
P17	Variance to code provisions for new construction to all structures	\$1,354.00	\$1,393.00	\$1,354.00	
P18	Variance to code provisions for remodel of existing structures				
	- residential structures	\$1,015.00	\$1,044.00	\$1,015.00	
	- other structures	\$1,354.00	\$1,393.00	\$1,354.00	
Sign Permits:					
P19	Sign permits in all districts				
	- with Hearing	\$791.00	\$814.00	\$791.00	
	- without Hearing	\$332.00	\$342.00	\$332.00	
P20	Sign Programs	\$126.00	\$130.00	\$126.00	
Planned Development Permits:					
P21	Planned Development Permit				deposit required
Development Agreements:					
P22	Development Agreement				deposit required
Specific Plans:					
P23	Specific Plan				deposit required
Exceptions to the Code:					
P25a	Height limits per BMC 17.32.060.B	\$1,349.00	\$1,388.00	\$1,349.00	
P25b	Height limits per BMC 17.32.060.C	\$1,349.00	\$1,388.00	\$1,349.00	
	- residential structures	\$609.00	\$627.00	\$609.00	
	- other structures	\$813.00	\$837.00	\$813.00	
P60	Accessibility Improvement Permits	\$208.00	\$214.00	\$208.00	
P61aPC	Setback Exception Modification - residential properties	\$784.00	\$807.00	\$784.00	
P61aZA	Setback Exception Modification - residential properties	\$610.00	\$628.00	\$610.00	
P61bPC	Setback Exception Modification - all other properties	\$1,044.00	\$1,074.00	\$1,044.00	
P61bZA	Setback Exception Modification - all other properties	\$813.00	\$837.00	\$813.00	
Minor Modifications:					
P26	Minor modifications per BMC 17.56.090	\$537.00	\$553.00	\$537.00	
Grading Permits:					
P27	Grading Permit Review by Planning Commission	\$1,523.00	\$1,567.00	\$1,523.00	
Amendments:					
P28	General Plan Map	\$1,725.00	\$1,775.00	\$1,725.00	
P29	General Plan Text	\$1,725.00	\$1,775.00	\$1,725.00	
P30	Zoning Map	\$1,725.00	\$1,775.00	\$1,725.00	
P31	Zoning Ordinance Text	\$1,710.00	\$1,760.00	\$1,710.00	
Subdivisions:					
P32	Tentative Subdivision Map and Condominium Plans with 5 or more lots/units	\$2,988.00	\$3,075.00	\$2,988.00	Plus \$275 per lot

Planning Fees		2019/20 Adopted Fee	2020/21 Fee if Inflation applied	2020/21 Proposed Fee	Basis
P34	Tentative Parcel Map and Condominium Plans with 4 or less lots/units	\$2,988.00	\$3,075.00	\$2,988.00	
P35	Final Parcel Map			\$0.00	
P36	Time Extension for Approved Tentative Map	\$1,433.00	\$1,475.00	\$1,433.00	
P37	Amendment to Approved Tentative Map	\$1,350.00	\$1,389.00	\$1,350.00	
P38	Correction/ Amendment to Final Map	\$405.00	\$417.00	\$405.00	
P40	Modifications to Subdivision Provisions	\$1,486.00	\$1,529.00	\$1,486.00	
P41	Vesting Tentative Subdivision Map	\$5,983.00	\$6,157.00	\$5,983.00	
P42a	Certificate of Compliance per GC 66499.35(a) and (b)	\$1,041.00	\$1,071.00	\$1,041.00	
P42b	Certificate of Compliance per GC 66499.35 (c)	\$374.00	\$385.00	\$374.00	
P43	Lot Line Adjustment	\$995.00	\$1,024.00	\$995.00	
P43a	Parcel Map Waivers	\$995.00	\$1,024.00	\$995.00	
P44	Reversions to Acreage	\$906.00	\$932.00	\$906.00	
P45	Lot Merger	\$374.00	\$385.00	\$374.00	
Appeals:					
P46	Tie-vote at Planning Commission				
P47	All other appeals	\$390.00	\$401.00	\$390.00	
Environmental Review:					
P48	Categorical Exemption				
P49	Initial Study/Negative Declaration (fee includes those cases in which a Determination of HCP Compliance by the Planning Commission is needed, where no other Planning Permit is required.)	\$2,644.00	\$2,721.00	\$2,644.00	reimbursement for peer review may be required
P50	Environmental Impact Reports	consult. cost +10%	consult. cost +10%	consult. cost +10%	deposit required
P51	Mitigation Monitoring-Inspections etc.	hourly	hourly	hourly	
Other Services:					
P52	Pre-application Review				
	- single family dwelling on lot of record	hourly	hourly	hourly	
	- all other applications	hourly	hourly	hourly	
P53	Administrative review subsequent documents from Con. of Appr.	hourly	hourly	hourly	
P54	Parking lot redesign/landscape plan review (per BMC section 15.70.030)	\$595.00	\$612.00	\$595.00	
P55	Research record search	hourly	hourly	hourly	
P56	Technical report review	consult. cost +10%	consult. cost +10%	consult. cost +10%	
P57	Zoning enforcement penalty	10x orig fee	10x orig fee	10x orig fee	
P59	Archiving of records	hourly	hourly	hourly	
P62a	Concept review (greater 20,000 sq. feet commercial or 10 units or more of residential)	hourly	hourly	hourly	
P62b	Concept review (less than 20,000 sq. feet or less than 10 residential units)	hourly	hourly	hourly	
P63	Telecommunications Administrative Permit	\$1,091.00	\$1,123.00	\$1,091.00	
P64	Alcohol PCN			\$100.00	
P65	Tree Permit			\$348.00	
P66	Administrative Appeal			\$100.00	

Parks and Recreation Fees	2019/20 Adopted Fee	2020/21 Fee if Inflation applied	2020/21 Proposed Fee	Basis
Facility Rentals:				
Athletic Fields				
Lights	\$26.00	\$27.00	\$26.00	per hour
Non Profit Closed to Public				
- Brisbane Non Profit	\$17.00	\$17.00	\$17.00	per hour
- Non Brisbane Non Profit	\$26.00	\$27.00	\$26.00	per hour
Residential	\$42.00	\$43.00	\$42.00	per hour
Non-Residential	\$73.00	\$75.00	\$73.00	per hour
Game Preparation	\$26.00	\$27.00	\$26.00	per game
Mission Blue				
Residential				
1 Room - Weekday	\$126-\$168		\$126-\$168	per hour
Entire Facility - Weekday	\$259.00	\$267.00	\$259.00	per hour
1 Room - Weekend	\$157-\$209		\$157-\$209	per hour
Entire Facility - Weekend	\$324.00	\$333.00	\$324.00	per hour
Non-Residential				
1 Room - Weekday	\$ 182-\$243		\$ 182-\$243	per hour
Entire Facility - Weekday	\$370.00	\$381.00	\$370.00	per hour
1 Room - Weekend	\$ 228-\$297		\$ 228-\$297	per hour
Entire Facility - Weekend	\$463.00	\$476.00	\$463.00	per hour
Community Center Rental: Resident	\$60.00	\$62.00	\$60.00	per hour
Community Center Rental: Non-Resident	\$155.00	\$159.00	\$155.00	per hour
Community Park Rentals:				
Picnic Use Permit: Resident	\$5.00	\$5.00	\$5.00	per area per hour
Area 2 and 3 (4 tables)	\$19.00	\$20.00	\$19.00	per hour (3 hour minimum)
Area 1 (individual tables)	\$7.00	\$7.00	\$7.00	per table per hour (3 hour minimum)
Picnic Use Permit: Non-Resident	\$10.00	\$10.00	\$10.00	per area per hour
Area 2 and 3 (4 tables)	\$42.00	\$43.00	\$42.00	per hour (3 hour minimum)
Area 1(individual tables)	\$15.00	\$15.00	\$15.00	per table per hour (3 hour minimum)
Lawn Area: Resident under 50	\$9.00	\$9.00	\$9.00	per hour (3 hour minimum)
Lawn Area: Resident under 100	\$24.00	\$25.00	\$24.00	per hour (3 hour minimum)
Lawn Area: Resident over 100	\$42.00	\$43.00	\$42.00	per hour (3 hour minimum)
Lawn Area: Non-Resident under 50	\$29.00	\$30.00	\$29.00	per hour (3 hour minimum)
Lawn Area: Non-Resident under 100	\$70.00	\$72.00	\$70.00	per hour (3 hour minimum)

Parks and Recreation Fees	2019/20 Adopted Fee	2020/21 Fee if Inflation applied	2020/21 Proposed Fee	Basis
Lawn Area: Non-Resident over 100	\$126.00	\$130.00	\$126.00	per hour (3 hour minimum)
Gazebo Area: Resident	\$71.00	\$73.00	\$71.00	per hour
Gazebo Area: Non-Resident	\$209.00	\$215.00	\$209.00	per hour
Preschool/Youth Activities:				
Club Rec: Resident	not offered	not offered	not offered	per person, per day
Club Rec: Non-Resident	not offered	not offered	not offered	per person, per day
Club Rec Monthly	\$149.00	\$153.00	\$149.00	per person, per month
Club Rec Monthly: Non-Resident	\$187.00	\$192.00	\$187.00	per person, per month
Winter and Spring Camps	\$32.00	\$33.00	\$32.00	per person, per day
Winter and Spring Camps:Non-Resident	\$39.00	\$40.00	\$39.00	per person, per day
Summer Day Camp	\$167.00	\$172.00	\$167.00	per person, per session
Summer Day Camp: Non-Resident	\$193.00	\$199.00	\$193.00	per person, per session
Preschool:Resident	\$4.00	\$4.00	\$4.00	per person, per hour
Preschool:Non-Resident	\$4.00	\$4.00	\$4.00	per person, per hour
Kinder Care	\$55.00	\$57.00	\$55.00	per person, per month
Kinder Care:Non-Resident	\$66.00	\$68.00	\$66.00	per person, per month
Club Rec: Enrichment Clubs	\$5-20	\$5-20	\$5-20	per person, per activity
Youth Classes	Based on cost of class	Based on cost of class	Based on cost of class	per person, per activity
Youth Sports	\$71.00	\$73.00	\$71.00	per person, per season
Processing Fee	Based on cost of class	Based on cost of class	Based on cost of class	Per class session or sports
Transaction Fee - Drop in Class	\$1.00	\$1.00	\$1.00	Per class for drop in only
Transaction Fee - For classes under \$100	\$10.00	\$10.00	\$10.00	Per class session or sport
Transaction Fee - For Classes \$100 and over	\$21.00	\$22.00	\$21.00	Per class session or sport
Adult Sports:				
Adult Basketball	\$802.00	\$825.00	\$802.00	per team, per season
Adult Volleyball	\$393.00	\$404.00	\$393.00	per team, per season
Adult Softball	\$768.00	\$790.00	\$768.00	per team, per season
Adult Open Gym	\$4.00	\$4.00	\$4.00	per person, per class
Teen Center:				
Teen Programs	\$10.00	\$10.00	\$10.00	per person, per activity
Middle School Dances	\$5.00	\$5.00	\$5.00	per person, per activity
Aquatics:				
Daily Admission: Adult Resident	\$6.00	\$6.00	\$6.00	per person
Daily Admission: Adult Non-Resident	\$8.00	\$8.00	\$8.00	per person
Daily Admission: Adult Non-Resident Summer	\$10.00	\$10.00	\$10.00	per person
15-Day Punch Pass: Adult Resident	\$72.00	\$72.00	\$72.00	per pass
15-Day Punch Pass: Adult Non-Resident	\$96.00	\$96.00	\$96.00	per pass
Monthly Pass: Adult Resident	\$60.00	\$60.00	\$60.00	per pass
Monthly Pass: Adult Non-Resident	\$84.00	\$84.00	\$84.00	per pass
Daily Admission: Youth/Senior Resident	\$4.00	\$4.00	\$4.00	per person
Daily Admission: Youth/Senior Non-Res.	\$6.00	\$6.00	\$6.00	per person

Parks and Recreation Fees	2019/20 Adopted Fee	2020/21 Fee if Inflation applied	2020/21 Proposed Fee	Basis
15-Day Punch Pass: Youth/Senior Res.	\$48.00	\$48.00	\$48.00	per pass
15-Day Punch Pass: Youth/Senior Non-Res.	\$72.00	\$72.00	\$72.00	per pass
Monthly Pass: Youth/Senior Non-Resident	\$58.00	\$58.00	\$58.00	per pass
Swim Lessons (8): Resident	\$71.00	\$71.00	\$71.00	per lesson package
Swim Lessons (8): Non-Resident	\$85.00	\$85.00	\$85.00	per lesson package
Semi-Private Swim Lessons (4): Resident	\$108.00	\$111.00	\$108.00	per lesson package
Semi-Private Swim Lessons (4): Non Resident	\$130.00	\$134.00	\$130.00	per lesson package
Private Swim Lesson (4): Resident	\$150.00	\$154.00	\$150.00	per lesson package
Private Swim Lesson (4): Non-Resident	\$181.00	\$186.00	\$181.00	per lesson package
B-Days: Resident (silver)	\$129.00	\$133.00	\$129.00	
B-Days: Resident (gold)	\$263.00	\$271.00	\$263.00	
B-Days: Non-Resident (silver)	\$158.00	\$163.00	\$158.00	
B-Days: Non-Resident (gold)	\$317.00	\$326.00	\$317.00	
Summer Pass: Resident	\$251.00	\$258.00	\$251.00	
Summer Pass: Non-Resident	\$300.00	\$309.00	\$300.00	
Lifeguard Certification Class	\$200.00	\$206.00	\$200.00	per person, per session
Piranha Swim Club: Resident	\$5.00	\$5.00	\$5.00	per person, per class
Piranha Swim Club: Non-Resident	\$7.00	\$7.00	\$7.00	per person, per class
Special Events:			\$0.00	
Derby Kit	\$26.00	\$27.00	\$26.00	per derby kit
Pop-Up Events	\$5-\$20	\$5-\$20	\$5-\$20	per person, per activity
Day in the Park - Event Tickets	\$1.00	\$1.00	\$1.00	per ticket
Community Night with the Giants Tickets	\$18.00	\$19.00	\$18.00	per ticket
Concerts in the Park - Sponsorships	\$100-\$2,500	\$100-\$2,500	\$100-\$2,500	

Finance Fees		2019/20 Adopted Fee	2020/21 Fee if Inflation applied	2020/21 Proposed Fee	Basis
F1	Deposit for Water and Service: Single/Commercial (\$20 non-refundable)				refundable deposit continues as current; \$20 non-refundable fee
F1	Deposit for Water and Service: Duplex (\$20 non-refundable)				
F2	Deposit after 2nd Disconnection				max of fee or 5% of balance
F3	Penalty for delinquent payment (5 days prior to shut off)	\$5.00	\$5.00	\$5.00	
F5	24 hour notice (tagging) - (within 24 month period): 10th	\$49.00	\$50.00	\$49.00	
F6	Water Turn On - After payment of delinquent account: 8a-4p	\$50.00	\$50.00	\$50.00	
F6	Water Turn On - After payment of delinquent account: after 4p	\$127.00	\$127.00	\$127.00	
F6a	Water Turn On - After 3rd notice for backflow recertification	\$281.00	\$281.00	\$281.00	
F7	Copy of Annual Budget	\$75.00	\$77.00	\$75.00	
F8	Annual Financial Report	\$17.00	\$17.00	\$17.00	
F9	Returned Check Charge (All Departments)	\$57.00	\$57.00	\$57.00	

City Clerk Fees		2019/20 Adopted Fee	2020/21 Fee if Inflation applied	2020/21 Proposed Fee	Basis
C1	Agenda Packet Subscription: Regular	\$0.00			
C1	Agenda Only: Regular (no packet, SASE from subscriber)	\$0.00	\$0.00	\$0.00	
C1	Agenda by Email	\$0.00	\$0.00	\$0.00	
C1	Agenda Subscription: Seniors/Students	\$0.00	\$0.00	\$0.00	
C4	Copy of Election Documents	\$0.00	\$0.00	\$0.00	
C5	Copy of Municipal Code Book	\$0.00	\$0.00	\$0.00	
C6	Document Certification	\$2.00	\$2.00	\$2.00	in addition to per page fee
C7	Annual Minutes Subscription: Regular Mail	\$139.00	\$143.00	\$139.00	
C7	Minutes Subscription: Email	\$0.00	\$0.00	\$0.00	
C8	Photocopying	\$0.35	\$0.35	\$0.35	per page; no labor time allowed
C10	Tapes of Meetings (per tape)	\$17.00	\$17.00	\$17.00	
C11	Transcription of Minutes	\$6.00	\$6.00	\$6.00	in addition to \$50/hr contract
C12	Campaign Statements				\$0.10 per page max by law
C13	General Research (per hour) - City Clerk				cannot charge for labor time
C13	General Research (per hour) - Deputy City Clerk				cannot charge for labor time

Police Fees		2019/20 Adopted Fee	2020/21 Fee if Inflation applied	2020/21 Proposed Fee	Basis
PO1	Copies of Reports	\$0.00		\$0.00	
PO2	Alarm System Permits	\$0.00		\$0.00	
PO3	Bicycle Registration	\$0.00		\$0.00	
PO4	Booking Fee	\$0.00		\$0.00	Not charged to book suspects
PO5	Clearance & Good Conduct Letters: Resident	\$6.00	\$6.00	\$6.00	
PO5	Clearance & Good Conduct Letters: Non-Resident	\$34.00	\$35.00	\$34.00	
PO6	Subpoena Dues / Tecum Processing (per hour)	\$34.00	\$35.00	\$34.00	
PO7	Concealed Weapons Permit Process	\$64.00	\$66.00	\$64.00	
PO8	Concealed Weapons Renewal Fee	\$0.00		\$0.00	
PO9	Copies of Tape Recordings	\$32.00	\$33.00	\$32.00	plus actual cost
PO10	Court Appearance All Personnel	As per State Law	As per State Law	As per State Law	\$275 deposit
PO11	Removed due to redundancy with PO 10				
PO12	Removed due to redundancy with PO 10				
PO13	Removed due to redundancy with PO 10				
PO14	False Alarms - Structure	\$0.00			
PO15	Fingerprinting Resident: Adult	\$31.00	\$32.00	\$31.00	
PO15	Fingerprinting Resident: Minor	\$0.00		\$0.00	
PO16	Fingerprinting Non-Resident	\$96.00	\$99.00	\$96.00	
PO17	Massage Certificate of Registration	\$117.00	\$120.00	\$117.00	
PO18	Massage Certificate of Registration Early Renewal	\$30.00	\$31.00	\$30.00	
PO19	Special Event Permit (per hour)	\$0.00		\$0.00	
PO20	Photograph Copies (plus actual costs)	\$88.00	\$91.00	\$88.00	
PO21	Photograph Enlargements (plus actual costs)	\$88.00	\$91.00	\$88.00	
PO22	Private Patrol Permit Fee	\$0.00		\$0.00	
PO23	Repeat Nuisance Call (per hour)	\$0.00		\$0.00	
PO24	Vehicle Releases / Enforcement	\$54.00	\$56.00	\$54.00	
PO25	Vehicle Releases / Abandonment	\$54.00	\$56.00	\$54.00	
PO26	Film Crew	\$535.00	\$551.00	\$535.00	
PO27	Reposessed Vehicle Release	\$15.00	\$15.00	\$15.00	Capped by State Law

Fire Fees		2019/20 Adopted Fee	2020/21 Fee if Inflation applied	2020/21 Proposed Fee	Basis
"A" designates an Annual Permit; "EO" an Each Occurrence Permit; "A/EO" both					
FD1	Aerosol Products	\$241.00	\$248.00	\$241.00	A
FD4	Asbestos/Lead Coating Removal	\$371.00	\$382.00	\$371.00	
FD5	Automobile Wrecking Yard	\$249.00	\$256.00	\$249.00	A
FD6	Apartment House (incl. condos & congregate res.)				
	3 units to 10 units	\$249.00	\$256.00	\$249.00	A
	11 units to 20 units	\$314.00	\$323.00	\$314.00	A
	Greater than 20 units	\$314.00	\$323.00	\$314.00	A, plus \$1.30 per unit over 20
FD7	Battery system	\$124.00	\$128.00	\$124.00	A
FD8	Candles or Open Flames in Assembly Areas (may combine with assembly permit	\$124.00	\$128.00	\$124.00	A/EO
FD9	Carnivals or Fairs	\$371.00	\$382.00	\$371.00	EO
FD11	Cellulose Nitrate Storage	\$310.00	\$319.00	\$310.00	A
FD12	Combustible Fiber Storage	\$249.00	\$256.00	\$249.00	A
FD13	Combustible Material Storage	\$249.00	\$256.00	\$249.00	A
FD14	Compressed Gases (in excess of the amts. listed in CFC, Table 105-A)	\$249.00	\$256.00	\$249.00	A
FD15	Commercial Rubbish Handling Plant	\$361.00	\$371.00	\$361.00	A
FD16	Cryogen's (in excess of the amounts listed in CFC, Table 105-B)	\$371.00	\$382.00	\$371.00	A
FD17	Dry Cleaning Plants	\$249.00	\$256.00	\$249.00	A
FD18	Dust Producing Operations	\$249.00	\$256.00	\$249.00	A/EO
FD19	Explosives or Blasting Agents	\$371.00	\$382.00	\$371.00	EO
FD21	Fireworks Display (fees for standby Fire staff, when req'd, are add'l)	\$371.00	\$382.00	\$371.00	EO
FD22	Flammable or Combustible Liquid Pipeline	\$371.00	\$382.00	\$371.00	A
FD23	To Store, Handle or Use Flam/Combust. Liquids	\$185.00	\$190.00	\$185.00	A
FD24	Flammable or Combustible Liquids in Tanks, vessels > 60 gal. capacity); largest	\$371.00	\$382.00	\$371.00	A
	To 10,000 gallons tank size:				
	1 tank	\$359.00	\$369.00	\$359.00	A
	2-3 tanks	\$359.00	\$369.00	\$359.00	A, plus \$125.00 per tank over the first
	3 + tanks	\$479.00	\$493.00	\$479.00	A, plus \$290.00 per tank over the first
	Over 10,000 to 100,000 gallons tank size:				
	1 tank	\$540.00	\$556.00	\$540.00	A
	2-3 tanks	\$540.00	\$556.00	\$540.00	A, plus \$290.00 per tank over the first
	3+ tanks	\$718.00	\$739.00	\$718.00	A, plus \$290.00 per tank over the first
	Over 100,000 gallons tank size:				
	1 tank	\$1,079.00	\$1,110.00	\$1,079.00	A
	2-3 tanks	\$1,079.00	\$1,110.00	\$1,079.00	A, plus \$312.00 per tank over the first
	3+ tanks	\$1,079.00	\$1,110.00	\$1,079.00	A, plus \$312.00 per tank over the first
FD26	Tank Vehicles	\$185.00	\$190.00	\$185.00	A
FD27	Install, Alter, Remove, Abandon, Place Temporarily Any	\$497.00	\$511.00	\$497.00	EO
FD30	Fumigation or Thermal Insecticidal Fogging:	\$185.00	\$190.00	\$185.00	

Fire Fees "A" designates an Annual Permit; "EO" an Each Occurrence Permit; "A/EO" both		2019/20 Adopted Fee	2020/21 Fee if Inflation applied	2020/21 Proposed Fee	Basis
FD 31	Hazardous Materials (to store, disperse, handle amounts in excess of the				refer to Hazardous material table HM-1 below
FD32	High-Piled Combustible Storage	\$371.00	\$382.00	\$371.00	A
FD33	High-Rise Building Annual Inspection	\$371.00	\$382.00	\$371.00	A
FD34	Hot work operations:	\$186.00	\$191.00	\$186.00	A
FD35	Hotels, Motels and Lodging Houses	\$249.00	\$256.00	\$249.00	A
FD36	Liquefied Petroleum Gases (except portable containers <125 gal. cap.)	\$249.00	\$256.00	\$249.00	A
FD37	Liquid/Gas-Fueled Vehicles or Equipment in Assembly Buildings	\$186.00	\$191.00	\$186.00	EO
FD38	Lumber Yards (over 100,000 board feet)	\$249.00	\$256.00	\$249.00	A
FD39	Magnesium Working	\$186.00	\$191.00	\$186.00	A
FD40	Mall, Covered	\$371.00	\$382.00	\$371.00	A
FD41	Motor vehicle fuel dispensing stations:	\$371.00	\$382.00	\$371.00	A
FD42	Occupant Load Increase	\$249.00	\$256.00	\$249.00	EO
FD43	Open Burning	\$249.00	\$256.00	\$249.00	EO
FD45	Ovens, Industrial Baking or Drying	\$249.00	\$256.00	\$249.00	A
FD47	Places of Assembly (churches, schools, NPOs permitted at no fee)	\$30.00	\$31.00	\$30.00	A
	A-1, A-2, A-2.1	\$293.00	\$301.00	\$293.00	A
	A-3, A-4	\$240.00	\$247.00	\$240.00	A
	Special Assembly events	\$240.00	\$247.00	\$240.00	EO
FD48	Pyrotechnic Special Effects Material (fees for standby Fire staff, when required,	\$367.00	\$378.00	\$367.00	EO
FD50	Refrigeration Equipment	\$186.00	\$191.00	\$186.00	A
FD51	Repair Garage	\$249.00	\$256.00	\$249.00	A
FD52	Spraying or Dipping	\$249.00	\$256.00	\$249.00	A
FD53	Temporary membrane structures, tents, and canopies	\$249.00	\$256.00	\$249.00	EO
FD54	Tire Storage	\$249.00	\$256.00	\$249.00	A
FD55	Wood Products (over 200 cu. ft.)	\$249.00	\$256.00	\$249.00	A
Construction Fire Permit Fees:					
Automatic Sprinkler System Permit (installation of suspended piping larger than					
FD56	For other than 1 and 2 family dwellings:				
	- New (per sq. ft.)	\$0.22	\$0.23	\$0.22	per square foot; \$330 minimum fee
	- Alteration (per sq. ft. of protected area,)	\$0.22	\$0.23	\$0.22	per square foot; \$206 minimum fee
FD57	One and Two-family dwellings:				
	- New (per sq. ft.)	\$0.22	\$0.23	\$0.22	per square foot; \$218 minimum fee
	- Alteration (per sq. ft. of protected area)	\$0.22	\$0.23	\$0.22	per square foot; \$136 minimum fee

Fire Fees "A" designates an Annual Permit; "EO" an Each Occurrence Permit; "A/EO" both		2019/20 Adopted Fee	2020/21 Fee if Inflation applied	2020/21 Proposed Fee	Basis
FD 58	Fixed Extinguishing System Permit: New and Upgrade Installations	\$395.00	\$406.00	\$395.00	This includes one on site inspection \$150 initial and each resubmittal per 3,000 sq. ft.
FD 59	Fire Plan Check and resubmittal				
FD60	Fire Alarm Permit:	\$195.00	\$201.00	\$195.00	per 3,000 sq. ft.
FD61	Construction, Alteration & Renovation Permit - Construction alteration	\$171.00	\$176.00	\$171.00	
FD62	Gas Piping System Installation Permit	\$310.00	\$319.00	\$310.00	
FD63	Underground Fire Protection Piping Permit	\$440.00	\$453.00	\$440.00	
Miscellaneous Fees:					
FD64	Consultant Service Fee (actual cost plus admin fee)	\$49.00	\$50.00	\$49.00	per hour in addition to cost
FD67	Document Review (per hour)	\$124.00	\$128.00	\$124.00	per hour
FD68	Copy of Fire Report	\$19.00	\$20.00	\$19.00	
FD69	False Alarm in Excess of 3 per Calendar Year (accidental or equipment)	\$155.00	\$159.00	\$155.00	
FD70	Fire Hazard Abatement performed by City or City Contractor (including, but not limited to, combustible or flammable vegetation removal)				Abatement cost plus administrative fee
FD71	Hydrant Flow Test	\$553.00	\$569.00	\$553.00	
FD72	New Business Fire Inspection	\$188.00	\$193.00	\$188.00	
FD73	Other Services (per half hour and portion thereof)	\$62.00	\$64.00	\$62.00	per half-hour
FD74	Re-Inspection Fee (for each following second re-inspection)	\$126.00	\$130.00	\$126.00	
FD75	Standby Engine Company	\$318.00	\$327.00	\$318.00	for 1st hour; \$108 ea. add'l. 1/2 hr.
FD76	Standby Firefighter (1 hour minimum)	\$103.00	\$106.00	\$103.00	per hour
FD77	Work Performed after Normal Working Hours (Callback is a 3-hr min)	\$186.00	\$191.00	\$186.00	per hour
HM-1	Hazardous Materials Table Schedule:				
	Range Solids (pounds)				
	1 0 to 500	\$351.00	\$361.00	\$351.00	A
	2 >500 to 5,000	\$491.00	\$505.00	\$491.00	A
	3 >5,000 to 25,000	\$657.00	\$676.00	\$657.00	A
	4 >25,000 to 50,000	\$958.00	\$986.00	\$958.00	A
	5 >50,000 to 80,000	\$1,386.00	\$1,426.00	\$1,386.00	A
	6 >80,000 to 120,000	\$2,006.00	\$2,064.00	\$2,006.00	A
	7 >120,000	\$2,611.00	\$2,687.00	\$2,611.00	A
	Range Liquids (gallons)				
	1 0 to 55	\$351.00	\$361.00	\$351.00	A
	2 >55 to 550	\$491.00	\$505.00	\$491.00	A
	3 >550 to 2,750	\$656.00	\$675.00	\$656.00	A
	4 >2,750 to 5,500	\$958.00	\$986.00	\$958.00	A
	5 >5,500 to 10,000	\$1,386.00	\$1,426.00	\$1,386.00	A
	6 >10,000 to 15,000	\$2,006.00	\$2,064.00	\$2,006.00	A
	7 > 15,000	\$2,611.00	\$2,687.00	\$2,611.00	A

Fire Fees		<i>2019/20 Adopted Fee</i>	<i>2020/21 Fee if Inflation applied</i>	<i>2020/21 Proposed Fee</i>	Basis
"A" designates an Annual Permit; "EO" an Each Occurrence Permit; "A/EO" both					
1	0 to 200	\$272.00	\$280.00	\$272.00	A
2	>200 to 2,000	\$491.00	\$505.00	\$491.00	A
3	>2,000 to 10,000	\$656.00	\$675.00	\$656.00	A
4	>10,000 to 20,000	\$958.00	\$986.00	\$958.00	A
5	>20,000 to 40,000	\$1,386.00	\$1,426.00	\$1,386.00	A
6	>40,000 to 60,000	\$2,006.00	\$2,064.00	\$2,006.00	A
7	>60,000	\$2,611.00	\$2,687.00	\$2,611.00	A

Public Works Fees		2019/20 Adopted Fee	2020/21 Fee if Inflation applied	2020/21 Proposed Fee	Basis
"F/A" designates the need for a Force Account					
PW 1	Grading Permit Plan Check				
	- 6-50 cub. yds.	\$99.00	\$102.00	\$99.00	
	- 51-100 cub. yds.	\$99.00	\$102.00	\$99.00	
	- 101-1,000 cub. yds.	\$399.00	\$411.00	\$399.00	
	- 1,001-10,000 cub. yds.	\$798.00	\$821.00	\$798.00	
	- 10,001-100,000 cub. yds.	\$4,292.00	\$4,416.00	\$4,292.00	
	- 100,001-200,000 cub. yds.	\$7,154.00	\$7,361.00	\$7,154.00	
	- 200,000 or more cub. yds.	\$14,311.00	\$14,726.00	\$14,311.00	
PW 1a	Geotechnical Peer Review				Force Account minimum \$5,000
PW 2	Grading Permit - Inspection:				
	- 0-5 cub. yds. (no permit required)				
	- 6-50 cub. yds.	\$396.00	\$407.00	\$396.00	
	- 51-100 cub. yds.	\$792.00	\$815.00	\$792.00	
	- 101-1,000 cub. yds.	\$14,207.00	\$14,619.00	\$14,207.00	or create a Force Account and billed on actual time
	- 1,001-10,000 cub. yds.	\$21,315.00	\$21,933.00	\$21,315.00	or create a Force Account and billed on actual time
	- 10,001-100,000 cub. yds.				actual cost w/ F/A min \$10,000
	- 100,000 - 200,000 cub. yds.				actual cost w/ F/A min \$10,000
	- 200,000 + cub. yds.				actual cost w/ F/A min \$10,000
PW 2a	Grading Permit - SWPPP Compliance				
	Single Parcel (assessed every 2 reviews)	\$139.00	\$143.00	\$139.00	plus actual cost insp w/F/A min \$591
	Subdivision subject to Map Act Provisions (assessed every 2 reviews)	\$560.00	\$576.00	\$560.00	plus actual cost insp w/F/A = actual cost of erosion control plan
	Development subject to C.3 Provisions (assessed every 2 reviews)	\$1,123.00	\$1,156.00	\$1,123.00	plus actual cost insp w/F/A = actual cost of erosion control plan
PW 3	Blasting Permit	\$798.00	\$821.00	\$798.00	
PW 4	Special Permit (after hours work), plus actual cost of inspection/work	\$200.00	\$206.00	\$200.00	F/A min \$500 for Inspection
PW 5	Grading Permit (paving), plus actual cost of inspection/work	\$200.00	\$206.00	\$200.00	F/A min \$500 for Inspection
PW 6	Grading Permit (drainage alteration), plus actual cost of inspect/work	\$200.00	\$206.00	\$200.00	F/A min \$500 for Inspection
PW 7	Truck Haul Permit	\$99.00	\$102.00	\$99.00	
PW 7a	Truck Haul Impact Fee (per cubic yard, \$90 minimum fee)	\$0.52	\$0.54	\$0.52	
PW 7b	Late Fee related to Truck Haul Permits	1%		1%	per month on outstanding of more than 60 days
PW 8	Encroachment Permit (hourly inspect. cost)	\$99.00	\$102.00	\$99.00	plus actual cost insp w/F/A min \$500
PW 9	Site Work Permit - Engineering Review (assessed every 2 reviews)	\$397.00	\$409.00	\$397.00	
PW 9a	Site Work Permit - Retaining Wall Design				Force Account minimum \$5,000
PW 9b	Site Work Permit - Fast Track Review (each occurrence)	\$379.00	\$390.00	\$379.00	
PW 10	Tentative Parcel Map Review	\$540.00	\$556.00	\$540.00	
PW 11	Final Parcel Map Review	\$540.00	\$556.00	\$540.00	plus actual cost LS reviw (requires \$1,500 F/A min)

Public Works Fees "F/A" designates the need for a Force Account	2019/20 Adopted Fee	2020/21 Fee if Inflation applied	2020/21 Proposed Fee	Basis
PW 12 Water Installation - Inspection and Meter - 5/8" meter - 3/4" meter - 1" meter - 1.5" Meter - 2" meter PW 13 Sanitary Sewer Lateral Installation - Inspection Single Family Unit Multiple Unit Dwelling Commercial, Industrial, Public & Other Uses				2 Hours PW Inspector time plus cost of meter 2 Hours PW Inspector time plus cost of meter 2 Hours PW Inspector time plus cost of meter 2 Hours PW Inspector time plus cost of meter 4 Hours PW Inspector time plus cost of meter 2 Hours PW Inspector time 4 Hours PW Inspector time 4 Hours PW Inspector time
PW 14 Final Subdivision Map	\$6,898.00	\$7,098.00	\$6,898.00	Plus \$500 per lot

* The Director of Public Works/City Engineer may at his discretion accept a full-cost recovery Force Account in lieu of imposing this fee.