



CITY COUNCIL AGENDA REPORT

Meeting Date: 06/26/2025

From: City Clerk Padilla

Subject: Recruitment for Committee and Commission Vacancies

Recommendation

Staff recommend that the City Council consider starting recruitment for seats on City Committees/Commissions and direct staff on recruitment timeline.

Background

Due to resignations, terms expiring by January of 2026 and unfilled seats, staff shall recruit volunteers to fill 18 seats on the following City Committees and Commissions:

- Complete Streets and Safety Committee: 3 seats
- Planning Commission: 2 seats
- Parks and Recreation Commission: 4 seats
- Open Space and Ecology Committee: 4 seats
- IDEA Committee: 5 seats

Discussion

During the recruitment period, staff will table at City events and post ads on social media, community boards and City newsletters. One of the additional outreach strategies to educate the community about City Commissions and Committees is to host a Brisbane 101 Academy in the Fall, for community members and residents.

Fiscal Impact

This item has no fiscal impact.

Attachments

Sample of the Brisbane 101 Agenda from 2021.

Ingrid Padilla

Ingrid Padilla, City Clerk

Jeremy Dennis

Jeremy Dennis, City Manager



Attachment 1

BRISBANE 101 Agenda

1. 9:45 am Welcome

- Coffee and pastries
- Sign in/name tags
- Info tables

2. 10am-10:30 am Introduction/Overview

- Mayor Karen Cunningham - Welcome
- Assistant City Manager Stuart Schillinger - Overview of Brisbane
- City Clerk Ingrid Padilla - 'Stand Up Sit Down' Icebreaker

3. 10:30am - 11am

Fiscally Prudent - Brisbane's fiscal vitality will reflect sound decisions which also speak to the values of the community

- Finance (Finance Director Carolina Yuen- slideshow presentation and budget activity)

4. 11am-11:45am

Safe Community - Residents and visitors will experience a sense of safety

- Police (Police Chief Lisa Macias- presentation and trivia)
- Complete Streets (Deputy Public Works Director Karen Kinser- presentation)
- Fire (Fire Chief Ron Myers- presentation and activity)
- Question & Answer

5. 11:45 am-12:15 pm

Lunch Break - Boxed Sandwiches and Salads

Please visit in the Parking Lot the Fire Department's Fire Engines, Fire Truck, an Urban Search and Rescue and the Battalion Chief's Command Vehicle.

6. 12:15pm-12:45 pm

Community Building - Brisbane will honor the rich diversity of our city (residents, organizations, businesses) through community engagement and participation

- Park and Rec (Parks and Recreation Director Noreen Leek - presentation and Escape Box activity)

7. 12:45 pm-1:15 pm

Ecological Sustainability - Brisbane will be a leader in setting policies and practicing service delivery innovations that promote ecological

- Open Space and Ecology Committee (Sustainability Manager Adrienne Etherton - presentation and Jeopardy)

8. 1:15pm-1:45 pm

Economic Development - Brisbane will work with the businesses and residents to provide for economic vitality/diversity

- Planning/Baylands (Community Development Director John Swiecki - presentation)
- Chamber (Brisbane Chamber of Commerce President and CEO Madison Davis - presentation)

9. 1:45pm-2:30 pm

Closing and Certificates

- City Commissions and Committees, application process overview (City Clerk Ingrid Padilla - interview activity)
- Certificate Distributions
- Group Picture