

DRAFT
BRISBANE PLANNING COMMISSION
Action Minutes of October 23, 2025
Hybrid Meeting

CALL TO ORDER

Chairperson Sayasane called the meeting to order at 7:30 p.m.

ROLL CALL

Present: Commissioners Gooding, Patel, and Sayasane
Absent: Commissioners Funke and Lau
Staff Present: Director Swiecki, Senior Planner Johnson, and Associate Planner Robbins

ADOPTION OF AGENDA

A motion was made by Commissioner Gooding and seconded by Commissioner Patel to adopt the agenda. Motion approved 3-0.

CONSENT CALENDAR

A. Approval of draft meeting minutes of August 28, 2025

A motion by Commissioner Patel, seconded by Commissioner Gooding, to adopt the consent calendar was approved 3-0.

ORAL COMMUNICATIONS

There were none.

WRITTEN COMMUNICATIONS

Written Correspondence from the City of Brisbane Open Space Ecology Committee (OSEC) regarding Item B.

OLD BUSINESS

There were none.

NEW BUSINESS

There were none.

WORKSHOP

B. Workshop – Discussion of proposed amendment to the General Plan Open Space Element

Senior Planner Johnson reported to the Commission on the status and content of the draft Open Space Element and noted that the intent is to also include an amendment to the Land Use Element and zoning maps to designate City acquired lands in the Brisbane Acres as open space. Senior Planner Johnson and Director Swiecki answered questions from the Commission related to the Open Space and Ecology Committee's correspondence, including the relationship of the Open Space Element to the open space implementation plan (2001 Open Space Plan), the possibility of providing a link on the website to provide updates regarding newly acquired properties, open space funding resources and the relationship of the proposed Quarry development to the Element. Senior Planner Johnson indicated that this item is being scheduled to be brought back to the Commission for public hearing in January 2026.

Chair Sayasane allowed time for public comment, but there was no one wishing to address the Commission.

ITEMS INITIATED BY STAFF

Director Swiecki announced the City Council adopted an amendment to ADU height requirements, the commercial property owner of 150 North Hill Drive may propose converting the property to a residential use, City Council will conduct a workshop regarding the results of the community engagement process on the 70 Old County Road project.

ITEMS INITIATED BY THE COMMISSION

There were none.

ADJOURNMENT

C. Chairperson Sayasane adjourned to the next regular meeting of November 13, 2025 at approximately 7:52 p.m.

Attest:

John A. Swiecki, Community Development Director

NOTE: A full video record of this meeting can be found on the City's YouTube channel at www.youtube.com/BrisbaneCA, on the City's website at <http://www.brisbaneca.org/meetings>, or on DVD (by request only) at City Hall.