



## BRISBANE CITY COUNCIL

### ACTION MINUTES

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#### **CITY COUNCIL MEETING AGENDA THURSDAY, DECEMBER 5, 2024**

*HYBRID MEETING, 50 PARK PLACE, BRISBANE, CA 94005*

#### **7:30 P.M. CALL TO ORDER – PLEDGE OF ALLEGIANCE**

Mayor O’Connell called the meeting to order at 7:34 P.M. and led the Pledge of Allegiance.

#### **ROLL CALL**

##### **A. Consider any request of a City Councilmember to attend the meeting remotely under the “Emergency Circumstances” of AB 2449**

No Councilmembers made a request under the Emergency Circumstances of AB 2449. City Councilmember Davis joined via teleconference at 251 Mendocino St. Brisbane, CA.

Councilmembers present: Councilmembers Cunningham, Davis, Lentz, Mackin, and Mayor O’Connell  
Councilmembers absent: None

Staff Present: City Manager Dennis, City Clerk Padilla, City Attorney McMorrow, Finance Director Yuen, City Engineer Breault, Community Development Director Swiecki, Senior Planner Johnson, Assistant to the City Manager Cheung, Parks and Recreation Director Leek, Sustainability Manager Etherton, Police Commander Garcia, and Administrative Management Analyst Ibarra

#### **REPORT OUT OF CLOSED SESSION**

City Attorney McMorrow reported that Councilmembers did not take any action and provided direction on Pending or Threatened Litigation Item D.

#### **ADOPTION OF AGENDA**

Councilmember Cunningham made a motion, seconded by Councilmember Mackin, to approve the City Council Meeting agenda as it stands. The motion passed unanimously by all present.

Ayes: Councilmembers Cunningham, Davis, Lentz, Mackin, and Mayor O’Connell.

Noes: None

Absent: None

Abstain: None

## ORAL COMMUNICATIONS NO. 1

Michele Salmon thanked Councilmember Cunningham and Mayor O'Connell for their work and service. She also appreciated Councilmember Mackin for running for reelection. She also commented that it the City must restrict the deeds of the City-owned properties on the Acres for Open Space. It has been nearly 5 years since Council approved this action.

Juanita Yee thanked Councilmember Cunningham for her honesty, leadership and integrity.

## AWARDS AND PRESENTATIONS

### A. Volunteer of the Year Award

Mayor O'Connell proclaimed that after many years of dedicated volunteering, the Brisbane City Council expresses their gratitude for Peter Grace's tireless spirit, selflessness, and dedication to serving others. She extended the City's congratulations to Peter Grace and his family on being named the 2024 Volunteer of the Year.

Peter Grace's family, Connie Veilleux and Carol Veilleux accepted the proclamation on behalf of the late Peter Grace. Councilmembers shared their favorite memories of Peter Grace.

### B. Brisbane Library Annual Report

Cary Mossing, Library Manager and Min-i Chou, Senior Librarian presented the Brisbane Library's Annual Report and the organization's achievements and community impacts over the past year.

Chris Florkowski commented that the San Mateo County Libraries' Fixit Clinics program is also another reason to appreciate the library. Fixit Clinics help community members troubleshoot and repair broken items.

### C. Brisbane Village Helping Hands

Nancy Colman and Karen Latham from Brisbane Village Helping Hands presented on the latest activities and accomplishments of Brisbane Village Helping Hands. Brisbane Village Helping Hands is a grass roots all-volunteer community organization whose mission is to help residents age in place and stay connected to their community. The Village provides a way for older residents who want to remain in their homes to request help, and for community volunteers to lend a hand.

Councilmembers thanked Nancy Colman and Karen Latham for Brisbane Village Helping Hands' great work and important services to the community.

**D. Proposed Oyster Restoration Project Vicinity of Sierra Point**

Jordan Bow, President of Royal Hawaiian Seafood, presented his proposal for an Oyster Restoration Project along Sierra Point. The object of the proposed Oyster Restoration Project is to establish self-sustaining oyster reefs and to capture sediment to create vertical shoreline growth and help decrease the impacts of sea-level rise. He is asking councilmembers for their help to mitigate Brisbane's sea level risks and consequences by supporting this proposal.

After council questions, Councilmembers thanked Jordan Bow for his ideas and presentation.

**CONSENT CALENDAR**

**E. Approve Minutes of City Council Meeting of November 21, 2024**

**F. Approve Minutes of City Council Special Meeting of November 21, 2024**

**G. Approve Final Determination of Use of Remaining State Local Fiscal Recovery Funds (SLFRF)**

**H. Authorize Submission of an Application for Peninsula Clean Energy Member Agency Grant Funds**

**I. Approve Application for Co-sponsorship Event Mothers of Brisbane Shop**

**J. Authorize the Police Department to Enter into a Data Sharing Memorandum of Understanding with the San Mateo County Sheriff's Office for a Data Aggregation Platform**

**K. Adopt an Ordinance, Waiving a Second Reading, Approving a Zoning Text and Map Amendment 2024-RZ-1, Overlay to R-1 Residential District in its entirety and a portion of the R-BA Brisbane Acres Residential District**

(It is being recommended to adopt an ordinance approving a zoning text and map amendment 2024-RZ-1 amending regulations within Title 16 and 17 of the Brisbane Municipal Code to add the R-TUO residential two unit overlay district as new chapter 17.05 and related amendments; and finding that this project is exempt from environmental review under CEQA Guidelines Sections 15061(b)(1) & (3), Section 15183.)

Councilmember Davis made a motion, seconded by Councilmember Cunningham, to approve the Consent Calendar Items E-K. The motion passed unanimously by all present.

Ayes: Councilmembers Cunningham, Davis, Lentz, Mackin, and Mayor O'Connell.

Noes: None

Absent: None

Abstain: None

**NEW BUSINESS**

**L. Receive Brisbane Marina Sea Level Rise Memorandums**

(Receipt and review of these memorandums is exempt from CEQA because it is not a project (CCR Title 14 §15378 (b) (2))

City Engineer Breault reported the findings of two studies on sea level rise that are focused on the impact to

the city's marina and its adjacent utilities. The two studies included the following: a review of impacts to near shore utilities by EKI and a review of onshore and offshore marina infrastructure by Anchor QEA.

Staff recommended councilmembers to receive the memorandums and provide direction to staff as deemed necessary and appropriate. The suggested direction for Council to provide staff included the following items:

- Develop a Capital Improvement Project (CIP) to modify the existing storm drain infrastructure no later than 2030
- Develop a plan to relocate the waterline no later than 2050.
- Develop a Request for Proposal (RFP) to create a funding plan for the 2030/2050 anticipated Marina replacements

After council questions with staff, Mayor O'Connell opened the floor for public comments.

Dr. Jasmin Flores spoke about the grant funding opportunities for the City of Brisbane through Senate Bill 1 (2021) Sea Level Rise Adaptation Planning Grants and Senate Bill 272 (2023) Sea Level Rise Planning and Adaptation.

Len Materman of One Shoreline, the San Mateo County Flood and Sea Level Rise Resiliency District, encouraged the City to start in 2025 to secure funding and develop an approach to cover and protect the city's shoreline. He also answered questions raised by the Council and members of the public.

Michele Salmon commented that Brisbane has unique Sea Level Rise issues such as the cap and landfill, as well as the land subsidence in the Marina.

Michael Barnes commented that these studies were paid for funds that was ear marked for developing a park out of Sierra Point.

Jordan Bow invited the public and councilmembers to the next San Francisco Bay Living Shorelines Collaborative Meeting.

Dr. Jasmin Flores commented that the need for potable water is a robust rational for a grant application through Senate Bill 1.

Councilmembers suggested staff also work with the Council's Infrastructure, Utilities & Franchise Subcommittee. Councilmembers agreed with the sea level rise responses that are collaborative, innovative, regional, aligned with the San Francisco Bay Conservation & Development Commission (BCDC)'s new guidelines, and addresses important issues such as protecting the City's water, sewer and storm drain facilities and the Marina, protecting access to potable water, preventing cap failure, and addressing groundwater rise.

After Council further discussion, council was in agreement with staff's recommendations and staff will bring back more information and engage with Councilmembers on those recommendations in future council meetings.

## STAFF REPORTS

### M. City Manager's Report – City Updates and Upcoming Activities

City Manager Dennis reported on upcoming activities and the latest City updates.

## MAYOR/COUNCIL MATTERS

### N. Countywide Assignments and Subcommittee Reports

Councilmembers reported on their countywide assignments and subcommittee meetings. Councilmember Cunningham thanked the community for their support and letting her serve as a community volunteer and elected official. She also provided a statement on transparency questions around the Mayoral rotation process and welcomed Frank Kern as the new incoming councilmember.

### O. Written Communications

Council received the following written communication between November 21, 2024 through December 5, 2024:

- Manara (11-24-2024) Quarry Development
- Christensen (11-27-2024) Draft Eir Quarry Development
- Florkowski (11-29-24) CSSC and Draft EIR Quarry Development
- Straw (12-03-2024) Quarry Development

## ORAL COMMUNICATIONS NO. 2

No members of the public wished to speak.

## ADJOURNMENT

Mayor O'Connell adjourned the meeting at 9:50 P.M.

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Ingrid Padilla  
City Clerk