



**BRISBANE CITY COUNCIL**

**ACTION MINUTES**

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**CITY OF BRISBANE CITY COUNCIL**

**MEETING AGENDA**

**THURSDAY, APRIL 16, 2020**

*VIRTUAL MEETING*

**7:30 P.M. CALL TO ORDER – PLEDGE OF ALLEGIANCE**

Mayor O’Connell announced that this council meeting is compliant with the Governors Executive Order N-29-20 issued on March 17, 2020 allowing for deviation of teleconference rules required by the Brown Act. The purpose of this is to provide the safest environment for staff, Councilmembers and the public while allowing for public participation. She added that the public may address the council using exclusively remote public comment options.

Mayor O’Connell called the meeting to order at 7:32 p.m. and led the Pledge of Allegiance.

**ROLL CALL**

Councilmembers present: Councilmembers Conway, Cunningham, Davis, Lentz, and Mayor O’Connell

Councilmembers absent: None

Staff Present: City Manager Holstine, City Clerk Padilla, Interim City Attorney McMorrow, Legal Counsel Clay, Director of Administrative Services Schillinger, City Engineer Breault, Community Development Director Swiecki, Recreation Manager Leek, and Police Commander Garcia.

**ADOPTION OF AGENDA**

CM Cunningham made a motion, seconded by CM Conway to adopt the agenda as it stands. The motion is carried unanimously by all present.

Ayes: Councilmember Conway, Cunningham, Davis, Lentz and Mayor O’Connell

Noes: None

Abstain: None

## ORAL COMMUNICATIONS NO. 1

City Clerk Padilla read correspondences into the record from Beth Grossman regarding the water main in the Community Garden and Chris Chance regarding the California Department of Transportation's Memo on the US 101 Alemany Project.

## CONSENT CALENDAR

- A. **Adopt City Council Minutes of March 5, 2020**
- B. **Accept Investment Report as of February 2020**
- D. **Authorize publication of the Notice Inviting Bids for 2020 Slurry Seal Project (Project No. 920E)**
- E. **Adopt Resolution No. 2020-22, adopting the 2021 Slurry Seal of Various City Streets project as the intended use of the City's estimated FY 2020-21 Road Maintenance and Rehabilitation Account funding**

*(This item fulfills a requirement of the California Transportation Commission to identify by May 1st the specific roadways to be maintained with the next year's funds)*

- F. **Adopt Resolution No. 2020-21 to Authorize staff to submit a Local Early Action Planning (LEAP) Grant Application**

*(The grant application is requesting \$65,000 from the state for preparation and adoption of planning documents and/or process improvements that would accelerate housing production and facilitate compliance with the sixth cycle of the regional housing needs assessment (RHNA))*

- G. **Adopt Resolution No. 2020-09 approving Memorandum of Understanding for International Association of Firefighters, Local 2400, AFL-CIO**

Consent Calendar Item C was pulled for further discussion.

CM Lentz made a motion, seconded by CM Conway to approved Consent Calendar Items A, B, D-G. The motion was carried unanimously by all present.

Ayes: Councilmember Conway, Cunningham, Davis, Lentz and Mayor O'Connell

Noes: None

Abstain: None

**C. Award the contract for the master planning of Crocker Trail to RRM Design Group, in the amount of \$99,897**

City Clerk Padilla read the staff report and read the correspondence from Dana Dillworth into the record. Ms. Dillworth asked for more community input on the Crocker Trail master planning contract.

Recreation Manager Leek responded that the contract's outcome is to establish a masterplan vision of Crocker Trail with community input.

After some discussion and questions with Recreation Manager Leek, CM Davis made a motion, seconded by CM Cunningham, to approve Consent Calendar C. The motion was carried unanimously by all present.

Ayes: Councilmember Conway, Cunningham, Davis, Lentz and Mayor O'Connell

Noes: None

Abstain: None

**STAFF REPORTS**

**H. City Manager's Report on upcoming activities**

City Manager Holstine reported on the latest information on COVID-19 from the County and city activities for the upcoming weeks.

**MAYOR/COUNCIL MATTERS**

**I. City County Association of Governments (C/CAG) Representative**

After a brief discussion, CM Conway made a motion, seconded by CM Davis, to appoint CM Lentz as the City County Association of Governments (C/CAG) Representative and CM Cunningham as the alternate representative. The motion carried unanimously by all present.

**J. Countywide Assignments/Subcommittee Reports**

Interim City Attorney McMorrow and Legal Counsel Clay provided a brief legislative report about the State's activities.

Councilmembers reported their activities from the following assignments:

- Peninsula Traffic Congestion Relief Alliance
- Peninsula Clean Energy JPA
- Covid-19 Ad hoc Subcommittee

## **K. City Council Meeting Schedule and Commission/Committee Recruitment Update**

City Clerk Padilla that the Commission and Committee Recruitment ended on April 2, 2020. Mayor O'Connell directed City Clerk Padilla to postpone Commission/Committee interviews for as long as the shelter in place is in order and that the commissions and committees are not meeting.

The City Council Meeting of May 7, 2020 was cancelled by the council. The next City Council Meeting is scheduled for May 21, 2020.

## **L. Written Communications**

Councilmembers received the following written communication:

- Nicholas E. Lucarell (4/3/20) COVID-19- Serta Simmons is here to help
- Jefferson Union High School (4/7/20) Updated school closure notice going to staff , parents, and students
- Shiloh Ballard (4/10/20) Silicon Valley Bicycle Coalition safe street recommendations
- Jefferson Union High School (4/10/20) JUHSD Superintendent Update to Families and Students
- Dana Dillworth (4/10/20) Consent Calendar Item C- Masterplan Crocker Trail Park
- Beth Grossman (4/13/20) Water Main in the Community Garden
- Chris Chance (4/15/20) Memo US 101 Alemany Project

## **ORAL COMMUNICATIONS NO. 2**

Prem Lall sent an email that was read into the record by City Clerk Padilla. Mr. Lall advocated that the Baylands is a vast open space which can be used for a mix of solar arrays, wind turbines, and battery storage.

## **ADJOURNMENT**

Mayor O'Connell thanked City staff and essential workers for going above and beyond during the COVID-19 pandemic.

CM Davis made a motion, seconded by CM Lentz to adjourn the meeting. Mayor O'Connell adjourned the meeting at 8:21 p.m.

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Ingrid Padilla, City Clerk