



CITY COUNCIL AGENDA REPORT

Meeting Date: May 6, 2021

From: Randy Breault, Director of Public Works/City Engineer

Subject: Adopt Resolution No. 2021-30 Authorizing the Filing of an Application for Funding Assigned to MTC and Committing any Necessary Matching Funds and Stating Assurance to Complete the Project

Community Goal/Result

Safe Community

Purpose

To obtain grant funds for safety enhancements for transit access.

Recommendation

Adopt Resolution No. 2021-30, to enable the City of Brisbane to be eligible for regional discretionary funds for proposed improvements at the Bayshore Boulevard/Van Waters Road bus stop on Bayshore Boulevard.

Background

The Metropolitan Transportation Commission (MTC) is preparing a one-time competitive call for approximately \$54 million in additional Surface Transportation Block Grant Program/Congestion Mitigation and Air Quality Improvement (STP/CMAQ) funds for the Bay Area region. This program, known as the MTC Safe and Seamless Mobility Quick Strike Program, seeks to address transit connectivity gaps. Eligible projects include quick-build bike, pedestrian, and transit access improvements, and projects that advance equitable mobility, safety, improved connections to transit, and seamless strategies within a corridor.

Discussion

Staff reviewed the Brisbane Bicycle/Pedestrian Master Plan and the San Mateo County Community-Based Transportation Plan to identify improvements in the bicycle and pedestrian networks that could be addressed with a project meeting this program's eligibility requirements. Based on these plans and on past discussions with members of the community, staff proposed enhancements to the existing SamTrans bus stop located on northbound Bayshore Boulevard across from the Sierra Point Mobile Home Park. Because the stop is located relatively far away from the intersection, residents of the Mobile Home Park tend to cross 4-lane Bayshore Boulevard in the middle of the block, which is a shorter, but much more dangerous, travel path than walking to Van Waters and Rodgers Road (VWR Rd) to use the

signalized crosswalk. To make the stop safer to access, the proposed project relocates the stop to a new location north of VWR Rd on northbound Bayshore Boulevard. The new travel path for trailer park residents would be no greater in distance than using the crosswalk and taking the more circuitous route to get to the existing stop. Proposed improvements include a new sidewalk, bus shelter, and concrete bus pad at the northeast corner of the intersection and a new pedestrian crossing on Bayshore.

Staff submitted a project information and nomination form to San Mateo County City/County Association of Governments (C/CAG) during the call for projects period in February 2021. C/CAG submitted the list of nominated projects in San Mateo County to MTC staff for their review, which is currently in progress. MTC staff will then develop a list of recommended projects narrowed down from the regionwide list of nominated projects. Applicants whose projects are on the recommended list will be required to prepare a detailed application to be reviewed and approved for funding by the MTC Commission. Although a recommended list has not yet been prepared, all applicants are being required to bring the attached resolution for approval to meet the program's deadlines.

Fiscal Impact

By adopting the proposed Resolution, the city will be able to potentially receive \$360,000 of grant funds towards the project's total estimated cost of \$450,000. This resolution commits the city to providing 20% matching funds in the amount of \$90,000, to be paid out of Fund 400 for capital projects, via a supplemental appropriation from the General Fund.

Measure of Success

A declaration of local support for the proposed project to ensure eligibility for grant funds per the MTC Quick Strike Program requirements.

Attachments

1. Resolution No. 2021-30

Prepared by: Justin Yuen, Assistant Engineer

Randy Breault, Director of Public Works/City Engineer

Clay Holstine, City Manager

RESOLUTION NO. 2021-30

RESOLUTION OF THE CITY COUNCIL OF THE CITY OF BRISBANE AUTHORIZING THE FILING OF AN APPLICATION FOR FUNDING ASSIGNED TO MTC AND COMMITTING ANY NECESSARY MATCHING FUNDS AND STATING ASSURANCE TO COMPLETE THE PROJECT

WHEREAS, the City of Brisbane (herein referred to as APPLICANT) is submitting an application to the Metropolitan Transportation Commission (MTC) for \$360,000 in funding assigned to MTC for programming discretion, which includes federal funding administered by the Federal Highway Administration (FHWA) and federal or state funding administered by the California Transportation Commission (CTC) such as Surface Transportation Block Grant Program (STP) funding, Congestion Mitigation and Air Quality Improvement Program (CMAQ) funding, Transportation Alternatives (TA) set-aside/Active Transportation Program (ATP) funding, and Regional Transportation Improvement Program (RTIP) funding (herein collectively referred to as REGIONAL DISCRETIONARY FUNDING) for the Bayshore Blvd/Van Waters and Rodgers Rd Bus Stop Improvements Project (herein referred to as PROJECT) for the MTC Safe and Seamless Mobility Quick Strike Program (herein referred to as PROGRAM); and

WHEREAS, the United States Congress from time to time enacts and amends legislation to provide funding for various transportation needs and programs, (collectively, the FEDERAL TRANSPORTATION ACT) including, but not limited to the Surface Transportation Block Grant Program (STP) (23 U.S.C. § 133), the Congestion Mitigation and Air Quality Improvement Program (CMAQ) (23 U.S.C. § 149) and the Transportation Alternatives (TA) set-aside (23 U.S.C. § 133); and

WHEREAS, state statutes, including California Streets and Highways Code §182.6, §182.7, and §2381(a)(1), and California Government Code §14527, provide various funding programs for the programming discretion of the Metropolitan Planning Organization (MPO) and the Regional Transportation Planning Agency (RTPA); and

WHEREAS, pursuant to the FEDERAL TRANSPORTATION ACT, and any regulations promulgated thereunder, eligible project sponsors wishing to receive federal or state funds for a regionally-significant project shall submit an application first with the appropriate MPO, or RTPA, as applicable, for review and inclusion in the federal Transportation Improvement Program (TIP); and

WHEREAS, MTC is the MPO and RTPA for the nine counties of the San Francisco Bay region; and

WHEREAS, MTC has adopted a Regional Project Funding Delivery Policy (MTC Resolution No. 3606, revised) that sets out procedures governing the application

and use of REGIONAL DISCRETIONARY FUNDING; and

WHEREAS, APPLICANT is an eligible sponsor for REGIONAL DISCRETIONARY FUNDING; and

WHEREAS, as part of the application for REGIONAL DISCRETIONARY FUNDING, MTC requires a resolution adopted by the responsible implementing agency stating the following:

- the commitment of any required matching funds; and
- that the sponsor understands that the REGIONAL DISCRETIONARY FUNDING is fixed at the programmed amount, and therefore any cost increase cannot be expected to be funded with additional REGIONAL DISCRETIONARY FUNDING; and
- that the PROJECT will comply with the procedures, delivery milestones and funding deadlines specified in the Regional Project Funding Delivery Policy (MTC Resolution No. 3606, revised); and
- the assurance of the sponsor to complete the PROJECT as described in the application, subject to environmental clearance, and if approved, as included in MTC's federal Transportation Improvement Program (TIP); and
- that the PROJECT will have adequate staffing resources to deliver and complete the PROJECT within the schedule submitted with the project application; and
- that the PROJECT will comply with all project-specific requirements as set forth in the PROGRAM; and
- that APPLICANT has assigned, and will maintain a single point of contact for all FHWA- and CTC-funded transportation projects to coordinate within the agency and with the respective Congestion Management Agency (CMA), MTC, Caltrans, FHWA, and CTC on all communications, inquires or issues that may arise during the federal programming and delivery process for all FHWA- and CTC-funded transportation and transit projects implemented by APPLICANT; and
- in the case of a transit project, the PROJECT will comply with MTC Resolution No. 3866, revised, which sets forth the requirements of MTC's Transit Coordination Implementation Plan to more efficiently deliver transit projects in the region; and
- in the case of a highway project, the PROJECT will comply with MTC Resolution No. 4104, which sets forth MTC's Traffic Operations System (TOS) Policy to install and activate TOS elements on new major freeway projects; and
- in the case of an RTIP project, state law requires PROJECT be included in a local congestion management plan, or be consistent with the capital improvement program adopted pursuant to MTC's funding agreement with the countywide transportation agency; and

WHEREAS, that APPLICANT is authorized to submit an application for

REGIONAL DISCRETIONARY FUNDING for the PROJECT; and

WHEREAS, there is no legal impediment to APPLICANT making applications for the funds; and

WHEREAS, there is no pending or threatened litigation that might in any way adversely affect the proposed PROJECT, or the ability of APPLICANT to deliver such PROJECT; and

WHEREAS, APPLICANT authorizes its Director of Public Works/City Engineer to execute and file an application with MTC for REGIONAL DISCRETIONARY FUNDING for the PROJECT as referenced in this resolution; and

WHEREAS, MTC requires that a copy of this resolution be transmitted to the MTC in conjunction with the filing of the application.

NOW, THEREFORE, BE IT RESOLVED that the City Council of the City of Brisbane resolves as follows:

Section 1. The APPLICANT is authorized to execute and file an application for funding for the PROJECT for REGIONAL DISCRETIONARY FUNDING under the FEDERAL TRANSPORTATION ACT or continued funding; and

Section 2. The APPLICANT will provide any required matching funds; and

Section 3. The APPLICANT understands that the REGIONAL DISCRETIONARY FUNDING for the project is fixed at the MTC approved programmed amount, and that any cost increases must be funded by the APPLICANT from other funds, and that APPLICANT does not expect any cost increases to be funded with additional REGIONAL DISCRETIONARY FUNDING; and

Section 4. The APPLICANT understands the funding deadlines associated with these funds and will comply with the provisions and requirements of the Regional Project Funding Delivery Policy (MTC Resolution No. 3606, revised) and APPLICANT has, and will retain the expertise, knowledge and resources necessary to deliver federally-funded transportation and transit projects, and has assigned, and will maintain a single point of contact for all FHWA- and CTC-funded transportation projects to coordinate within the agency and with the respective Congestion Management Agency (CMA), MTC, Caltrans, FHWA, and CTC on all communications, inquires or issues that may arise during the federal programming and delivery process for all FHWA- and CTC-funded transportation and transit projects implemented by APPLICANT; and

Section 5. The PROJECT will be implemented as described in the complete application and in this resolution, subject to environmental clearance, and, if approved, for the amount approved by MTC and programmed in the federal TIP; and

Section 6. The APPLICANT has reviewed the PROJECT and has adequate staffing resources to deliver and complete the PROJECT within the schedule submitted with the project application; and

Section 7. The PROJECT will comply with the requirements as set forth in MTC programming guidelines and project selection procedures for the PROGRAM; and

Section 8. In the case of a transit project, APPLICANT agrees to comply with the requirements of MTC's Transit Coordination Implementation Plan as set forth in MTC Resolution No. 3866, revised; and

Section 9. In the case of a highway project, APPLICANT agrees to comply with the requirements of MTC's Traffic Operations System (TOS) Policy as set forth in MTC Resolution No.4104; and

Section 10. In the case of an RTIP project, PROJECT is included in a local congestion management plan, or is consistent with the capital improvement program adopted pursuant to MTC's funding agreement with the countywide transportation agency; and

Section 11. The APPLICANT is an eligible sponsor of REGIONAL DISCRETIONARY FUNDING funded projects; and

Section 12. The APPLICANT is authorized to submit an application for REGIONAL DISCRETIONARY FUNDING for the PROJECT; and

Section 13. There is no legal impediment to APPLICANT making applications for the funds; and

Section 14. There is no pending or threatened litigation that might in any way adversely affect the proposed PROJECT, or the ability of APPLICANT to deliver such PROJECT;and

Section 15. The APPLICANT authorizes its Director of Public Works/City Engineer to execute and file an application with MTC for REGIONAL DISCRETIONARY FUNDING for the PROJECT as referenced in this resolution; and

Section 16. A copy of this resolution will be transmitted to the MTC in conjunction with the filing of the application; and

Section 17. The MTC is requested to support the application for the PROJECT described in the resolution, and if approved, to include the PROJECT in MTC's federal TIP upon submittal by the project sponsor for TIP programming.

Karen Cunningham, Mayor
City of Brisbane

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I, the undersigned, hereby certify that the foregoing Resolution No. 2021-30 was adopted by the City Council of the City of Brisbane at a regular meeting held on May 6, 2021 by the following vote:

AYES:

NOES:

ABSENT:

ABSTAIN:

Ingrid Padilla, City Clerk
City of Brisbane