

DRAFT  
BRISBANE PLANNING COMMISSION  
Action Minutes of March 25, 2021  
Virtual Regular Meeting

CALL TO ORDER

Chairperson Gooding called the meeting to order at 7:30 p.m.

ROLL CALL

Present: Commissioners Funke, Gomez, Gooding, Patel, and Sayasane.  
Absent: None  
Staff Present: Senior Planner Johnson and Associate Planner Robbins

ADOPTION OF AGENDA

Commissioner Gomez moved to adopt the agenda. Commissioner Patel seconded the motion and it was approved 5-0.

CONSENT CALENDAR

Commissioner Sayasane moved to adopt the consent calendar (agenda item A). Commissioner Funke seconded the motion and it was approved 5-0.

ORAL COMMUNICATIONS

There were no oral communications.

WRITTEN COMMUNICATIONS

Staff provided the Commission a copy of Brisbane's 2020 Housing Element Annual Progress Report.

STUDY SESSION

Senior Planner Johnson and project consultant Joshua Abrams of 21 Elements gave a presentation on the general framework of the 2023-2030 Housing Element update process.

The Commission asked about the methodology the Association of Bay Area Governments (ABAG) used to determine the distribution of the Bay Area's Regional Housing Needs Allocation (RHNA) and its feasibility as applied to Brisbane, the timing to certify the region's final RHNA number and if Brisbane's number might change, how the City might certify a site to qualify for low or moderate housing, the difference between new requirements that must affirmatively further fair housing and address environmental justice, and the role of 21 Elements in the update process.

#### ITEMS INITIATED BY STAFF

Associate Planner Robbins and Senior Planner Johnson informed the Commission that the City Council considered Brisbane's 2020 Housing Element Annual Progress Report and submitted it to the Department of Housing and Community Development (HCD) and the Office of Planning Research (OPR) at the beginning of the month per State law. They highlighted upcoming community meetings and workshops in April for both the 2023-2030 Housing Element update and the development of objective design and development standards for new residential development.

#### ITEMS INITIATED BY THE COMMISSION

Commissioner Sayasane gave a brief report on the Baylands subcommittee meeting held on March 18, 2021, indicating that the developers provided the subcommittee a detailed 3D model and will submit a Specific Plan in April.

#### ADJOURNMENT

Commissioner Funke moved to adjourn to the regular meeting of Thursday, April 8, 2021. Commissioner Gomez seconded the motion and it was approved 5-0. The meeting adjourned at 8:35 p.m.

Attest:

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John A. Swiecki, Community Development Director

NOTE: A full video record of this meeting can be found on the City's YouTube channel at [www.youtube.com/BrisbaneCA](http://www.youtube.com/BrisbaneCA), on the City's website at <http://www.brisbaneca.org/meetings>, or on DVD (by request only) at City Hall.