



BRISBANE CITY COUNCIL

ACTION MINUTES

**CITY COUNCIL SPECIAL MEETING AGENDA
THURSDAY, DECEMBER 11, 2025**

HYBRID MEETING, 50 PARK PLACE, BRISBANE, CA 94005

6:30 P.M. CALL TO ORDER – PLEDGE OF ALLEGIANCE

Mayor Cliff Lentz called the meeting to order at 6:31 P.M. and led the Pledge of Allegiance.

ROLL CALL

A. Consider any request of a City Councilmember to attend the meeting remotely under the “Emergency Circumstances” of AB 2449

No requests were received for Roll Call Item A.

Councilmembers present: Councilmembers Davis, Kern, Mackin, O’Connell and Mayor Lentz

Councilmembers absent: None

Staff Present: City Manager Dennis, Assistant City Manager Fernandez, City Clerk Padilla, Legal Counsel Roush, Finance Director Yuen, Community Development Director Swiecki, Economic Vitality Office Director Bull, Parks and Recreation Director Leek, Deputy Fire Chief Abelson and Management Analyst Ibarra

ADOPTION OF AGENDA

Staff requested that the Council pull New Business Item O regarding the Marina Dredging and allow staff to return in January with an updated recommendation incorporating new technical and financial information from consultants. Councilmembers also made a request to close the meeting in honor of long-term resident and historian Dolores Gomez’ 95th birthday.

Councilmember O’Connell made a motion, seconded by Councilmember Mackin, to adopt the agenda as amended. The motion was carried unanimously by all present.

Ayes: Councilmembers Davis, Kern, Mackin, O’Connell and Mayor Lentz

Noes: None

Absent: None

Abstain: None

ORAL COMMUNICATIONS NO. 1

No member of the public wished to make public comment.

CONSENT CALENDAR

- B. Proclamation Honoring Community Development Director John Swiecki After Nearly 21 Years of Exemplary Service to the City of Brisbane**
- C. Approve Minutes of City Council Meeting of November 20, 2025**
- D. Approve Minutes of City Council Closed Session Meeting of November 20, 2025**
- E. Approve Minutes of City Council Special Meeting of December 1, 2025**
- F. Approve Minutes of City Council Special Meeting of December 2, 2025**
- G. Approve Minutes of City Council Special Meeting of December 4, 2025**
- H. Adopt Resolutions to Appoint Members to the Inclusion Diversity Equity & Accountability Committee, Complete Streets Safety Committee, Open Space & Ecology Committee, Parks & Recreation Commission, and Planning Commission**
- I. Adopt Resolution to Appoint Community Garden Steward until January 2030**

Councilmember member pulled Consent Calendar Item J for clarification and discussion.

Councilmembers congratulated Community Development Director Swiecki on his retirement and thanked him for his over 20 years of service. Councilmember Mackin made a motion, seconded by Councilmember Davis, to approve Consent Calendar Items B-I. The motion was carried unanimously by all present.

Ayes: Councilmembers Davis, Kern, Mackin, O'Connell and Mayor Lentz

Noes: None

Absent: None

Abstain: None

J. Accept Development Impact Fee Annual Report Fiscal Year 2025

After staff questions and a brief overview from staff, Councilmember O'Connell made a motion, seconded by Councilmember Kern, to approve Consent Calendar Item J. The motion was carried unanimously by all present.

Ayes: Councilmembers Davis, Kern, Mackin, O'Connell and Mayor Lentz

Noes: None

Absent: None

Abstain: None

NEW BUSINESS

K. Administer Oath of Office to Newly Appointed Committee Members and Commissioners

City Clerk Padilla administered the oath of office to the newly appointed committee members and commissioners with seats beginning January 1, 2026:

Dariusz Wodziak, Planning Commission for a term through January 2030
Cristian Cabrera, Complete Streets Safety Committee for a term through January 2030
Erin Becker, Open Space and Ecology Committee for a term through January 2030
Mary Rogers, Open Space and Ecology Committee for a term through January 2030
Michele Salmon, Open Space and Ecology Committee for a term through January 2030
Anthony Walker, Open Space and Ecology Committee for a term through January 2030
Christine Gornitsky, Parks and Recreation Commission for a term through January 2030
Tom Seawell, Parks and Recreation Commission for a term through January 2030
Marissa Lee Baird, Inclusion, Diversity, Equity and Accountability Committee for an initial term through January 2028
Anna Dennis, Inclusion, Diversity, Equity and Accountability Committee for a term through January 2028
Quita Highsmith, Inclusion, Diversity, Equity and Accountability Committee for a term through January 2028
Alex Horton, Inclusion, Diversity, Equity and Accountability Committee for a term through January 2028
Carol Zoltowski, Inclusion, Diversity, Equity and Accountability Committee for a term through January 2028

City Clerk Padilla will administer the oath of office at a later time to the following newly appointed committee members and commissioners who were not able to attend the meeting:

Alex Lau, Planning Commission for a term through January 2030,
Jason Nunan, Open Space and Ecology Committee for a term through January 2029
Natalie Ocampo, Parks and Recreation Commission for a term through January 2030
Trudi Davis, Parks and Recreation Commission for a term through January 2030

L. Selection of New Mayor and Mayor Pro Tem

Outgoing Mayor Lentz made a motion, seconded by Councilmember Davis, to select Councilmember Mackin as the new Mayor. The motion was carried unanimously by all present.

Ayes: Councilmembers Davis, Kern, Mackin, O'Connell and Mayor Lentz

Noes: None

Absent: None

Abstain: None

Councilmember O'Connell made a motion, seconded by Councilmember Davis, to select Councilmember Davis as the new Mayor Pro Tempore. The motion was carried unanimously by all present.

Ayes: Councilmembers Davis, Kern, Mackin, O'Connell and Mayor Lentz

Noes: None

Absent: None

Abstain: None

M. Administration of Oath of Office of Newly Selected Mayor and Mayor Pro Tem

City Clerk Padilla administered the oath of Office of Newly Selected Mayor Mackin and Mayor Pro Tem Davis.

N. Recognize Outgoing Mayor Cliff Lentz for his Service

Mayor Mackin recognized outgoing Mayor Lentz for his service with a proclamation. She thanked Mayor Lentz for his dedication and commitment to serving the community and furthering the qualities that have made Brisbane a great city to live and work.

Outgoing Mayor Lentz thanked the public and Council for the recognition and for the honor of serving the City as Mayor—a role that fires you up to do your very best as a councilmember.

Councilmembers took a brief break for refreshments.

O. Adopt a Resolution Approving Contract Amendment No. 2 with Anchor QEA, LLC in the amount of \$77,500 for 2026 Brisbane Marina Maintenance Dredging

New Business Item O will be discussed at a future meeting.

P. Provide General Guidance on Plaque Honoring David Schooley

City Manager Dennis reported that David Schooley has been a leading advocate for the protection and stewardship of San Bruno Mountain for more than fifty years. City leadership has expressed interest in commemorating Mr. Schooley's contributions. City Manager Dennis added that he has identified several possible access points into the San Bruno Mountain trail network, such as the connections near Paul and Margaret Avenues, as potential locations for a single commemorative plaque.

After council questions, Michele Salmon commented that she was concerned about fragile habitat around Paul and Margaret Avenues. She also added that this perhaps this project can be linked to the grant for Quarry Road, marking pathways to hiking areas in San Bruno Mountain.

Council directed staff to meet with David Schooley to get his ideas and to agendize the item with the Public Art Advisory Committee for discussion. Council also proposed to research other funding sources, naming rights to a trail, input from OSEC and San Bruno Mountain Watch, and how David Schooley's art can be incorporated into the piece.

STAFF REPORTS

Q. City Manager's Report- City Updates and Upcoming Activities

City Manager Dennis reported on upcoming city events and activities.

MAYOR/COUNCIL MATTERS

R. Countywide Assignments and Subcommittee Reports

- i. Parkside 2 Ad Hoc Subcommittee Update**
- ii. Report Out on Subcommittee Meetings**
- iii. Upcoming Subcommittee Meetings**

No reports were made.

S. Written Communications

Written communication was received from Nunan on December 5, 2025 about his Open Space and Ecology Committee (OSEC) appointment.

ORAL COMMUNICATIONS NO. 2

Michele Salmon shared that a former resident is interested in donating a painting of San Bruno Mountain.

Diana S. voiced her concerns about the soft closure of City Hall due to upcoming tax credit deadlines.

A member of the public identifying themselves as Judy Stroyer commented that they have the right to free speech.

ADJOURNMENT

Mayor Coleen Mackin adjourned the meeting in honor of Dolores Gomez' 95th birthday at 7:51 P.M.

Ingrid Padilla
City Clerk