

DRAFT  
BRISBANE PLANNING COMMISSION  
Action Minutes of June 10, 2021  
Virtual Regular Meeting

CALL TO ORDER

Chairperson Gooding called the meeting to order at 7:30 p.m.

ROLL CALL

Present: Commissioners Funke, Gomez, Gooding, Patel, and Sayasane.

Absent: None

Staff Present: Director Swiecki, Senior Planner Ayres, and Associate Planner Robbins

ADOPTION OF AGENDA

Commissioner Gomez moved to adopt the agenda. Commissioner Sayasane seconded the motion and it was approved 5-0.

CONSENT CALENDAR

Commissioner Sayasane moved to adopt the consent calendar (agenda item A). Commissioner Patel seconded the motion and it was approved 5-0.

ORAL COMMUNICATIONS

There were no oral communications.

WRITTEN COMMUNICATIONS

There were no written communications.

NEW BUSINESS

- B. PUBLIC HEARING: 130 Sierra Point Road; Grading Permit EX-1-21; R-1 - Residential District; Grading Review for approximately 475 cubic yards of soil cut and export and removal of six mature trees to allow construction of a new 3,032 square foot home with a 453 square foot attached garage; Wilson Yu, applicant and owner.**

Associate Planner Robbins gave the staff presentation and answered questions from the Commission regarding the Brisbane Municipal Code's (BMC) findings for tree removal, its requirements for number, size, and location (onsite versus off-site) of replacement trees, and how conditions of approval regulating replacement trees are enforced after permit final. The Commission also asked what technical reports the City would require and which departments would review those reports to approve the building permit.

Chairperson Gooding opened the public hearing.

Wilson Yu, applicant, addressed the Commission in support of the application.

Michelle Salmon, Brisbane resident, spoke in support of the project but suggested the Commission consider requiring fewer onsite replacement trees.

With no others wishing to address the Commission, Commissioner Patel moved to close the public hearing. Commissioner Gomez seconded the motion and it was approved 5-0.

The Commission discussed the replacement tree ratio prescribed under the BMC and conditioning offsite replacement trees.

After deliberation, Commissioner Sayasane moved to approve the application via adoption of Resolution EX-1-21. Commissioner Gomez seconded the motion and it was approved 5-0. Chairperson Gooding read the appeals procedure.

#### ITEMS INITIATED BY STAFF

Director Swiecki reported the City will implement a hybrid public meeting format in the summer/fall. He also informed the Commission that the City Council approved a reimbursement agreement with the prospective developer for the development of the Brisbane Quarry at its last meeting, and that an informational, conceptual development presentation for the Council is tentatively schedule in July.

Senior Planner Ayres provided an update on the Objective Design and Development Standards project and announced a City Council update on the project is tentatively scheduled for July 15. She also introduced Dara Phung, the Community Development Department's summer intern.

#### ITEMS INITIATED BY THE COMMISSION

The Commission discussed with staff ways to learn more about cataloging or inventorying existing trees and creating a database of suitable offsite tree planting locations, in coordination with the Open Space and Ecology Committee, to increase the City's urban canopy.

#### ADJOURNMENT

Commissioner Sayasane moved to adjourn to the regular meeting of Thursday, June 10, 2021. Commissioner Gomez seconded the motion and it was approved 5-0. The meeting adjourned at 8:40 p.m.

Attest:

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John A. Swiecki, Community Development Director

NOTE: A full video record of this meeting can be found on the City's YouTube channel at [www.youtube.com/BrisbaneCA](http://www.youtube.com/BrisbaneCA), on the City's website at <http://www.brisbaneca.org/meetings>, or on DVD (by request only) at City Hall.