



BRISBANE CITY COUNCIL

ACTION MINUTES

**CITY COUNCIL SPECIAL MEETING AGENDA
SATURDAY, MARCH 22, 2025**

HYBRID MEETING, 50 PARK PLACE, BRISBANE, CA 94005

11:00 A.M. CALL TO ORDER – PLEDGE OF ALLEGIANCE

Mayor Lentz called the meeting to order and led the Pledge of Allegiance at 11:03 P.M.

ROLL CALL

**A. Consider any request of a City Councilmember to attend the meeting remotely under the
“Emergency Circumstances” of AB 2449**

No requests were made under Roll Call Item A.

Councilmembers present: Councilmembers Davis, Kern, Mackin, O’Connell and Mayor Lentz

Councilmembers absent: None

Staff Present: City Manager Dennis, City Clerk Padilla, Finance Director Yuen, Assistant City Manager Fernandez, City Engineer Breault, Community Development Director Swiecki, Parks and Recreations Director Leek, Human Resources Director Partin, Assistant to the City Manager Cheung, Economic Development Director Bull, Police Chief Macias, Deputy Fire Chief Johnson, and Administrative Analyst Ibarra.

ADOPTION OF AGENDA

Councilmember O’Connell made a motion, seconded by Councilmember Davis to approve the agenda as it stands.

Ayes: Councilmembers Davis, Kern, Mackin, O’Connell and Mayor Lentz

Noes: None

Absent: None

Abstain: None

PUBLIC COMMENT

No members of the public wished to speak.

WORKSHOP

B. Priority Study Session

(Councilmembers will set priorities to help staff know what projects to consider to support the goal, to help the public understand the Council's direction and to help the City focus limited resources on the highest need.)

City Manager Dennis presented the agenda, defined what a priority is, and why this priority setting exercise is important. The new Council priorities will be used for the following:

- Provide the public an understanding of Council efforts
- Provide overall guidance on how the staff will focus their time and city resources
- Provide progress accountability

Councilmembers discussed their suggested priorities for the upcoming year.

Carol Zoltowski suggested that the City requests bids from contractors to help the Council's decision making around repairing the City's facilities.

Michele Salmon commented that strengthening volunteerism and having a devoted group of volunteers in the City can reduce the cost of facility maintenance and other city projects.

Al Gilbert suggested that having a revenue focused discussion is preferable rather than cutting city programs. He advocated for affordable housing focused on Brisbane residents and a volunteer-supported evacuation drill in the City.

Michele Salmon commented that a viable Visitation Avenue means having an age-friendly community. The City should have 2 hour parking in Visitation during the day and a five-minute parking for customers or delivery people picking up food.

After Council questions and discussion, the Council recommended three priorities for Fiscal Year 2025-2026:

- Maintenance of the City's fiscal health, consider the recent budget deficit
- Maintaining the City's existing facilities and a time-set plan for determining long-term use for all the City's existing and potential facilities
- Expansion of the City's robust volunteer spirit and forging partnerships with businesses and community-based organizations to accomplish projects in a cost-effective manner.

City Manager Dennis added that staff will provide a report at the City Council Meeting of April 17, 2025 to consider approval of the Council's priorities for Fiscal Year 2025-2026.

ADJOURNMENT

Mayor Lentz adjourned the meeting at 1:42 P.M.

Ingrid Padilla
City Clerk