



BRISBANE CITY COUNCIL

ACTION MINUTES

**CITY COUNCIL MEETING AGENDA
THURSDAY, MARCH 20, 2025**

HYBRID MEETING, 50 PARK PLACE, BRISBANE, CA 94005

7:30 P.M. CALL TO ORDER – PLEDGE OF ALLEGIANCE

Mayor Lentz called the meeting to order at 7:30 P.M. and led the Pledge of Allegiance.

ROLL CALL

**A. Consider any request of a City Councilmember to attend the meeting remotely under the
“Emergency Circumstances” of AB 2449**

No Councilmembers made a request under Roll Call Item A.

Councilmembers present: Councilmembers Davis, Frank, Mackin, O’Connell and Mayor Lentz

Councilmembers absent: None

Staff Present: City Manager Dennis, City Clerk Padilla, City Attorney McMorrow, Finance Director Yuen
Community Development Director Swiecki, Parks and Recreation Director Leek, Police Commander Garcia, and
Administrative Management Analyst Ibarra

ADOPTION OF AGENDA

Councilmember Davis made a motion, seconded by Councilmember O’Connell, to adopt the agenda as it stands. The motion was carried unanimously by all present.

Ayes: Councilmembers Davis, Frank, Mackin, O’Connell and Mayor Lentz

Noes: None

Absent: None

Abstain: None

ORAL COMMUNICATIONS NO. 1

Helga Gerdes asked what can be done to stop a tree from being cut down due to the new Public Art project.

CONSENT CALENDAR

- B. Approve Minutes of City Council Meeting of March 6, 2025**
- C. Approve Minutes of City Council Closed Session Meeting of March 6, 2025**
- D. Approve Minutes of City Council Meeting of February 20, 2025**
- E. Approve Investment Report as of January 2025**
- F. Approve Final Designs from Angelina Duckett and McGrath Arts for Public Art on the Stairway of Alvarado to San Benito**

(Funding to support this project has already been approved and allocated by the City Council using funds that are available within the Public Art Fund. There is no additional fiscal impact resulting from the approval of this item.)

- G. Approve and Receive the Donation for Police K-9 Ringo's Bulletproof Vest**

(Staff is recommending approving and receiving the donation from the Unity and Goldengate Chapters, Order of the Eastern Star, in the amount of \$3,800 for the purchase of the Police Canine, Ringo's bulletproof vest.)

- H. Crocker Park Shuttle Stop Improvements**

(It is being recommended to award the construction contract for the Commuter Shuttle Stop Improvements to Raposo Engineering, Inc. in the amount of \$190,718, and authorize the Mayor to sign the Agreement for the City.)

- I. 2024 Housing Element Progress Report**

(It is being recommended to direct staff to submit the 2024 Housing Element Annual Progress Report to the California Department of Housing and Community Development and the Governor's Office of Planning and Research.)

Councilmember O'Connell made a motion, seconded by Councilmember Mackin, to approve the Consent Calendar Items B-I. The motion was carried unanimously by all present.

Ayes: Councilmembers Davis, Frank, Mackin, O'Connell and Mayor Lentz

Noes: None

Absent: None

Abstain: None

NEW BUSINESS

J. Adoption of Public Art Master Plan

(Staff is recommending adopting the public art master plan which will provide long-term direction to the Public Art Advisory Committee and the City Council on the planning and processes necessary to further develop, administer and maintain a dynamic public art program in the City of Brisbane. There is no financial impact associated with adopting the public art master plan.)

Parks and Recreation Director Leek introduced Olivia Dahlquist and Molly Bird Casey NINE dot ARTS. NINE dot ARTS was awarded a contract to establish Brisbane's Public Art Master Plan. NINE dot ARTS worked collaboratively with the City's Public Art Advisory Committee and City Staff to ensure broad public outreach and involvement to curate a vision for Brisbane's public art.

Staff members from NINE dot ARTS reported the master plan outlines policies and procedures, prioritizes City needs related to public art, and identifies typologies and locations for art throughout the City. The plan also provides directions on guidelines and best practices for maintenance and deaccessioning while encompassing templates and forms to support the various processes outlined.

After Council questions, Michael Barnes commented that the Public Art Master Plan missed an opportunity by not making the recommendation to remove elected officials from the Public Art Advisory Committee. The best practice would be to only have members on this committee that are from the arts profession and arts practitioners.

Councilmembers thanked NINE dot ARTS for a thorough presentation. Councilmember O'Connell made a motion, seconded by Councilmember Kern, to adopt the Public Art Master Plan. The motion was carried unanimously by all present.

Ayes: Councilmembers Davis, Frank, Mackin, O'Connell and Mayor Lentz

Noes: None

Absent: None

Abstain: None

K. Volunteer of the Year Selection Process

(Staff is recommending reviewing and to consider the existing process for Volunteer of the Year selection and provide direction to staff if changes are desired.)

Parks and Recreation Director Leek reported that this item is an opportunity for the Council to review the existing Volunteer of the Year selection process and suggest improvements or modifications. She added that if there are aspects of the process that require refinement, modifications for the 2025 process can be made at this time.

After Council questions, no public comment, and council discussion, staff was directed to hold a Council workshop to discuss the Volunteer of the Year process and other opportunities to recognize members of the larger community.

STAFF REPORTS

L. City Manager's Report- City Updates and Upcoming Activities

City Manager Dennis reported on the latest City news and upcoming activities. He also reminder the public that the next City Council Meeting on April 3, 2025 will be held at 6:30 p.m.

MAYOR/COUNCIL MATTERS

M. Countywide Assignments and Subcommittee Reports

- i. Report Out on Subcommittee Meetings
- ii. Upcoming Subcommittee Meetings

Council members reported on their subcommittee meetings and county assignments.

N. Written Communications

Written correspondence was received by the Council from the following members of the public:

- Eaves (03-11-2025) Quarry
- Hall (03-06-2025) Quarry
- Larson (03-11-2025) Spring Thing
- Spitz (03-17-2025) PGE Power Acquisition CEQA Update

ORAL COMMUNICATIONS NO. 2

No members of the public wished to make public comment.

ADJOURNMENT

Mayor Lentz adjourned the meeting at 9:12 P.M. The next City Council Meeting of April 3, 2025 will be held at 6:30 p.m.

Ingrid Padilla
City Clerk