

DRAFT
BRISBANE PLANNING COMMISSION
Action Minutes of February 22, 2024
Hybrid Meeting

ROLL CALL

Present: Commissioners Funke, Gooding, Lau, Patel, and Sayasane
Absent: None
Staff Present: Director Swiecki, Principal Planner Ayres, Senior Planner Johnson

CALL TO ORDER

Chairperson Funke called the meeting to order at 7:30 p.m.

ADOPTION OF AGENDA

A motion by Commissioner Patel, seconded by Commissioner Gooding to adopt the agenda. Motion approved 5-0.

CONSENT CALENDAR

A motion by Commissioner Gooding, seconded by Commissioner Lau to adopt the consent calendar (agenda item A). Motion approved 5-0.

ORAL COMMUNICATIONS

There were none.

WRITTEN COMMUNICATIONS

There were none.

WORKSHOP

B. Discussion of Preliminary Zoning Ordinance Amendments for Compliance with State Senate Bill SB 9 (2021), SB 478 (2021) and Related Amendments

Senior Planner Johnson gave the presentation on the proposed zoning text amendments. These included proposed amendments to the municipal code sections pertaining, SB 9 and SB 478 and various related amendments to design permits, zoning administrator procedures, variances, exceptions to development regulations and appeals. He also indicated that, in response to a previous question by the Commission, the 1990's decision to lower the height limit to the current limits of 28 or 30 feet in the residential districts stemmed from the 1994 General Plan policies and programs to maintain the small-town character. He noted that that there were no state height requirements imposed on the City at the time, as was recently done through the Housing Element

update process. Following discussion by the Commission, the Commission indicated a preference for having a uniform height limit across the single-family and multifamily districts, consistent with the Housing Element program, which calls for 36 feet. The Commission also indicated that following public hearing items for the Zoning Administrator, the notice of decision should be provided to the Planning Commission at least 7 days prior to the appeal deadline. The Commission also indicated that, within the setback exceptions chapter, the provisions should not allow for flags to extend over a side lot line. There were no members of the public to speak on this item. Senior Planner Johnson noted that the next step would be a public hearing for the Commission to provide a recommendation to City Council.

ITEMS INITIATED BY STAFF

Director Swiecki reminded the Commissioners of the approaching deadline to register for the upcoming training opportunities with the County is next week.

ITEMS INITIATED BY THE COMMISSION

Commissioners Funke and Gooding announced they would not be available for the March 14 meeting.

ADJOURNMENT

Chairperson Funke declared the meeting adjourned to the next regular meeting of March 14, 2024, at approximately 8:10 p.m.

Attest:

John A. Swiecki, Community Development Director

NOTE: A full video record of this meeting can be found on the City's YouTube channel at www.youtube.com/BrisbaneCA, on the City's website at <http://www.brisbaneca.org/meetings>, or on DVD (by request only) at City Hall.