



CITY of BRISBANE

Open Space and Ecology Committee Meeting Minutes

Wednesday, July 23, 2025 at 6:30 P.M. • Hybrid Meeting 50 Park Place, Brisbane, CA

CALL TO ORDER – 6:35 PM

ROLL CALL

- A. Consider any request of a committee member to attend the meeting remotely under the “Emergency Circumstances” of AB 2449

Committee members present: Armstrong, Becker, Rogers, Salmon, Walker. Atapattu is absent.

Staff members present: Assistant City Manager Fernandez, Deputy Director of Public Works, Kinser; Management Analyst, Brown; Sustainability Fellow, De La Cruz

ADOPTION OF THE AGENDA

Becker moved to adopt the agenda and Rogers seconded; the motion was adopted unanimously.

ANNOUNCEMENTS – Kinser introduced Christina Fernandez, Assistant City Manager, who will temporarily manage the Sustainability Division, which will also be moving from Public Works to the City Manager’s office.

ORAL COMMUNICATIONS – none.

APPROVAL OF THE MINUTES

- B. Minutes of June 25, 2025 – Armstrong clarified that the cleanup of the Frog Habitat mentioned in the past meeting was intended to be a steward event, as previously discussed. Rogers motioned to approve the minutes and Becker seconded. The motion was adopted unanimously.

OLD BUSINESS

- C. Review submitted OSEC Baylands DEIR comments, assignments and deadline
- Kinser pointed out the schedule of comments is firm, as the Brown Act (City protocol) mandates public access at least 72 hours prior to the meeting
 - Salmon mentioned that in the event OSEC members have comments after the deadline, members can file as individuals, as the public can file individual comments until September 2
 - City staff outlined that OSEC’s task is to focus on environmental issues, other points, such as merits of the Specific Plan, or economic implications will not be considered in the final EIR
 - OSEC can provide comments regarding the interconnectedness of the Specific Plan, Measure JJ, and the DEIR to Council and Planning Commission via staff by the Dec. 31, 2025 deadline

- Kinser mentioned the Complete Streets Committee is reviewing the transportation section of the DEIR and will also be providing comments
- OSEC to send comments to De La Cruz, and not copy other OSEC members

NEW BUSINESS

D. RECON Environmental Proposal for Brisbane Acres Vegetation Management

- Kinser introduced the proposal to focus on target species, monitoring for new species of concern and population, and mapping of invasive species in East Harold Road, Brisbane Central - Humboldt Water Tank Site, and West - Margaret/Upper Paul Avenue Sites
- Kinser mentioned the County would like the company to take note of species as they remove them
- Kinser to send contact information to a contractor
- Becker motioned to approve the Proposal and Rogers seconded. The motion was adopted unanimously.

STAFF UPDATES – Brown gave a recap of her and De La Cruz’s time at the California Climate and Energy Collaborative Forum in San Jose.

SUBCOMMITTEE REPORTS AND REORGANIZATION

- Events (Becker, Salmon) – Meeting scheduled for August 6, 4pm
- Education and Outreach (Armstrong, **Rogers**, Walker) – next library display is in September, meeting to be scheduled in the coming month
- Climate Action Planning (Atapattu, Walker) – meeting scheduled on August 14
- Open Space Plan update (Becker, Rogers, **Salmon**) – Salmon requested a forthcoming meeting, before Kinser’s departure
- *Crocker Trail Frog Habitat (**Armstrong, Rogers**, Salmon) – OSEC to coordinate with Bouscal to plan a stewardship day
- Tree Issues (Rogers, **Salmon**) – Kinser reiterated the 2-year plan of \$170,000 per year was approved in the budget, which can be used for maintenance and planting
- Baylands Specific Plan subcommittees – no updates
- Sierra Point Park Planning (Salmon) – no updates
- Liaisons – no updates
- PCA Grant (**Becker**, Salmon) – Salmon to consider joining

CALENDAR ITEMS – Salmon highlighted the Coastal Cleanup Day in September, and the Day in the Park October 4. OSEC to plan a Frog Habitat maintenance event with Paul Bouscal. November and December meetings to be combined.

CHAIR AND COMMITTEE MEMBER MATTERS – recruitment will begin in September, interviews in November, and the newest member in January 2026.

NEXT MEETING: August 27, 2025

ADJOURN – 8:54