

DRAFT
BRISBANE PLANNING COMMISSION
Action Minutes of February 8, 2024
Hybrid Meeting

ROLL CALL

Present: Commissioners Lau, Patel, Sayasane
Absent: Commissioners Funke, Gooding
Staff Present: Director Swiecki, Principal Planner Ayres, Associate Planner Robbins

CALL TO ORDER

Acting Chairperson Lau called the meeting to order at 7:30 p.m.

ADOPTION OF AGENDA

A motion by Commissioner Patel, seconded by Commissioner Sayasane to adopt the agenda. Motion approved 3-0.

CONSENT CALENDAR

A motion by Commissioner Sayasane, seconded by Commissioner Patel to adopt the consent calendar (agenda item A). Motion approved 3-0.

ORAL COMMUNICATIONS

There were none.

WRITTEN COMMUNICATIONS

Acting Chairperson Lau acknowledged one written communication regarding agenda item B.

NEW BUSINESS

B. PUBLIC HEARING: 150 North Hill Drive; Sign Program 2023-SR-4; TC-1 Crocker Park Trade Commercial District; Sign program to allow 70.5 sq ft of advertising signage along the secondary frontage where a maximum of 50 sq ft is permitted; and finding that this project is categorically exempt from environment review under CEQA Guidelines Section 15311; Marco Aguirre, applicant; AGL Hill Drive Owner LLC, owner.

Principal Planner Ayres gave the presentation and answered questions about the maximum allowable signage permitted under the Code.

Acting Chairperson Lau opened the public hearing.

Hao Pham, the property owner, addressed the Commission in support of the application.

With no one else wishing to address the Commission, a motion by Commissioner Patel, seconded by Commissioner Sayasane to close the public hearing was approved 3-0.

After deliberation, a motion by Commissioner Sayasane, seconded by Commissioner Patel to approve the application via adoption of Resolution 2023-SR-4 was approved 3-0.

Acting Chairperson Lau read the appeals procedure.

ITEMS INITIATED BY STAFF

Director Swiecki reminded the Commissioners of the upcoming training opportunities for Planning Commissioners and that the City Council adopted a dark skies ordinance.

ITEMS INITIATED BY THE COMMISSION

There were none.

ADJOURNMENT

Acting Chairperson Lau declared the meeting adjourned to the next regular meeting of February 22, 2024, at approximately 7:50 p.m.

Attest:

John A. Swiecki, Community Development Director

NOTE: A full video record of this meeting can be found on the City's YouTube channel at www.youtube.com/BrisbaneCA, on the City's website at <http://www.brisbaneca.org/meetings>, or on DVD (by request only) at City Hall.