



CITY COUNCIL AGENDA REPORT

Meeting Date: October 17, 2024

From: Karen Kinser, Deputy Director of Public Works

Subject: Revised Resolution for test Parking Permit Program on Thomas

Community Goal/Result

- (1) Safe Community
- (2) Community Building

Purpose: To initiate a test residential parking permit program (RPPP) on Thomas Ave. lasting six months, and to later receive feedback from staff on the effectiveness of the program.

Recommendation: Adopt the Resolution to Revise the Start Date for a Trial Residential Parking Permit Program on Thomas Ave on November 1, 2025.

Background

On June 6, 2024, Council adopted Resolution 2024-13 to define and initiate a pilot RPPP on Thomas Ave. Said resolution identified the terms of the parking program, including a start date of August 1, 2024.

Discussion

Staff diligently began working with consultant IPS Group (IPS) and administrative staff to agree to contract terms, set up the permit application webpage and the back-end permit approval portal for staff. It became clear that more time was needed to by the consultant and staff to launch the Thomas Ave. permit program. The revised launch date per the attached resolution is November 1, 2024. Staff will seek feedback from program participants towards the end of the test period on April 30, 2025 and bring those results to Council.

Fiscal Impact

No further fiscal impacts are incurred by adopting the resolution.

Attachments

1. Resolution Revising the Start Date for a Trial Residential Parking Permit Program on Thomas Ave.

Karen Kinser, Deputy Director of Public Works

Tomas Santoyo-Velazquez, Assistant Engineer

Randy Breault, Director of Public Works/City Engineer

Jeremy Dennis, City Manager

RESOLUTION NO. 2024-__

A RESOLUTION OF THE CITY COUNCIL OF THE CITY OF BRISBANE REVISING THE START DATE FOR A TRIAL RESIDENTIAL PARKING PERMIT PROGRAM ON THOMAS AVENUE

WHEREAS, the Council-appointed citizen advisory Complete Streets Safety Committee heard concerns from residents regarding a lack of available street parking due to storage of excess vehicles on the street as well as use of the street for airport parking by non-residents; and

WHEREAS, the Complete Streets Safety Committee reviewed other cities' programs and made a recommendation to the City Council regarding guidelines for a program for either targeted streets or all public streets in Central Brisbane; and

WHEREAS, Council determined it wished to investigate the community's interest in a trial program and directed staff to send a survey letter to residents of Thomas Avenue and Tulare Street; and

WHEREAS, after reviewing the responses to the trial parking program survey Council determined to establish a trial residential parking permit program on Thomas Avenue; and

WHEREAS, the City Council's authority to impose residential parking restrictions by resolution is codified in Brisbane Municipal Code Section 10.26.045.

NOW, THEREFORE, THE CITY COUNCIL OF THE CITY OF BRISBANE RESOLVES AS FOLLOWS:

1. A trial residential parking permit program in compliance with Chapter 10.26 of the Brisbane Municipal Code shall be in effect on Thomas Avenue from November 1, 2024 to April 30, 2025.
2. The following guidelines and restrictions will be enforced:
 - a. One permit may be issued per each licensed driver with a unique vehicle, when both driver and vehicle are registered to the address on Thomas Avenue.
 - b. The fee per permit will be based upon consultant IPS's fee schedule.

RESOLUTION NO. 2024-__

- c. Guest permits will be made available. The number of single overnight guest permits per household will be ten (10) for the six-month period. The fee per guest permit will be based upon consultant IPS's fee schedule.
- d. Parking will be restricted to permit holders Sunday through Thursday starting at 10 PM and ending at 6 AM the next day.
- e. Parking complaints for nonpermitted vehicles may be made anonymously by phone or through the city website at any time, but enforcement will only be conducted during program hours, and upon receipt of a resident complaint via phone or website.
- f. The City Engineer is directed to post signage as required by Brisbane Municipal Code Section 10.26.070.

Terry O'Connell, Mayor

* * * *

PASSED AND ADOPTED at a regular meeting of the City Council of the City of Brisbane held on the seventeenth day of October, 2024, by the following vote:

AYES:
NOES:
ABSENT:
ABSTAIN:

ATTEST:

Ingrid Padilla, City Clerk

RESOLUTION NO. 2024-__