



BRISBANE CITY COUNCIL

ACTION MINUTES

CITY COUNCIL MEETING AGENDA THURSDAY, SEPTEMBER 19, 2024

HYBRID MEETING, 50 PARK PLACE, BRISBANE, CA 94005

7:30 P.M. CALL TO ORDER – PLEDGE OF ALLEGIANCE

Mayor O’Connell called the meeting to order at 7:30 P.M. and led the Pledge of Allegiance.

ROLL CALL

A. Consider any request of a City Councilmember to attend the meeting remotely under the “Emergency Circumstances” of AB 2449

No Councilmembers made a request under the Emergency Circumstances of AB 2449.

Councilmembers present: Councilmembers Cunningham, Lentz, Mackin, and Mayor O’Connell

Councilmembers absent: Councilmember Davis

Staff Present: City Manager Dennis, City Clerk Padilla, Finance Director Yuen, Deputy Public Works Director Kinser, Community Development Director Swiecki, Economic Development Director Bull, Assistant to the City Manager Cheung, Economic Development Director Bull, Police Commander Garcia, Legal Counsel Roush and Administrative Management Analyst Ibarra

REPORT OUT OF CLOSED SESSION

Legal Counsel Roush reported that Councilmembers took action on Liability Claim Item D. Council provided direction to staff regarding Real Property Negotiation Item E and Pending Litigation Item F.

ADOPTION OF AGENDA

Councilmember Cunningham made a motion, seconded by Councilmember Mackin, to approve the City Council Meeting agenda as it stands. The motion passed unanimously by all present.

Ayes: Councilmembers Cunningham, Lentz, Mackin, and Mayor O’Connell.

Noes: None

Absent: Councilmember Davis

Abstain: None

AWARDS AND PRESENTATIONS

B. 2024 September Suicide Prevention Month

Mayor O'Connell designated September 2024 as Suicide Prevention Month and calls upon everyone in our community to find their role in suicide prevention.

Behavioral Health Commission Youth Advisory Board Member, Colin Chu accepted the proclamation and thanked the Council for their support.

C. National Hispanic & Latinx Heritage Month Proclamation

Mayor O'Connell proclaimed the month of September 15, 2024 to October 15, 2024 as National Hispanic and Latinx Heritage Month.

Long time Brisbane business owner and proud member of the Brisbane Eagles--- Rafael Meza of Melissa's Taqueria accepted the proclamation via Zoom.

D. Caltrain Electrification Update Presentation

Staff from CalTrain's Government Affairs Devon Ryan and Bella Conferti provided an update on the Caltrain Electrification Project and their upcoming celebration on September 22, 2024. Chris Florkowski made public comment about Commute.org shuttles and the elevator on at the CalTrain Station.

ORAL COMMUNICATIONS NO. 1

Michele Salmon made a public comment about Caltrain, car charging stations in Mission Blue and wished Mayor O'Connell a happy birthday.

CONSENT CALENDAR

- E. Introduce an Ordinance of the City of Brisbane Amending Chapter 3.24 of the Brisbane Municipal Code Concerning Voluntary Collection Agreement with Hosting Platforms for the Collection and Payment of Transient Occupancy Taxes**
- F. Authorize the City Manager to Execute a Professional Services Agreement with Good City Co. For the 70 Old County Road Planning Program**

(The proposal includes a budget of \$150,000. The \$150,000 is the amount budgeted in the 2024-25 budget.)

- G. Adopt a Resolution for the Recycling Business License Tax for Fiscal Year 2024/2025**
- H. Approve Construction Management and Inspection Services Agreement for Smart Corridors Northern Cities**

(It is being recommended to authorize the City Manager to sign the Agreement for Professional Services

with MNS Engineers, Inc. and to issue a Task Order to MNS Engineers, Inc. in the amount of \$439,762.64 to provide CM services for the Smart Corridors Northern Cities – Brisbane construction contract. This contract is part of an overall project that was subject to CEQA and NEPA review. Caltrans approved a Categorical Exemption under CEQA and a Categorical Exclusion under NEPA for the project in 2020.)

Councilmember Cunningham made a motion, seconded by Councilmember Lentz, to approve Consent Calendar Items E-H . The motion passed unanimously by all present.

Ayes: Councilmembers Cunningham, Lentz, Mackin, and Mayor O’Connell.

Noes: None

Absent: Councilmember Davis

Abstain: None

OLD BUSINESS

- I. Consider Adoption of Resolution Approving an Agreement for the Purchase and Sale of Vacant City Property in Crocker Park, located generally south of West Hill Road, west of South Hill Place and west of 151 South Hill Place (28,000 +/- square feet, no APN—see map attached to agenda report for location) and Authorizing the City Manager to Sign the Agreement and All Other Documents Necessary to Carry Out the Sale**

(This action is not subject to further environmental review as it is not a project under the California Environmental Quality Act. CEQA Guidelines, Section 15378 (b) (4). This item was not discussed and was continued from the July 18, 2024 City Council Meeting.)

Legal Counsel Roush reported that staff is recommending approving an agreement for the purchase and sale of vacant city property in Crocker Park (28,000 square feet +/-) and authorizing the City Manager to sign the agreement and all other documents necessary to carry out the sale and provide any direction as to how the funds from this sale should be allocated.

After some council questions, Michele Salmon commented she opposed the sale. Fund received from the sale should be designated for acres purchase.

Roland Lebrun shared what he believed was the APN number of the property.

After Council discussion, Councilmember Cunningham made a motion, seconded by Councilmember Lentz, to adopt a resolution approving an agreement for the purchase and sale of vacant city property in Crocker Park, located generally south of West Hill Road, west of South Hill Place and west of 151 South Hill Place (28,000 +/- square feet, no APN and authorizing the City Manager to sign the agreement and all other documents necessary to carry out the sale. The motion passed with a 3-1 vote.

Ayes: Councilmembers Cunningham, Lentz, and Mayor O’Connell.

Noes: Councilmember Mackin

Absent: Councilmember Davis

Abstain: None

Staff was directed to return to a meeting after the sale to provide a plan on how the funds from the sale

should be allocated for purchase of properties in the Brisbane Acres, restoration of properties or maintenance of properties.

NEW BUSINESS

J. Consider Adopting a Resolution Supporting the Bayshore Blvd/Van Waters and Rodgers Bus Stop Relocation Design Project and Submitting an Application to the San Mateo County Transportation Authority for Cycle 2 ACR/TDM Grant Program

Deputy Public Works Director Kinser reported that the purpose of this item is to obtain Council's approval and adopt the resolution supporting the Bayshore Boulevard / Van Waters and Rodgers Road Bus Improvements Project Application as required by the San Mateo County Transportation Authority (TA) as a condition to apply for Cycle 2 Alternative Congestion Relief and Transportation Demand Management (ACR/TDM) Measure A and Measure W funds. The engineer's estimate for the proposed project \$600,000 and staff requests an increased supplemental appropriation for a total of \$150,000 from the General Fund for the local match.

After Council questions, Michele Salmon commented that Council should revisit this plan and would not move the bus stop too far North.

Chris Florkowski commented on the risk of SamTrans losing a bus stop and pedestrian danger.

After Council discussion, Councilmember Lentz made a motion, seconded by Councilmember Cunningham to adopt a resolution supporting the Bayshore Blvd/Van Waters and Rodgers Bus Stop Relocation Design Project and submit an application to the San Mateo County Transportation Authority for Cycle 2 ACR/TDM Grant Program with \$150,000 from the General Fund for the local match. The motion passed unanimously by all present.

Ayes: Councilmembers Cunningham, Lentz, Mackin, and Mayor O'Connell.

Noes: None

Absent: Councilmember Davis

Abstain: None

STAFF REPORTS

K. City Manager's Report on Upcoming Activities

City Manager Dennis reported out on upcoming events.

MAYOR/COUNCIL MATTERS

L. Countywide Assignments and Subcommittee Reports

Council reported on their countywide assignments and subcommittee reports. Councilmember Lentz reported that members of the public are asking for election signs to be posted on more locations on the City's right of way. Mayor O'Connell expressed her wish to schedule the discussion after the November 5, 2024 Election.

M. Written Communications

City Clerk Padilla reported that written communication was received from the following:

Nancy Lacsamana (September 19, 2024) Item H

Dana Dillworth (September 19, 2024) Crocker Park Sale

ORAL COMMUNICATIONS NO. 2

Michele Salmon spoke about election signs in Brisbane.

ADJOURNMENT

Mayor O’Connell adjourned the meeting at 9:16 P.M.

Ingrid Padilla
City Clerk