



## BRISBANE CITY COUNCIL ACTION MINUTES

---

### CITY COUNCIL MEETING AGENDA THURSDAY, FEBRUARY 20, 2025

*HYBRID MEETING, 50 PARK PLACE, BRISBANE, CA 94005*

#### **7:30 P.M. CALL TO ORDER – PLEDGE OF ALLEGIANCE**

Mayor Lentz called the meeting to order at 7:34 P.M. and led the Pledge of Allegiance.

#### **ROLL CALL**

##### **A. Consider any request of a City Councilmember to attend the meeting remotely under the “Emergency Circumstances” of AB 2449**

No Councilmembers made a request under the Emergency Circumstances of AB 2449.

Councilmembers present: Councilmembers Davis, Kern, Mackin, O’Connell and Mayor Lentz

Councilmembers absent: None

Staff Present: City Manager Dennis, City Clerk Padilla, City Attorney McMorro, Sustainability Manager Etherton, Fire Inspector Preston, and Administrative Management Analyst Ibarra

#### **ADOPTION OF AGENDA**

Councilmember Davis made a motion, seconded by Councilmember O’Connell to adopt the agenda as it stands. The motion was carried unanimously by all present.

Ayes: Councilmembers Davis, Kern, Mackin, O’Connell and Mayor Lentz

Noes: None

Abstain: None

Absent: None

#### **REPORT OUT OF CLOSED SESSION**

City Attorney McMorro reported that Councilmembers did not take any action and provided directions to staff on Anticipated Litigation Item D.

#### **ORAL COMMUNICATIONS NO. 1**

No member of the public wished to speak.

**CONSENT CALENDAR**

**B. Approve Minutes of City Council Closed Session Meeting of February 6, 2025**

**C. Approve Minutes of City Council Meeting of February 6, 2025**

**D. Adopt Ordinance, Waiving Second Reading, Amending Section 2.44.010 of the Brisbane Municipal Code Establishing the Time of the Regular Meetings of the City Council as Six Thirty (6:30) P.M.**

**F. Pool Electrification Contract Construction Amendment**

**(It is being recommended to authorize the City Manager to sign the design-build contract amendment in the amount of \$1,649,584. This project is categorically exempt from further environmental review under the California Environmental Quality Act. §15301, CEQA Guidelines (Class 1- Existing Facilities).)**

Councilmember O'Connell made a motion, seconded by Councilmember Mackin, to approve Consent Calendar Items B, C, D, and F. The motion was carried unanimously by all present.

Ayes: Councilmembers Davis, Kern, Mackin, O'Connell and Mayor Lentz

Noes: None

Abstain: None

Absent: None

**E. Adopt Resolutions Appointing Commissioners and Committee Members**

Staff had an amendment to the Consent Calendar Item E's staff report. Anna Dennis' appointment by City Council to the IDEA Committee for a term ending in January 2026 will be added to the list of adopted resolutions.

Councilmember O'Connell made a motion, seconded by Councilmember Davis, to approve Consent Calendar Item E as amended. The motion was carried unanimously by all present.

Ayes: Councilmembers Davis, Kern, Mackin, O'Connell and Mayor Lentz

Noes: None

Abstain: None

Absent: None

**G. Receive the 2024 Mandated Fire and Life Safety Inspection Report**

**(It is requested that the City Council acknowledge that North County Fire Authority has completed the required annual mandated fire and life safety inspections within the City of Brisbane for 2024.)**

After some council questions and discussion, staff was directed to coordinate with the North County Fire Authority on inspections of short-term rentals.

Councilmember Mackin made a motion, seconded by Councilmember O'Connell, to approve Consent Calendar Item G and receive the 2024 Mandated Fire and Life Safety Inspection Report. Staff members were directed to return to a Council Meeting with an ordinance amendment for Short Term Rental permit renewal procedures so that a safety inspection shall be conducted both by the building department and by North County Fire Authority prior to approval of each short-term rental permit renewal to ensure the dwelling unit complies with the safety requirements. The motion was carried unanimously by all present.

Ayes: Councilmembers Davis, Kern, Mackin, O'Connell and Mayor Lentz

Noes: None

Abstain: None

Absent: None

## **AWARDS AND PRESENTATIONS**

### **H. Swear In Newly Appointed Commissioners and Committee Members**

City Clerk Padilla administered the oath of office for the following newly appointed commissioners and committee members:

- Cristian Cabrera - Complete Streets Safety Committee, 1 term ending January 2026
- Raymond Liu - Complete Streets Safety Committee, 1 term ending January 2029
- Juli Armstrong – Open Space & Ecology Committee, 1 term ending January 2029
- Anna Dennis - Inclusion, Diversity, Equity, and Accountability (IDEA) Committee, 1 term ending January 2026
- Masha Kohn - Inclusion, Diversity, Equity, and Accountability (IDEA) Committee, 1 term ending January 2027
- Maria Marc - Inclusion, Diversity, Equity, and Accountability (IDEA) Committee, 1 term ending January 2027
- Parks and Recreation Commission
- Byron Anderson- Parks and Recreation Commission, 1 term ending January 2029
- Leesa Greenlee - Parks and Recreation Commission, 1 term ending January 2029

The following appointed members will be sworn in at a later date by City Clerk Padilla:

- Julie Sims – Parks and Recreation Commission, 1 term ending January 2029
- Barbara Ebel – Open Space and Ecology Committee, 1 term ending January 2026
- Rohendra Atapattu- Open Space and Ecology Committee, 1 term ending January 2029

## **NEW BUSINESS**

### **I. Use of Development Mitigation Funds/Development Impact Fees to Support Sierra Point Open Space Opportunities – Parcel R**

**(Staff recommend that the City Council provide direction for the use of the remaining development mitigation funds/development impact fees designated for park planning, including improvements, at Sierra Point)**

City Manager Dennis reported that the City has received a total of \$2,027,901 toward park planning for Parcel R and adjoining areas. As of December 2024, the City has \$1,906,916 total remaining in these funds. The \$1.5 million received from Healthpeak is subject to the Mitigation Fee Act provisions as it was negotiated outside a development agreement. As such, these funds must be spent within five fiscal years from the time the fee was received (August 2020), although an extension of time to spend the funds may be permitted in order to prevent the \$1.5 million being returned to the developer, those funds must be spent or allocated by June 30, 2026, or findings made to extend the time to spend the funds.

After Council questions of staff, Michele Salmon advocated to take care of serious business, such as, a potable water supply to the Marina and fixing facilities, before Council considers recreation. Kim Follien commented that she is

concerned and feels betrayed since the community worked hard and provided feedback to use funds for a park.

After Council discussion, Council provided direction to staff to call a future meeting of the Sierra Point Park & Open Subcommittee of the City Council to discuss improvements to the City's current recreational infrastructure/public amenity at Sierra Point (at and adjacent to "Parcel R"), using funds set aside in two separate agreements with developers for projects at Sierra Point. The Subcommittee will return to the Council at a future meeting with recommendations.

## **STAFF REPORTS**

### **J. City Manager's Report- City Updates and Upcoming Activities**

City Manager Dennis reported on the latest City new and upcoming City activities.

## **MAYOR/COUNCIL MATTERS**

### **K. Countywide Assignments and Subcommittee Reports**

#### **i. Report Out on Subcommittee Meetings**

Councilmembers reported out on their county assignments and subcommittee meetings.

#### **ii. Upcoming Subcommittee Meetings**

City Manager reported out on the following upcoming subcommittee meetings and the topics being considered:

- Age Friendly
- Communications, Outreach & Engagement Subcommittee
- Economic Development
- Facilities
- School 2X2
- Sea Level Rise
- Quarry

### **L. Written Communications**

Written communication was received from the following members of the public:

Pera (02-15-2025) Proposed Warehouse Project

McCarroll (02-17-2025) No on Quarry

Barnes (02-19-2025) 2-20-2025 Council Mtg Agenda Item I

Riedell (02-14-2025) Correcting Public Record of Letter Dated 3-18-2024

## **ORAL COMMUNICATIONS NO. 2**

Elaine Straw suggested having a subcommittee to address issues concerning the Ridge such as repairing of Mission Blue beams

Michele Salmon commented that accessing Sierra Point due sea level rise is an important matter to consider when it comes to Sierra Point and Parcel R. She reminded Council that a roof leak destroyed the Teen Center building. She also asked to remove the painted marks in front of Midtown Market and the broken benches within the Brisbane Village Shopping Center.

## **ADJOURNMENT**

Mayor Lentz adjourned the meeting at 9:13 P.M. City Dennis reported that the April 3<sup>rd</sup>, 2025 City Council Meeting will be held at the new meeting time of 6:30 P.M.

---

Ingrid Padilla  
City Clerk