



CITY COUNCIL AGENDA REPORT

Meeting Date: March 20, 2025

From: Noreen Leek, Parks & Recreation Director

Jeremy Dennis, City Manager

Subject: Volunteer of the Year Selection Process

Community Goal/Result

Community Building

Purpose

Recognize outstanding residents for their contributions to the Brisbane community.

Recommendation

Review and consider the existing process for Volunteer of the Year selection and provide direction to staff if changes are desired.

Background

Each year, the City of Brisbane recognizes a resident as its Volunteer of the Year, and occasionally a minor as the Youth Volunteer of the Year. These awards are bestowed upon dedicated community members who have demonstrated ongoing commitment to the City of Brisbane. They act with the purpose of community in mind and give selflessly to others while contributing to the high quality of life for Brisbane residents.

Typically, staff collects nominations for prospective recipients between April-August. Following the Council's Summer recess, a subcommittee comprised of the two (2) Council Liaisons to the Parks & Recreation Commission, and the PR& Commission Chair and Vice Chair would convene. The selection committee reviews the nominations received, including past non-awarded nominees from previous years, and votes on the award recipient(s). The selection committee uses the following criteria to guide their decision-making process:

Applicants must fulfill at least 3 of the following requirements to qualify for Volunteer of the Year:

- a. Consistent and ongoing service to the community spread over the course of many years/decades; a "lifetime achievement" type award.*
- b. Extensive and significant volunteer service in a particular area/field.*
- c. Volunteering across a variety of purposes and community groups.*
- d. Selfless commitment, giving for the betterment of the community and not for personal recognition or gain.*
- e. Inspires others to volunteer.*
- f. Take the initiative to enhance the city.*

The individual(s) selected is typically announced at the annual Day in the Park event and is honored at the Festival of Lights as they assist the mayor with lighting the festival tree. They are also recognized at a City Council meeting with a formal proclamation. A list of past Volunteer of the Year award recipients is included as Attachment 1.

Discussion

This serves as an opportunity for the Council to review the existing process and suggest improvements or modifications. It is important to periodically analyze and adapt procedures to ensure that they remain fair and aligned with the goals the City. If there are aspects of the process that require refinement, modifications for the 2025 process can be made at this time and direction to staff should be provided accordingly.

Fiscal Impact

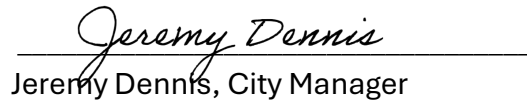
None associated with this staff report.

Attachments

1. List of past Volunteer of the Year award recipients



Noreen Leek, Parks & Recreation Director



Jeremy Dennis, City Manager

Volunteer of the Year Award Recipients

YEAR	NAME
1994	Hitachi of America
1995	Clara Johnson
1996	Frank Walsh
1997	Bill Lawrence
1998	Marilyn Hurst & Bob Dettmer
1999	Tim Trzeciak
2000	Allen Nixon
2001	Jeri Sulley
2002	Bonnie Bologoff
2003	Alison & Bob Wilson
2004	Irene Oliver
2005	Ken Walker
2006	Peter Stiehler
2007	John Quilter
2008/2009	Dale Conway
2008/2009	Randy Romriell
2010/2011	Dan Carter
2012	Jessica Aloft
2013	Daniel Sorrentino
2014	Ted Reiterman
2015	Paul Bouscal
2016	Sue Cochran
2017	Rachel Ennis
2018	Nancy Colman
2019	Nancy Lacsamana, Youth VOY: Chaya Bella David
2020	Vicki Smith & Joe Sulley
2021	Sharon Boggs
2022	June Heavner
2023	Marc & Camille Salmon, Youth VOY: Sagar Rajan
2024	Peter Grace