



BRISBANE CITY COUNCIL ACTION MINUTES

CITY COUNCIL MEETING AGENDA THURSDAY, MARCH 6, 2025

HYBRID MEETING, 50 PARK PLACE, BRISBANE, CA 94005

7:30 P.M. CALL TO ORDER – PLEDGE OF ALLEGIANCE

Mayor Lentz called the meeting to order at 7:32 P.M. and led the Pledge of Allegiance.

ROLL CALL

A. Consider any request of a City Councilmember to attend the meeting remotely under the "Emergency Circumstances" of AB 2449

No Councilmembers made a request under the Emergency Circumstances of AB 2449.

Councilmembers present: Councilmembers Davis, Kern, Mackin, O'Connell and Mayor Lentz

Councilmembers absent: None

Staff Present: City Manager Dennis, City Clerk Padilla, City Attorney McMorro, City Engineer Breault, Community Development Director Swiecki, Finance Director Yuen, Police Chief Macias, Police Commander Garcia, Assistant to the City Manager Cheung, Economic Development Director Bull and Administrative Management Analyst Ibarra

ADOPTION OF AGENDA

Due to public interest, staff is requesting to move up Item M after Old Business K. Councilmember O'Connell made a motion, seconded by Councilmember Kern to adopt the agenda as amended. The motion was carried unanimously by all present.

Ayes: Councilmembers Davis, Kern, Mackin, O'Connell and Mayor Lentz

Noes: None

Abstain: None

Absent: None

REPORT OUT OF CLOSED SESSION

City Attorney McMorro reported that Councilmembers took action on Liability Claim Item D and denied the claim.

AWARDS AND PRESENTATIONS

B. Women's History Month Proclamation

The National Women's History Alliance has designated 2025's theme for Women's History Month as "Moving Forward Together! Women Educating & Inspiring Generations", celebrating the remarkable contributions of women who have shaped the course of history through their dedication to education, mentorship, and leadership.

Mayor Lentz proclaimed the month of March 2025 as Women's History Month and encouraged all members of the community to reflect on and celebrate the extraordinary accomplishments of women in education, leadership, and beyond, as they continue to inspire the world and build bridges to a more inclusive tomorrow.

Brisbane School District Superintendent Nancy Bui accepted the proclamation, thanked other women leaders and allies in the City, and invited Councilmembers and the public to the District's annual fundraiser Spring Thing.

ORAL COMMUNICATIONS NO. 1

No member of the public wished to speak.

CONSENT CALENDAR

- C. Approve Minutes of City Council Meeting of February 20, 2025**
- D. Approve Minutes of City Council Closed Session Meeting of February 20, 2025**
- E. Approve Minutes of City Council Special Meeting of February 12, 2025**
- F. Approve Minutes of City Council Special Meeting of February 11, 2025**
- G. Approve Investment Report as of December 2024**
- H. Adopt Resolution Outlining City Councilmembers' Membership in County Assignments and Subcommittees**
- I. Approve Co-sponsorship of Brisbane Dance Workshop Spring Performance**
- J. Approve Co-Sponsorship of the Brisbane Chamber of Commerce's and the Brisbane Lions Club's A Night in Little Reno Event**

Councilmember Mackin has requested to pull Consent Calendar Item C and has edits for the City Clerk. The City Clerk will bring back the item at the March 20, 2025 City Council meeting.

Councilmember Davis made a motion, seconded by Councilmember O'Connell to approve Consent Calendar Items D-H. The motion was carried unanimously by all present.

Ayes: Councilmembers Davis, Kern, Mackin, O'Connell and Mayor Lentz

Noes: None

Abstain: None

Absent: None

Councilmember Davis left the room and recused herself from voting on Consent Calendar Item J.

Councilmember O'Connell made a motion, seconded by Councilmember Kern to approve Consent Calendar Item J. The motion was carried unanimously by all present.

Ayes: Councilmembers Kern, Mackin, O'Connell and Mayor Lentz

Noes: None

Abstain: None

Absent: None

Recused: Councilmember Davis

OLD BUSINESS

K. Discuss Fiscal Year 2026 Congressional Appropriation Requests

(Staff is recommending to provide direction to staff on projects suggested for support by Congressman Mullin's office for the Community Project Funding requests to the FY26 annual federal budget process. The following three potential projects' design level estimates range between \$2.5 million and \$5.5 million and the Community Project Funding projects typically require a 20% match from the applicant. The source of that match will depend on the selected project.)

City Manager Dennis reported that the Council directed staff at the February 20, 2025 City Council Meeting to provide additional information on the following projects: Bayshore Boulevard Safety Improvements, Community Center Remodel and the Sierra Point Storm Drain Adaptation to Sea Level Rise.

After Council questions, Chris Florkowsky commented she was concerned and wanted more clarity about the description of the proposed Bayshore Boulevard Safety Improvements Project is too vague.

After Council discussion, staff was directed to submit the two projects, Community Center Remodel and Sierra Point Storm Drain Adaptation (not specific to Sea Level Rise) for potential congressional Community Project Funding.

NEW BUSINESS

M. Discussion on Vehicular Traffic Flow and Parking on Visitacion Avenue during peak traffic times

(Staff is recommending that the City Council hold a discussion on the above topic. There are no action items for Council adoption/approval in this item.)

City Manager Dennis reported that the City Council hold a discussion about the "users" of Visitacion Avenue and their concerns about traffic flow and parking during peak use times.

Police Chief Macias made remarks on the City's current approach to parking enforcement, and the challenges associated with such support as it relates to the size and functionality of the police department.

After Council questions, Sara Mills commented that after the horrific accident on Visitacion, the city needs

more measures for street safety on Visitacion Avenue such as stop signs on all four-way intersections, see me signs, and lowering the speed limits. She added that traffic needs to be slowed down and increase walkability.

Paul Mangiamele commented that he's a concerned parent and dog parent. He added that there has been an increase in dangerous driving around town. Police presence and cameras are essential to manage these concerns.

Michael Barnes commented that Police presence and citations will change behavior of drivers who double park.

Chris Florkowski commented that the City should consider passive measures such as flexible bollards down the middle of the road to prevent double parking in some sections.

Jessica Aloft commented that in order to slow cars on Visitacion Avenue we need raised crosswalks at every major stop and we need traffic stop enforcement.

Daniel Lam commented that the innocent should not be punished with these traffic citations and regulations. He also added that there are a lot more cars on Visitacion Avenue due to the popularity of the new library. He asked the City to allow more parking to help the situation.

After Council discussion, staff was directed to continue the police presence and enforcement on Visitacion Avenue, and to ask Complete Streets and Safety Committee to look further into the matter of vehicular traffic flow and parking on Visitacion Avenue during peak traffic times with a timeline of 3-4 months to engage businesses and residents on Visitacion Avenue. Staff was also directed to purchase see me signs to increase pedestrian safety on major stops.

L. Informational Update Regarding Development Impact Fees

(Staff is recommending to review the information provided regarding the four Development Impact Fee reports currently being drafted and provide direction to staff on the process for which the related reports should be brought forward for consideration)

City Manager Dennis provided an update to Council regarding the Development Impact Fees to support city facilities, affordable housing, traffic improvements, and parks and recreation amenities. Staff is requesting feedback on whether the Council supports bringing completed impact fee reports forward as completed or would instead prefer to wait until all the reports have been completed.

After Council questions and no public comment, staff was directed to bring back all the Development Impact Fee Reports together and completed from a Nexus Study standpoint. All four reports are anticipated to be completed mid-spring for Council review and consideration for adoption.

Councilmembers took a brief break after Old Business L.

N. Receive the Fiscal Year 2024/2025 Budget Review Report

(The City expects its budgeted use of fund balance for FY25 will be reduced to \$1,380,248. Any savings net of pension transfer allowed by budget policy will be rolled over to be considered for the FY26 budget and be used to pay for the level of services requested by the Council.)

Finance Director Yuen reported that in terms of City revenues, staff is anticipating approximately \$658,000 in additional revenues for the 2025 fiscal year, for a total of \$29,298,000. In terms of City expenses, staff is projecting a savings of \$661,000 due to delayed hiring to late Fiscal Year 2025 or into Fiscal Year 2026 and to other identified budget savings when the budget was adopted.

After Council questions and no public comment, Councilmembers thanked Finance Director for her report asked her to share her slide deck.

Councilmember O'Connell made a motion, seconded by Councilmember Davis to extend the meeting until 10:45 P.M. The motion was carried unanimously by all present.

Ayes: Councilmembers Davis, Kern, Mackin, O'Connell and Mayor Lentz

Noes: None

Abstain: None

Absent: None

STAFF REPORTS

O. City Manager's Report- City Updates and Upcoming Activities

City Manager Dennis briefly reported on city updates and upcoming activities.

MAYOR/COUNCIL MATTERS

P. Countywide Assignments and Subcommittee Reports

i. Report Out on Subcommittee Meetings

ii. Upcoming Subcommittee Meetings

Due to the late hour, no reports were given by Councilmembers. City Manager reported that staff will schedule a presentation about the new California law prohibiting stopping, standing and parking 20 feet within a crosswalk.

Q. Written Communications

Written Communications was received from the following members of the public:

Mangiamele (02-18-2025) Urgent Request for Enhanced Traffic Safety and Police Enforcement

Orlinskaya (02-22-2025) San Bruno Mountain Quarry

Lazaro (02-22-2025) Botanical Gardens for the Quarry

Klama (02-28-2025) Warehouse

Khalil (02-25-2025) Resignation

Crossley (03-06-2025) Safe Streets

Lee (03-06-2025) Traffic and Safety on Visitation During Peak Times

ORAL COMMUNICATIONS NO. 2

No members of the public wished to speak.

ADJOURNMENT

Mayor Lentz adjourned the meeting at 10:43 P.M.

Ingrid Padilla
City Clerk

DRAFT