

# Parks & Recreation

## January 9, 2025 – 6:30 P.M.

### Meeting minutes

#### Oaths of Office

Deputy Clerk Runksmeier gave the Oath of Office to Jody Miller with term expiring December 31, 2026. Deanne Trottier and Megan Zierden for 3-year terms expiring 12/31/2027.

#### Call to Order

Chair Gail Arne announced the start of the Parks and Recreation Meeting on January 9, 2025, at 5:00 PM.

#### Roll Call

Public Works Supervisor Joe Zierden conducted roll call with all members Gail Arne, Jody Miller, Kimberly Slipy, Bill Toft, Deanne Trottier, Diane Williams, and Megan Zierden in attendance. Staff present included Public Works Supervisor Joe Zierden and Deputy City Clerk Deb Runksmeier.

#### Pledge of Allegiance

The committee stood for the Pledge of Allegiance.

#### Approval/Amendment of the Agenda

A motion was made to approve the agenda.

*Motion to approve the agenda: Williams Seconded by: Trottier*

The motion passed unanimously.

#### Approval of Minutes

##### December 12, 2024 Parks & Recreation Committee Meeting Minutes

A motion was made to approve the minutes from December 12, 2024.

*Motion to approve the minutes from December 12, 2024: Zierden Seconded by: Williams*

The motion passed unanimously.

#### Election of Chair and Vice Chair

Nominations were made for the positions of Chair. Gail Arne was nominated for Chair. Megan Zierden was Also Nominated for Chair. Committee agreed one would hold Vice Chair.

*Motion to nominate Arne for Chair: Williams Seconded by: Slipy*

The motion passed 5-2, Toft and Zierden Opposed.

*Motion to nominate Zierden for Chair: Toft Seconded by: Williams*

Gail was elected as Chair.

Megan was subsequently appointed as Vice Chair.

## Open Forum

There were no speakers for the open forum.

## Staff Reports

Public Works Supervisor Joe Zierden provided updates on ongoing projects:

- Pickleball Courts:
- Creating a spreadsheet with estimates for 2, 4, 6, 8, and 10 courts
- Basing numbers on 4 court construction and prorating them
- Including concrete, pavement options, fencing, and asphalt trail
- Obtaining quotes from various contractors
- Considering surveying due to the area being zoned as a residential neighborhood
- Planning to present more detailed information at the next meeting
- Location for Pickleball Courts:
- Approximately 800 feet from the community garden
- Discussing potential expansion and future parking needs
- Noting that some nearby properties are privately owned
- Community Garden Signs:
- Considering blending the community garden logo with the city logo
- Planning to meet with a CLC representative to discuss design options
- Exploring the idea of creating simple, modular signs that can be easily updated
- Bathroom for White Overlook Parking Lot in service 01 09 2025
- Sliding Hill and Snowshoe Trail:
- Signs have been ordered but not yet arrived
- Planning to mark the route with ribbons tied to trees in the short term
- Considering color-coded posts or tree markers for long-term use

## Committee Member Reports

### Community Garden Update:

- 18 plots have been rented so far
- High demand for 32-inch raised beds
- Website updated with garden information
- Advertisement placed in the Pequot community ad
- Lake Country Journal planning a story for April
- Discussing potential media coverage with other local outlets

## Rules of Conduct and Procedure

The committee discussed the annual review of the Rules of Conduct and Procedure. After deliberation, it was decided that signing the document was not necessary, as long as the committee voted to accept the rules.

A motion was made to accept the Rules of Conduct and Procedure.

*Motion to accept the Rules of Conduct and Procedure: Williams Seconded by: Trottier*

The motion passed unanimously. The committee agreed to review the rules annually at the first meeting of the year and provide them to any new committee members upon joining.

## **Adjourn**

The meeting was adjourned at 5:20 P.M.

DRAFT