

Breezy Point City Council
July 1, 2024 - 6:30 pm
Regular Meeting Minutes

The meeting of the Breezy Point City Council was called to order by Mayor Angel Zierden at 6:30 p.m. Roll Call was taken by City Administrator Chanski. Councilmembers present were Rebecca Ball, Steve Jensen, Michael Moroni, and Brad Scott. Staff present included City Administrator/Clerk David Chanski, Assistant City Administrator Daniel Eick, Deputy Clerk Deb Runksmeier, Police Chief Brian Sandel, Planning & Zoning Administrator Peter Gansen, and Public Works Supervisor Joe Zierden. Dave Reese and Nick Peterson representing Widseth were also present. All stood for the pledge of allegiance.

Approval/Amendment of the Agenda

MOTION MORONI/JENSEN TO APPROVE THE AGENDA, MOTION CARRIED 5-0

Open Forum – None spoke

Consent Agenda

- A. June 3, 2024 Regular City Council Meeting Minutes
- B. June 17, 2024 City Council Workshop Minutes
- C. Approval of Claims Totaling \$82,462.74
- D. Resolution 15-2024 Naming the Breezy Point Community Garden

MOTION MORONI/BALL TO APPROVE THE CONSENT AGENDA AS PRESENTED, MOTION CARRIED 5-0

The Pines of Fawn Lake Preliminary & Final Plat

Planning and Zoning Administrator Peter Gansen spoke about the request for Preliminary and Plat approval as recommended.

MOTION BALL/MORONI TO APPROVE PRELIMINARY AND FINAL PLAT FOR THE PINES OF FAWN LAKE AS PER THE RECOMMENDATION OF THE PLANNING COMMISSION, MOTION CARRIED 5-0

Counting Write-In Votes

Administrator Chanski explained the history of counting local write-in votes and the recent change in State Statute allowing municipalities to decide how write-in votes are counted for local elections. Staff's recommendation is to only count write-in votes for local elections if a candidate wishing to have their write-in votes individually recorded files a written request with the Chief Election Official no later than the seventh day before any municipal election.

MOTION BALL/MORONI TO APPROVE THE COUNTING OF WRITE-IN VOTES ONLY IF A CANDIDATE WHO WISHES TO HAVE THEIR WRITE-IN VOTES INDIVIDUALLY RECORDED FILES A WRITTEN REQUEST WITH THE CHIEF ELECTION OFFICIAL NO LATER THAN THE SEVENTH DAY BEFORE ANY MUNICIPAL ELECTION, MOTION CARRIED 5-0

Streets CIP Consultant Selection

Administrator Chanski reviewed information from four consultant proposals for a city streets capital improvement plan.

Councilmember Jensen likes the Widseth proposal. Mayor Zierden and Councilmembers Ball and Moroni stated they agree with Councilmember Jensen.

Councilmember Scott stated that he would be comfortable with any of the consultants but likes the least costly option (Moore Engineering) and is not sure he could justify the higher costs of the other firms. Additionally, he likes the idea of working with a firm the City has not worked with before.

MOTION MORONI/BALL TO APPROVE THE WIDSETH PROPOSAL TO DEVELOP A STREETS CAPITAL IMPROVEMENT PLAN FOR THE ASSOCIATED FEE OF \$54,808, MOTION CARRIED 4-1, SCOTT OPPOSED

Councilmember Moroni lead a discussion on the addition of optional services listed in the RFP and clarified that items related to sewer could be paid of out the Sewer Fund. He stated that he would like to do all the additional optional services as doing them later could cost more. Mayor Zierden and Councilmembers Ball and Jensen agreed that the optional services should also be done.

Councilmember Jensen asked if the gravel roads item included minimum maintenance roads. Administrator Chanski stated it did not.

Public Works Supervisor Joe Zierden clarified that the televising of sewer lines item in the proposals is to have the consultant put together a plan and an RFP for the services to be done, not actually doing the televising.

MOTION MORONI/BALL TO APPROVE ALL ADDITIONAL ITEMS LISTED IN WIDSETH'S PROPOSAL AT A COST OF \$42,134 WITH SEWER ITEMS TO BE PAID OUT OF THE SEWER ENTERPRISE FUND, MOTION CARRIED 4-1, SCOTT OPPOSED

Creations of Streets Committee

Administrator Chanski recapped the discussion about creating a streets committee from the June 17 City Council Workshop. Additionally, he explained the Council's request to have an item on the July 1 meeting agenda to formally consider creating an Ad Hoc Streets Committee. Administrator Chanski stated that, if the resolution is

adopted, staff would be taking applications immediately with a deadline of Friday, July 26.

Councilmember Scott feels an opportunity was missed for the new committee to help direct decisions on streets by passing the CIP proposal before a committee was created. He argued the City Council should have received their input before that decision was made.

MOTION BALL/JENSEN TO APPROVE RESOLUTION 17-2024 TO CREATE AN AD HOC STREETS COMMITTEE, MOTION CARRIED 5-0

Community Center Due Diligence

Administrator Chanski recapped the discussion on community center due diligence held during the City Council Workshop on June 17. During the workshop, the Council requested staff put together a workplan for conducting due diligence as well as for developing a recreational amenities directory.

Councilmember Moroni thinks a directory would be a great resource and suggested putting a distance parameter around the directory area.

MOTION BALL/JENSEN TO DIRECT STAFF TO CREATE A RECREATIONAL AMENITIES DIRECTORY, MOTION CARRIED 5-0

Per the Council's request, Administrator Chanski put together a proposed work plan for conducting due diligence on a potential community center comprised of:

- Engaging with neighboring communities to assess the interest in participating in a potential community center project.
- Investigating the feasibility of the former Landis + Gyr building located at 6436 County Road 11 as a potential site for a community center.
- Developing cost estimates for the operation of a City operated community center.
- Researching potential outside funding opportunities and partnerships to support the construction and operation of a community center.

Administrator Chanski stated that, due to current workload and priorities, the proposed work plan would likely not be completed until at least the end of the year.

Mayor Zierden stated she is ok with the workplan timeline.

Mayor Zierden and Councilmember Ball both stated that they want to proceed with due diligence. Moroni agreed but stated that it is a low priority item.

Councilmember Scott expressed concern about the amount of staff time that would be dedicated to completing this task, and argued it is a poor use of staff time.

MOTION BALL/JENSEN TO DIRECT STAFF TO PRODUCE THE ABOVE MENTIONED DUE DILLIGENCE, MOTION CARRIED 3-2, JENSEN AND SCOTT OPPOSED.

Staff Reports

City Administrator Chanski updated the council on the next Breezy Brief and Quarterly bulletin to go out in July. Primary Election early and absentee voting has begun. Notice of local election filing for office July 30 through August 13.

Mayor and Council Reports

Mayor Zierden recently attended the League of Minnesota City's conference. Administrator Chanski gave an overview of the topics presented.

Agenda Forecast

City Administrator Chanski requested that the Council schedule a formal Special City Council Meeting for mid-July instead, of the usual workshop, so the Council has the ability to take action on Hy-Tec Construction's bid on the City Hall project.

Councilmembers Ball and Moroni stated they were ok with the change, and Mayor Zierden stated it was a good idea because it does not make the Council put off a decision if they are ready to move forward.

Councilmember Scott said he did not like the idea of a special meeting.

MOTION MORONI/BALL TO APPROVE A SPECIAL MEETING FOR THURSDAY JULY 18 AT 6:00PM, MOTION CARRIED 5-0

Adjourn

MOTION MORONI/BALL TO ADJOURN, CARRIED 5-0

Meeting ended at 7:25 p.m.

David C. Chanski, City Administrator/Clerk