

Breezy Point Planning Commission/Board of Adjustment

**January 9, 2024
Regular Meeting**

The regular meeting of the Breezy Point Planning Commission/Board of Adjustment was called to order by Commission Chair Marcy Weaver at 7:00 p.m. Those in attendance included members Joe Ayers, Lee Brisbin, Roger Theis, and Marcy Weaver; Administrator Clerk David Chanski, Planning and Zoning Administrator Peter Gansen. Teddy Zierden was absent.

Approval of Agenda

Motion Ayers/Theis to approve Agenda, Motion Carried 4-0

Open Forum

No one spoke

Approval of 11/14/2023 Regular Meeting Minutes

Motion Theis/Brisbin to approve the minutes as written, Motion carried 4-0.

New Business

A. Election of Officers:

Ayers nominated Weaver for Chair.

Chairperson Weavers called for any other nominations for Chair. None.

Motion Ayers/Brisbin to elect Weaver as Chair for 2024, Motion carried 3-0.

Theis nominated Brisbin for Vice Chair.

Chair Weaver called for any other nominations for Vice Chair. None.

Motion Theis/Ayers to elect Brisbin as Vice Chair for 2024, Motion carried 3-0

B. Public Hearing:

Conditional Use Permit Application C-24-001 Scott Hemmer 9131 Ossawinnamakee Road Breezy Point. Lot 15 Block 1 First Addition to Sunset Strip. Parcel 10040831. Construct 1440 sq. ft. accessory structure 20 feet height. Zone R-2.

Chairperson Weaver opened the public hearing.

The Chair noted there was no applicant present.

Planning and Zoning Administrator reviewed the staff report. See file.

There was various discussion on the proposed appearance of the building.

It was noted the request was published at 1440 square feet. The applicant submitted plans that showed different dimensions within the same packet.

Administrator Chanski clarified If the approval was set at 1440 the applicant would be required to amend the request to building if they wanted to build larger, the board could approve the building at 1600 square feet and the owner could build a smaller footprint.

The Chair asked for public input.

Tom Lillehei asked if the property was a signatory.
This was not determined.

There being no more public input the Chair closed the public comment period.

Motion Theis/Brisbin to Approve Conditional Use Permit C24-001 with 6 conditions, Motion Carried 4-0

The Conditional Use is subject to the following conditions:

- 1) Applicant shall obtain Building Permit for Accessory structure.
- 2) Applicant shall comply with all setback requirements.
- 3) Siding and Roofing of principal structure and accessory structure shall be of similar materials and color.
- 4) All structures shall comply with state building code.
- 5) Height of accessory structure shall not exceed 20 feet to mid point of roof.
- 6) Maximum structure footprint size 1600 square feet

Staff Reports

Administrator Chanski reported that City Council will no longer have a Council Liaison for the Planning Commission meeting and that staff will likely provide that service.

City Council did approve the Whitebirch Inc Zoning application at the January meeting, to R-4.

Resource Management performed an organizational assessment of the City and will present on the 16th of January.

There will be a workshop on the 23rd of January on the design of the new City Hall.

There was discussion on looking into onsite visits for the Planning Commission and selecting a training date for 2024. The City will be looking into getting ERP options.

There being no further business the meeting adjourned at 7:32 p.m.

Submitted by Peter Gansen
Planning & Zoning Administrator.