



# CITY COUNCIL MEETING

## AGENDA ITEM

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<b>Prepared By:</b> <i>Allie Polsfuss, City Administrator</i>	<b>Meeting Date:</b> <i>11/3/2025</i>	<b>Item Name:</b> <b><i>Approve the Cost Share Agreement with Crow Wing County for CSAH 11/Buschmann Road Intersection Improvements</i></b>
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### **BACKGROUND**

Crow Wing County has identified future improvements to CSAH 11 in its project schedule. With the initiation of the Buschmann Road project, the County has requested that turn lanes be incorporated into the City's project scope to take advantage of economies of scale.

### **OVERVIEW**

Including the additional turn lanes will require supplemental design and construction engineering services prior to bidding. If the County elects to proceed with its portion of the project, it will also be responsible for related construction costs. The proposed Cost Share Agreement ensures that all costs associated with the County's portion of the work are reimbursed to the City.

### **Key Items:**

- The additional left turn lane on CSAH 11 will be included in the design and specifications as a bid alternate, allowing the City to remove the work from the awarded bid if the County's costs exceed expectations.
- The County will be responsible for 18% of the engineering costs.
- The County will acquire any necessary easements at its sole cost.
- Attachment A (referenced in the agreement) will be finalized once bids are received.
- If the County proceeds with its portion of the project, it will be solely responsible for all construction costs and related change orders.
- If the County proceeds, it will submit a lump sum payment for its share of costs.
- If the County elects not to proceed, it will still be responsible for the engineering costs identified in the agreement.

City staff and legal counsel have reviewed the draft agreement, and Crow Wing County has agreed to the terms presented for Council consideration.

### **STAFF RECOMMENDATION**

Approve the Cost Share Agreement with Crow Wing County for CSAH 11/Buschmann Road Intersection Improvements

### **SUPPORTING DOCUMENTS**

Attachment A- Draft Cost Share Agreement