

December 30, 2025

**Brainerd/Baxter**

7804 Industrial Park Road  
Baxter MN 56425

Honorable Mayor and City Council  
City of Breezy Point  
8319 County Road 11  
Breezy Point, MN 56472

218.829.5117  
Baxter@Widseth.com  
Widseth.com

RE: Recap of Widseth Services for 2025

Dear Mayor and City Council of Breezy Point,

As 2025 has ended and we begin 2026, Widseth Smith Nolting & Associates, Inc. (Widseth) would like to express our gratitude to the City of Breezy Point for choosing us as your City Engineer as well as serving you with architectural services. 2025 was a productive year with several accomplishments being achieved. We believe we have been responsive to the City's needs and have provided the City with sound professional service at a good value. With this letter, we are thanking you with sincere gratitude for your consideration to continue our relationship with the City of Breezy Point as your City Engineer for 2026.

In 2025 we extended sanitary sewer down County Road 11, creating sewer accessibility for new businesses and future expansion. We reconstructed an ice-damaged segment of Shoreview Lane with a riprap embankment. We facilitated construction of the City Hall Remodel and Addition Project. We created a user-friendly Capital Improvement plan for City streets, storm sewer, sanitary sewer, signs and trails. We finalized recommendations and provided forecasting for the City Wastewater Treatment Facility Plant. We explored the feasibility of improving City streets as a part of the 2026 Street Improvements Project in accordance with the Capital Improvement Plan. We have also provided the City with routine technical assistance at no charge.

In addition to the specific items listed above, we propose to continue providing the level of service you should expect from us as your City Engineer. The services we will provide in 2026, include:

- Attendance at City Council meetings at no charge as needed or requested by the City
- Answering routine calls and questions at no charge
- Providing proposals for requested services on specific projects
- Providing regulatory review of proposed site development projects
- Assign 2 engineers to the City (1 backup contact to serve in the absence of the primary contact)
- Offering the City a large variety of resources that are in close proximity and cost-effective, including but not limited to:
  - Architects
  - Surveyors & GIS specialists
  - Civil, Electrical, Mechanical, & Structural Engineers
  - Marketing personnel
  - Environmental Engineers
  - Funding assistance specialists
  - Water Resources specialists
  - IT specialists
  - Technicians in all listed areas
  - Aerial Mapping Service

This investment on our part is necessary to provide you with the quality of service needed to continue functioning as your City Engineer, and we are happy to fulfill this role as an extension of your city staff.

The 2025 calendar year was productive and enjoyable for us at Widseth in our role as City Engineer for the City of Breezy Point. We look forward to continuing our relationship in 2026.

Sincerely,

Widseth

A handwritten signature in blue ink that reads "Nick Peterson". The signature is written in a cursive style with a horizontal line extending from the end of the name.

Nick Peterson, P.E.  
Civil Engineer

cc: Allie Polsfuss, City Administrator