

Breezy Point Park Enhancements 2026 Grant Introduction

GRANTS -- BREEZY -- Park Grants Introduction 3-13-25

Welcome & Thanks

- About Laurie – in the grant consulting business since 2018 or about 7 years with just under a million in funding awarded to clients
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Potential Scope / Construction Budget

- ▶ Potential Target 6 Courts, Trail, Pavement \$176,350 (subject to change)
- ▶ Must be ADA-compliant; can include as many features as affordable

	2 Courts	4 Courts	6 Courts	8 Courts	10 Courts	Notes
Concrete	35500	71000	106500	142000	177500	
Pavement	22000	44000	66000	88000	110000	
Fencing	13100	26200	39300	52400	65500	8 feet high
Trail	42000	42000	42000	42000	42000	1300' x 8' x \$4.00 sq
Paint/Nets	4850	9700	14550	19400	24250	
Surveying	4000	4000	4000	4000	4000	
Contingen	3500	7000	10500	14000	17500	
Total Pave	89450	132900	176350	219800	263250	
Total Conc	102950	159900	216850	273800	330750	

Initial, Tentative Funding Plan

- ▶ Need to Fund \$176,350 (this number will likely change but an initial target)
 - ▶ \$88,175 DNR Grant (need \$88,175 match, \$50k will be fulfilled by the Sourcewell Community Match Fund grant)
 - ▶ \$50,000 Sourcewell Community Match Fund Grant (need \$12,500 match which will be fulfilled by the DNR grant)
 - ▶ \$38,175 Remaining Funds Needed: (to match the balance of the DNR grant match need and complete the project)
 - ▶ Local: Donations/Fundraising
 - ▶ Local: City Funds On Hand
 - ▶ Local: In-Kind City Labor @ \$31.80/hour (will ensure we have current value of volunteer labor)
 - ▶ Regional: There are regional funders identified and additional may be able to be identified
 - ▶ National: There is a national funder identified and additional may be able to be identified
 - ▶ Other Grants Are Available – searching is time-consuming – cannot guarantee full project funding

Team Composition

- A grant of this size cannot be written in a vacuum – it takes a robust and active team
 - Strong planner and project manager from the City who will work through planning, estimates, vendor relationships, contacts through the grant writing period, manage through the actual project if awarded
 - Business contact available for miscellaneous grant requests – may be related to demographics, financials, history, etc.
 - Maps created in a very specific manner are key to the success of the application (there are at least 3 levels of maps) – highly recommend Mitch Brinks (Maps by Mitch) as he has supported at least a couple of these grants, is very responsive
 - Expense can likely be covered by the same Sourcewell Third Party Consultant grant as may cover grant writing fees
 - Vendors need to provide plans and estimates – at prevailing wage rates (not just minimum wage for the laborers doing the work for the vendors who are building the amenities) and depending on dollar amount there may need to be a special bidding process used to select final vendors
 - Grant writer – expense can likely be covered by the Sourcewell Third Party Consultant grant
 - POST-AWARD: City staff will need to track the park project grant funds carefully, separately and show receipts for a maximum of 4 draws from the State to finish the project and report on it

DNR Outdoor Recreation Grant

- Eligibility – MN Municipalities are Eligible
 - One or more of the following major recreation facilities must be included in a proposed project: • Boat/Canoe Access Sites • Campgrounds • Fishing Piers/Shore Fishing Areas • Skating Rinks/Parks • Nature Study/Observation Areas • Picnic Shelters • Playgrounds, including nature playgrounds • **Sports Fields and Courts** • Swimming Beaches and Outdoor Pools 5 OR December 2024 • Splash Pads • Trails (non-motorized internal park trails). Other (smaller) items can be included, but a major component must be included
 - Land acquisition can be included; extra steps including appraisal(s) – N/A?
 - Timing
 - DNR grant application should be worked mid-2025 thru March 2026 (grant writing can begin after 7/1/25 if funding is secured). Review deadline end of February 2026 (DNR gives feedback and we resubmit a corrected application by end of March 2026)
 - Several studies (wildlife, bird, archaeological, etc. can delay timing so must be started at a relatively precise point in time by grant writer)
 - Awards announced July 2026
 - Grant Period begins when agreement is signed Fall 2026
 - Work can begin when agreement is signed Fall 2026, but due to weather, main work would take place summer 2027 -- all work must be completed by June 30, 2028 (dates to be verified; these are projections based on past grant periods).
 - Cannot include for DNR grant fund usage ANY work done prior to grant contract start date (late 2026) – all work must be done within the grant period of late 2026 to June 2028

Miscellaneous DNR Grant Stipulations (not all-inclusive)

- Public must be involved to give input – hold a meeting or meetings or make part of normal council meetings open to public and advertise that the park is being discussed and document comments received
- City Council / Park Board must sign agreement to grant and all plans
- All park projects must be maintained for outdoor recreation into perpetuity and a deed restriction indicating that will need to be recorded with the county if awarded
- In general, strong project management will be required for the success of the overall project and financial management for the success of the grant fund tracking and usage and reporting
- A firm timeline will be needed for the grant.

Sampling of Items Needed From Team For DNR Grant

- written plans with diagrams to their specifications and related narratives
- drawings and artistic renderings of all components and overall plan (some have specific requirements)
- written plans for walkways, thicknesses, there are diagram requirements even for sidewalks
- firm cost estimates for each component, with estimates at prevailing wage rate
- photographs of proposed site (best not to have snow cover)
- multiple aerial maps of site from various perspectives – map vendor
- wetland study, if applicable
- wildlife study – separate side process (IPAC) - grant writer
- bird study – separate side process (IPAC) - grant writer
- archaeological assessment – separate side process (SHPO) – grant writer
- 2025 had additional requirements; will ensure all are included with 2026 application
- may not need permits approved for application, but need to understand the need for permits and which will be necessary and will there be variances or other hindrances
- DNR wants this project almost shovel-ready and “ready to go” – their grant process forces you to think through almost every detail and be fully ready to build