

MEMO

Date: September 30, 2026
To: Allie Polsfuss, City of Breezy Point
From: Nick Peterson, P.E., Widseth
Subject: 2027 Street Improvements Project Memo

Following the City Council's acceptance of the Streets Committee's recommendation to proceed with improvements to Thrane Drive as part of the City's 2027 Street Improvements Project, Widseth has prepared the provided proposal for the design and construction administration services for the project. Please refer to the proposal for additional information.

The anticipated timeline for the project:

- October
 - Survey and data collection. Existing conditions analysis.
- November
 - Design. 50% plan review with City and Streets Committee
- December
 - 90% plan review with City and Streets Committee
- January-February
 - Request approval of final plans and specification and request authorization for advertisement for bidding
 - Bid the project
- February-March
 - Recommend a bidder to the City and award the project
- Summer of 2027
 - Construct the project, exact timeframe to be determined.

Thrane Drive is not an assessable road per the City of Breezy Point Ordinance. We are not required to hold improvement hearings or conduct a feasibility report, but we always stress communication with residents. Holding a public informational meeting in November or December could be beneficial.

Thank you,



Nick Peterson, PE
Project Engineer