

TO: Mayor and City Council  
FROM: David Chanski, City Administrator/Clerk  
RE: Zoning Code Update RFP  
DATE: April 1, 2024

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**Background**

Throughout 2023, members of the City Council discussed their desire to have the City's zoning code updated as it has not had a significant update in many years. As such, the City Council budgeted funds in 2024 for a comprehensive update of the Zoning Code to be conducted.

The Planning Commission reviewed the attached draft RFP during their regular meeting on March 12 and will be further discussing the RFP review process as well as their goals for the update process at their April meeting.

**Council Action**

Staff recommends that the City Council authorize the issuance of the attached Zoning Code Update Request for Proposals.