



# CITY COUNCIL MEETING

## AGENDA ITEM

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<b>Prepared By:</b> <i>Allie Polsfuss, City Administrator</i>	<b>Meeting Date:</b> <i>April 30, 2026</i>	<b>Item Name:</b> <b><i>Resolution Approving Plans and Specifications and Authorize Advertisement for Bid for 2026 Buschmann Road Project, City Project 01-2026</i></b>
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### **BACKGROUND**

The City was awarded a \$1,500,000 LRIP grant for the 2026 Buschmann Road Project. As part of this process, the plans and specifications must meet State Aid standards before the project can proceed to advertisement for bids.

### **OVERVIEW**

There are specific requirements that the plans and specifications must satisfy to meet State Aid standards prior to advertising the project for bids. The next City Council meeting is scheduled for June 1 and due to timing constraints, it is possible that the plans and specifications will not be fully finalized by tonight's meeting, but shortly thereafter. Delaying authorization until June would significantly impact the project timeline.

Staff has consulted with legal counsel and confirmed that it is appropriate for the City Council to approve a resolution authorizing advertisement for bids contingent upon State Aid approval of the plans and specifications. This approach allows the City to proceed with advertisement immediately upon receiving State Aid approval, in accordance with applicable state law.

WSB engineers are currently working with the State to ensure the plans and specifications meet all required standards. This process may include addressing several variances related to the topography of Buschmann Road. We are hopeful that State approval will be received in the upcoming weeks, allowing the project to be advertised for bids in early/mid May.

By approving the resolution contingent upon State Aid approval, the City can avoid unnecessary delays once approval is granted.

### **TENTATIVE PROJECT TIMELINE**

- April 30: Approve plans and specifications and authorize advertisement for bids (contingent upon State Aid approval)
- Early May: State Aid review and approval
- Early/Mid-May: Advertise for bids
- Late May to Early June: Receive bids
- June/July: Award contract
- July/August: Start Construction
- 2027: Complete Construction

This schedule is tentative and dependent on the timing of State Aid review. Staff will keep the City Council informed of any changes, including the need for a special meeting or potential delays.

### **STAFF RECOMMENDATION**

Approve Resolution Approving Plans and Specifications and Authorize Advertisement for Bid Subject to State Approval.