

Breezy Point City Council January 5, 2026 – 6:30 pm Regular Meeting Minutes

Mayor Roggenkamp called the Regular City Council meeting to order at 6:30 PM on Monday, January 5, 2026.

The Pledge of Allegiance was recited by all present.

Administrator Polsfuss conducted the roll call. Council members Rebecca Ball, Steve Jensen, Todd Roggenkamp, and Michael Moroni were present. Brad Scott was absent. Staff Present included Administrator Allie Polsfuss, Planner Jerry Bohnsack, Police Chief Brian Sandell, Deputy City Clerk Deb Runksmeier, and Public Works Supervisor Joe Zierden.

OPEN FORUM

Bill Toft of 31877 Green Street Drive provided an update on current interest rates for municipal bonds, noting that 15-year general obligation AA-rated municipal bonds were at 3.814-4.0% and 10-year bonds at 3.016-3.387%.

CONSENT AGENDA

Mayor Roggenkamp read the items on the consent agenda.

- Minutes from December 1, 2025 Regular City Council Meeting
- Claims totaling \$171,807.19 (Checks 140761-140847 and eChecks 4060-4075)
- Approve City Administrator Performance Review Summary
- Approve Not to Waive Tort Liability Limits
- Resolution 01-2026 Approve Crow Wing County Hazard Mitigation Plan
- Resolution 02-2026 Approve Electronic Transfers for 2025
- Resolution 03-2026 Approve Cemetery Wreath Donation
- Approve Engineering Proposal for Sanitary Sewer Metering Improvements
- Resolution 06-2026 Regarding SS4A Grant-Funded Brainerd Lakes Area Vulnerable Users Plan.

Motion by Council Member Jensen, seconded by Council Member Moroni, to approve the consent agenda as read. Motion carried 4-0.

Bolton & Menk-County Road 11 Traffic Study Update

Jake Bongard from Bolton and Menk presented findings from the County Road 11 and Eagle View Elementary site circulation study. The study analyzed safety and traffic flow concerns at the school intersections. After extensive evaluation, the firm recommended implementing interim improvements to the eastbound right turn lanes and extending the northbound approaches at both school accesses to improve sightlines. For long-term improvements, a single-lane roundabout at the west school access was recommended if safety or operational

issues persist. The Council received the report with the understanding that no financial commitment was being made at this time, and formal endorsement would be considered at a future meeting.

Res. No. 04-2026 Receiving Amended Feasibility Report for the 2026 Street Improvement Project

Nick Peterson of Widseth presented the amended feasibility report, which included adjustments regarding the ability to assess five lots on Bluebird Lane and incorporated an extension to the end of platted right-of-way based on public input.

Motion by Council Member Ball, seconded by Council Member Jensen, to approve the amended feasibility report. Motion carried 4-0.

Res. No. 05-2026 Order Improvements and Authorize Preparation of Plans and Specifications for the 2026 Street Improvement Project

This resolution represented the next step in the process after the public hearings held earlier in the meeting.

Motion by Council Member Jensen, seconded by Council Member Ball, to approve Resolution No. 05-2026. Motion carried 4-0.

Approve Proposal for Design and Contract Administration of 2026 Street Improvement Projects

Motion by Council Member Moroni, seconded by Council Member Jensen, to approve the proposal for design and contract administration of 2026 Street Improvement Projects. Motion carried 4-0.

Buschmann Road Bond Alternatives Discussion

Administrator Polsfuss presented bond alternatives for the 2026 Buschmann Road project. Three options were presented: a 15-year level levy bond (included in the 2026 budget), a 10-year bond with a one-time 4% levy impact, and a 10-year bond with gradual increases of 1.5% until 2030. After discussion about interest savings and budget impact, the Council directed staff to pursue the 10-year gradual levy option, which would save approximately \$500,000 in interest while spreading the tax burden more gradually.

Motion by Council Member Moroni, seconded by Council Member Jensen, to direct staff to pursue the 10-year gradual levy bond option at an estimated interest rate of 3.28%. Motion carried 4-0.

Parks and Recreation Ordinance Discussion

Administrator Polsfuss presented information regarding a proposed parks ordinance that would provide police with clear authority to enforce rules across all public recreational areas. The Council discussed keeping different operating hours for various parks, particularly maintaining the current limited hours for disc golf courses. The Council directed staff to draft an ordinance incorporating the discussed elements and to ensure proper signage at all park access points.

Motion by Council Member Ball, seconded by Council Member Jensen, to direct staff to draft a parks ordinance with amendments based on the discussion, working with legal counsel and bringing it back to Council for further action. Motion carried 4-0.

DEPARTMENTAL UPDATES

Administrator Polsfuss reported that 12 short-term rental applications had been received, with a review planned for the March meeting. A request for quotes for a sewer rate study would be sent out, and the strategic planning session was scheduled for February 3 from 5-8 pm.

City Engineer Nick Peterson provided an informational update in the meeting packet.

The meeting was adjourned at 7:35 PM.

*Motion by Council Member Jensen, seconded by Council Member Ball, to adjourn.
Motion carried 4-0.*

Submitted by: Deb Runksmeier
Deputy City Clerk