



# CITY COUNCIL MEETING

## AGENDA ITEM

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<b>Prepared By:</b> <i>Allie Polsfuss, City Administrator</i>	<b>Meeting Date:</b> <i>10/6/2025</i>	<b>Item Name:</b> <b><i>Approve Plans and Specifications and Authorize Ad for Bid for 2026 Buschmann Road Project</i></b>
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### **BACKGROUND**

City Council has directed staff to proceed with planning the Buschmann Road Project for 2026.

### **OVERVIEW**

WSB has completed plans and specifications for the 2026 Buschmann Road project. Attachment A includes a memo from WSB project engineer Kevin Kruger.

Here is a link to the plans and specifications for the project. <https://wsbeng.sharefile.com/public/share/web-sc3c660ca2f154b5d97ab25964b84393a>

If approvals are granted tonight, below is the tentative bidding and construction schedule:

Send Ad to Paper .....	October 25, 2025
Advertise for Bids.....	October 29, 2025 and November 5, 2025
Open Bids.....	November 25, 2025
Award Contract .....	Special Meeting in December 2025
Tree Clearing .....	March – April 2026
Construction Begins .....	May 2026
Construction Completion.....	September 30, 2026

### **STAFF RECOMMENDATION**

Staff recommends the City Council Approve the Plans and Specifications and Authorize Ad for Bid as presented.

### **SUPPORTING DOCUMENTS**

Attachment A- Memo from WSB

Attachment B- Resolution Approving Plans and Specification and Authorizing Ad for Bid for 2026 Buchmann Road Project

## Memorandum

To: Allie Polsfuss, City Administrator  
City of Breezy Point

From: Kevin Kruger, PE

Date: September 25, 2025

Re: Buschmann Road and Ranchette Drive Reconstruction Improvements Update  
WSB Project No. 022038-000

Since our last update for the City Council, WSB has continued making significant progress on several key components of the Buschmann Road and Ranchette Drive Reconstruction Improvements. WSB has completed the plan updates, added an additional segment from Ideal Township, completed the right-of-way acquisition, and are working on the project manual.

WSB will be applying for the LRIP Grant for the project again. Additional information can be found at the following link. <https://www.dot.state.mn.us/stateaid/lrip.html>

WSB will continue to provide updates and recommendations as we progress through these critical phases. We appreciate the Council's guidance and look forward to working together to ensure the successful execution of this project.

### I. Right-of-Way Acquisition

All right-of-way has been acquired for the project. Small utility companies have been notified, and the project can be bid as desired.

### II. Plans and Specifications

The project plans are now fully developed, and the accompanying specifications and project manual are finalized. You can view the plans and specs with the link here:

<https://wsbeng.sharefile.com/public/share/web-sc3c660ca2f154b5d97ab25964b84393a>.

The County is still finalizing the plans for the turn lanes along County Road 11. This is anticipated to be complete by the middle of October.

Below is the proposed schedule for bidding and construction.

Send Ad to Paper .....	October 25, 2025
Advertise for Bids .....	October 29, 2025 and November 5, 2025
Open Bids .....	November 25, 2025
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**RESOLUTION NO. 28-2025**

**RESOLUTION APPROVING PLANS AND SPECIFICATIONS AND AUTHORIZING  
THE ADVERTISEMENT FOR BIDS FOR THE  
2026 BUSCHMANN ROAD STREET IMPROVEMENT PROJECT,  
CITY PROJECT NO. 01-26**

**WHEREAS**, pursuant to Council direction, WSB has prepared plans and specifications for the reconstruction project of Buschmann Road; and,

**WHEREAS**, WSB has presented such plans and specifications to the Council for approval; and,

**NOW, THEREFORE, BE IT RESOLVED, BY THE CITY COUNCIL OF THE  
CITY OF BREEZY POINT,**

1. Such plans and specifications are hereby approved and placed on file in the office of the City Clerk.
2. WSB shall prepare and cause to be inserted in the official City newspaper, and the Finance & Commerce, and QuestCDN.com an advertisement for bids upon the making of such improvement under such approved plans and specifications.
3. The advertisement shall be published in each of said publications at least once not less than three (3) weeks before the date set for opening bids, shall specify the work to be done, shall state the bids will be opened electronically on November 25, 2025 through the Quest CDN service. Individual bids will only be considered if all bid requirements are met.

**BE IT FINALLY RESOLVED** that the City Council hereby authorizes the Advertisement for Bids for the 2026 Buschmann Road Street Reconstruction Project, City Project No. 01-26. This resolution was adopted by the City Council of the City of Breezy Point on the 6<sup>th</sup> day of October 2025, by a vote of:

Rebecca Ball: \_\_\_\_\_

Brad Scott: \_\_\_\_\_

Steve Jensen: \_\_\_\_\_

Todd Roggenkamp: \_\_\_\_\_

Michael Moroni: \_\_\_\_\_

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Mayor, Todd A. Roggenkamp

Attest:

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City Administrator, Allie Polsfuss