

Breezy Point City Council
April 1, 2024 - 6:30 pm
Regular Meeting Minutes

The meeting of the Breezy Point City Council was called to order by Mayor Angel Zierden at 6:30 p.m. Roll Call was taken by City Administrator Chanski. Councilmembers present were Rebecca Ball, Steve Jensen, Michael Moroni, and Brad Scott. Staff present included City Administrator/Clerk David Chanski, Assistant City Administrator Daniel Eick, Deputy Clerk Deb Runksmeier, Police Sergeant Josef Garcia, Planning & Zoning Administrator Peter Gansen, and Public Works Supervisor Joe Zierden. All present stood for the pledge of allegiance.

Approval/Amendment of the Agenda

MOTION MORONI/JENSEN TO APPROVE THE AGENDA, MOTION CARRIED 5-0

Open Forum

Cliff Muller, Breezy Point Airport

MOTION MORONI/JENSEN TO APPROVE AIRPORT USE OF CITY TABLES AND CHAIRS FOR AVIATION DAY 2024 AND FUTURE EVENTS, MOTION CARRIED 5-0

Bill Toft, 31877 Green Scene Drive

Paul Bunyan Scenic Byway

Lynn Scharenbroich and Joell Tvedt presented information about the Paul Bunyan Scenic Byway Association to the City Council.

City Hall Remodel

City Administrator Chanski spoke about the three options for city hall that the Council was presented in March. At that time, the Council motioned to table discussion until a councilmember requested that it be placed back on the agenda. Mayor Zierden and Councilmember Moroni requested to place then to the April City Council meeting agenda for further discussion.

Mayor Zierden and Councilmember Moroni presented a proposal to conduct further due diligence on a potential community center.

Councilmember Scott commented that he was not sure why the community center discussion keeps coming up, and Councilmember Jensen agreed and stated that the Council previously decided not to proceed with a community center. Jensen further spoke to a cost analysis conducted by City Administrator Chanski on the potential costs and tax implications of operating a community center. He believes that infrastructure need should take priority over a community center.

Councilmember Ball spoke about moving the community center discussion to a workshop and how they only recently received details of operating costs.

Mayor Zierden questioned as to why not conduct due diligence. She believes there is a large group of citizens in favor of a community center.

Councilmember Moroni discussed the reasons for city hall remodel without a community center component. He believes the potential of a local option sales tax in the future could help fund a future community center. Mayor Zierden also spoke to looking at ways to reduce costs to the City as part of conducting due diligence.

Councilmember Jensen restated that he believes infrastructure needs should come before a community center. Councilmember Scott restated that he believes the community center should not even be in front of the City Council, and he would like to see the City Council set goals before moving forward with anything. Mayor Zierden stated that the City needs to be looking at these things, especially as our the community is changing.

Councilmember Ball said that it makes sense to go back and discuss the goals of the city hall project before moving forward, but Councilmember Jensen stated that city hall needs to be done and should not be delayed.

MOTION MORONI/JENSEN TO TABLE COMMUNITY CENTER DISCUSSION UNTIL NEXT COUNCIL WORKSHOP, MOTION CARRIED 3-2, JENSEN AND SCOTT OPPOSED

Councilmember Moroni spoke to moving forward with the proposed remodel and expansion of the existing city hall without any community center elements.

Councilmember Scott stated that he thought city hall and the community center were intertwined, and Councilmember Ball agreed that they should be discussed more. Councilmembers Jensen and Moroni disagreed that the two were intertwined and believe it is time to move forward with city hall.

MOTION MORONI/JENSEN TO APPROVE PROPOSED ACTION #2 OF AN AGREEMENT WITH WIDSETH TO DEVELOP CONSTRUCTION DOCUMENTS FOR THE PREVIOUSLY PRESENTED REMODEL & EXPANSION OF CITY HALL, EXCLUDING A GYMNASIUM, AND AUTHORIZE WIDSETH TO ISSUE DOCUMENTS TO HY-TEC CONSTRUCTION FOR BIDDING UPON COMPLETION, MOTION CARRIED 3-2, BALL AND SCOTT OPPOSED

Ordinance 2024-01: Special Use Vehicles Amendment

Administrator Chanski explained the proposed ordinance updates rules for golf cart use on a small section of Buschmann Road. Mayor Zierden opened and closed public hearing. No members of the public spoke.

MOTION MORONI/BALL TO APPROVE ORDINANCE 2024-01 TO ALLOW GOLF CARTS TO OPERATE ON BUSCHMANN ROAD FROM CSAH 11 AND CASTLEWOOD COURT, MOTION CARRIED 5-0

Consent Agenda

- A. March 4, 2024 Regular City Council Meeting Minutes
- B. Approval of Claims Totaling \$101,632.62
- C. Resolution 10-2024 Donation to Police Department

MOTION JENSEN/MORONI TO MOVE ITEM 8.A MARCH 4, 2024 REGULAR CITY COUNCIL MEETING MINUTES TO ITEM 9.A, MOTION CARRIED 5-0

MOTION MORONI/SCOTT TO APPROVED THE AMENDED CONSENT AGENDA, MOTION CARRIED 5-0

Item Removed from Consent Agenda: March 4, 2024 Regular City Council Meeting Minutes

Councilmember Jensen stated that he felt misquoted in the March 4 meeting minutes regarding the City's Comprehensive Plan and would like the minutes amended. Administrator Chanski read the requested amendment provided by Councilmember Jensen which states "Well I think the City does have a plan, Brad, the Comprehensive Plan. The only problem is there's only been two things taken from it: the Disc Golf Course and the Community Center."

MOTION JENSEN/MORONI TO APPROVE THE CORRECTION TO THE MARCH COUNCIL MEETING MINUTES, MOTION CARRIED 5-0

Subdivision S-24-001

Planning and Zoning Administrator Peter Gansen reviewed information for the Vista Village Final Plat recommendation from the March Planning Commission meeting. The Applicant representative David Landecker of Whitebirch Inc. answered questions of councilmembers.

MOTION SCOTT/BALL TO APPROVE FINAL PLAT AS RECOMMENDED OF THE PLANNING COMMISSION FOR WHITEBIRCH APPLICATION S-24-001, MOTION CARRIED 5-0

Zoning Code Update RFP

Administrator Chanski spoke about the Zoning Code Request for Proposal process.

Councilmember Jensen asked if there will be community involvement in the process. Staff stated that there is generally public involvement, but every consultant handles it differently.

Councilmember Scott clarified that the RFP is just to get proposals and cost estimates.

MOTION MORONI/JENSEN TO AUTHORIZE ISSUANCE OF ZONING CODE UPDATE REQUEST FOR PROPOSALS, MOTION CARRIED 5-0

Shoreview Lane Damage Assessment

Public Works Supervisor Joe Zierden informed the council of damage to the pavement and roadway on Shoreview Lane. Requested to proceed with assessment conducted by Widseth for damage repairs. Nick Peterson from Widseth fielded questions from the council.

MOTION MORONI/SCOTT TO RECEIVE DAMAGE ASSESSMENT OF SHOREVIEW LANE FROM WIDSETH FOR A TOTAL OF \$5,500, MOTION CARRIED 5-0

Questica Budget Software Cancellation

Administrator Chanski shared that there have been a number of issues with the integration process with the Questica budget software that was approved by the City Council in November 2023 as part of the 2024 Budget. As a result, staff is recommending cancelling the agreement with Questica and shifting focus to acquiring a new ERP to replace the City's current Banyon software.

Councilmember Jensen agreed and stated that the City should take extra steps with the ERP process to ensure we don't repeat this situation.

Councilmember Scott stated that the City should know what cancellation looks like before voting.

MOTION JENSEN/MORONI TO FORMALLY CANCEL THE AGREEMENT WITH QUESTICA FOR BUDGET SOFTWARE, MOTION CARRIED 4-1, SCOTT OPPOSED

Parks and Recreation Committee Opening

Sandra Logelin resigned from the Parks and Recreation Committee on March 4, 2024. Administration Chanski spoke about the committee member opening and that there are a couple applications on file that could be reviewed. This term will expire December 31, 2025.

Councilmember Moroni requested to republish the position for new applications. Councilmembers Jensen and Scott stated they agree.

MOTION MORONI/JENSEN TO AUTHORISE STAFF REPUBLISH THE PARKS AND RECREATION COMMITTEE MEMBER OPENING, MOTION CARRIED 5-0

City Council Workshop

Councilmember Jensen asked about the expectations for councilmembers when scheduling workshops and if the Council still desires to have workshops.

Mayor Zierden believes we need workshops to have define goals for discussion items that should be planned ahead. Councilmember Jensen agreed.

Councilmember Moroni said they need to discuss the when of workshops. Councilmember Scott stated that he does not like surveys but wants the council to discuss whether a workshop is necessary. Regarding meeting time, he stated that 4pm is the earliest that works for him but would prefer a later time.

Administrator Chanski identified items that need to be discussed at workshops and the most pressing issues.

MOTION MORONI/JENSEN TO SET COUNCIL WORKSHOP MEETING FOR 6:00 PM APRIL 24, 2024, TO DISCUSS STREETS CIP AND BUSCHMANN ROAD, MOTION CARRIED 5-0

Staff Reports

Administrator Chanski updated the council that the annual audit is underway, the new quarterly Breezy Bulletin to go out mid-April, monthly Breezy Brief e-newsletter to be posted later this week, and gave a shout out to the Public Works team on a good job on the last snow fall with the new plow in use.

Mayor and Councilmember Comments

Councilmember Jensen asked about a proposal from the postmaster regarding newsletter mailing. Assistant City Administrator Eick said he spoke with the postmaster, but mailing through Lakes Printing was still the best option.

Councilmember Scott commented on the Mayor's previous remarks that he did not respond to communication from her.

Adjourn

MOTION MORONI/JENSEN TO ADJOURN, CARRIED 5-0

Meeting ended at 8:33 p.m.

David C. Chanski, City Administrator/Clerk