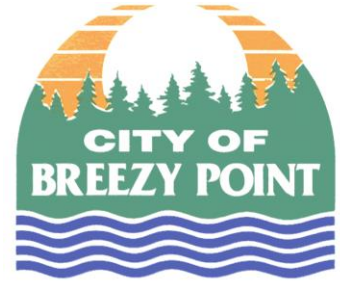


TO: Mayor and City Council
FROM: David Chanski, City Administrator/Clerk
RE: Cemetery Commission Membership
DATE: May 6, 2024



Background

In April, Lisa Baer notified the City of her resignation from the Cemetery Commission. During the April 17 Cemetery Commission meeting, the Commission discussed their current vacancies as this resignation leaves the Commission at only 4 members.

Cemetery Commission Membership

During the April 17 Cemetery Commission meeting, City Administrator Chanski brought up that § 33.38 of the City Code states that the Cemetery Commission shall have no less than 5 members but no more than 7 members. However, no member of staff or of the Commission could remember a specific number of members being set. It is important that a specific number be set as it affects how many members make up a quorum.

After discussion, the Commission was unanimous in recommending that the City Council set the membership of the Cemetery Commission at 5.

Cemetery Commission Membership Criteria

§ 33.38 of the City Code does not clearly state whether a member of the Cemetery Commission must be a resident of the City of Breezy Point (it does state such for other committees however). During discussion, the commission members shared how difficult it has been to find new members. As a result, the Commission was unanimous in recommending that the City Council limit Cemetery Commission membership to residents of the City of Breezy Point *OR* those with a vested interest in the Pelican Woods Cemetery.

Council Action

Staff recommends that the City Council adopt Resolution 12-2024, a resolution setting the membership of the Cemetery Commission.