



CITY COUNCIL MEETING

AGENDA ITEM

Prepared By: <i>Joe Zierden, Public Works Supervisor</i>	Meeting Date: <i>9/2/2025</i>	Item Business	Item Name: <i>Parks and Recreation Master Plan RFP</i>
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COUNCIL ACTION REQUESTED

A motion to approve the Parks and Recreation Master Plan proposal by Widseth.

BACKGROUND/DISCUSSION

The Park and Recreation Committee received seven responses to its master plan RFP and ranked the firms according to qualifications/experience, understanding/implementation and cost at the last park meeting. The results are in the chart below.

Firm Name	Committee Rank/Score
HKGI	433
AYRES	450
SGA	405
EOR	402
WIDSETH	478
MOORE	397
KARVAKKO	381

FINANCIAL IMPACT

\$25,500 for master plan, additional \$3,500 to \$5,000 if additional surveying is required.

STAFF RECOMMENDATION

Approve the Request for Proposal as presented.

SUPPORTING DOCUMENTS

Widseth Master Plan Proposal