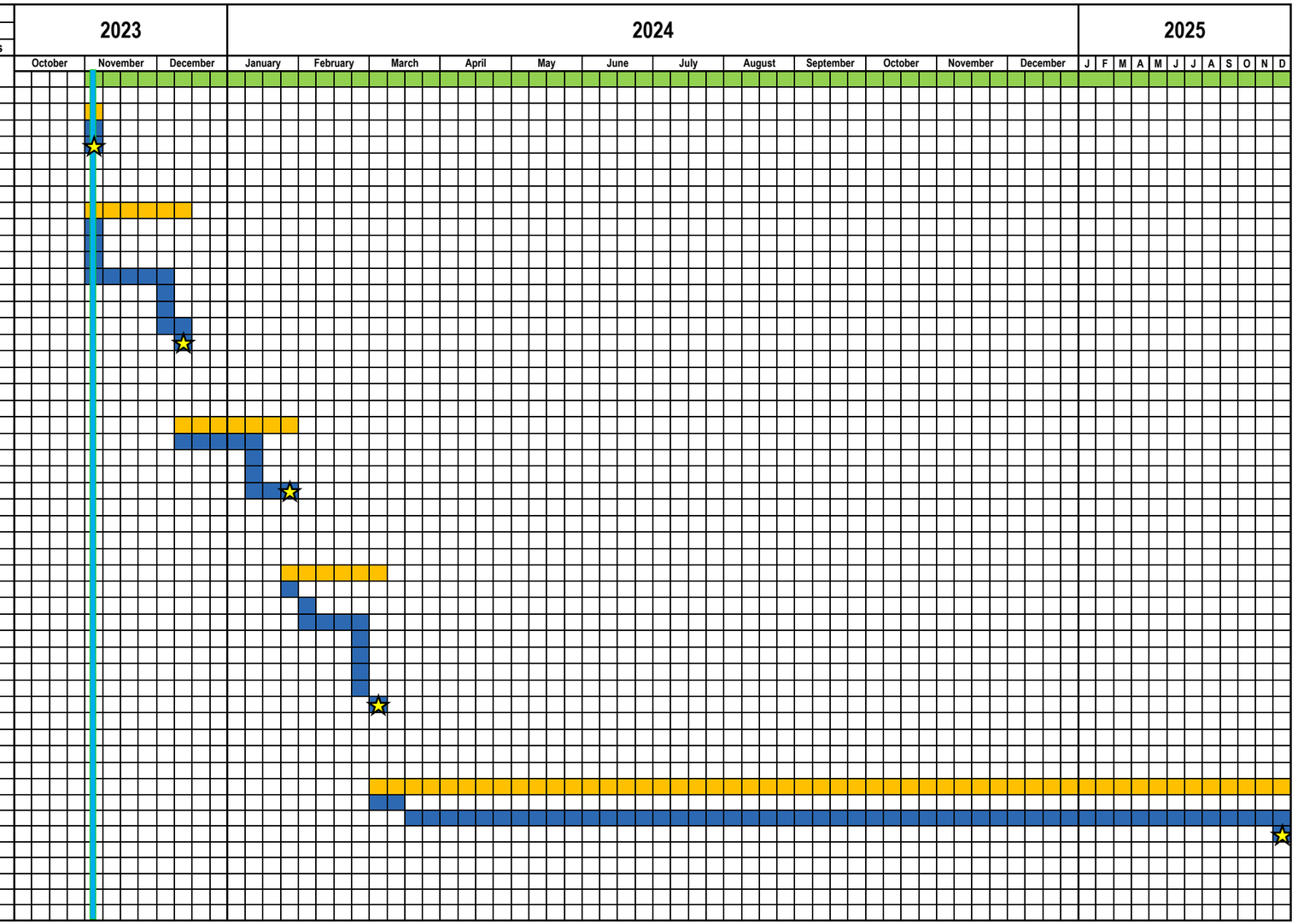
Breezy Point City Hall Project Schedule
Exhibit D

11/1/2023

Project / Phase / Task	Design Phase Timeline Start	Design Phase Timeline Completion	Widseth Fee & Disciplines
Breezy Point City Hall			
Contract Negotiations	**11/1/2023**	**11/6/2023**	
Submit AIA contract to be included in the city council packet- November 1, 2023			
City council approval of AIA contract - November 6, 2023			
Design Development	**11/6/2023**	**12/15/2023**	**$69,580.00**
Survey the existing site conditions - Week of November 6, 2023	11/6/2023	11/10/2023	Survey
Building committee meeting - Week of November 6, 2023	11/6/2023	11/10/2023	Civil
Review project scope with HyTec Construction - Week of November 6, 2023	11/6/2023	11/10/2023	Architecture
Prepare design development drawings - November 6, 2023 - December 4, 2023	11/6/2023	12/4/2023	Interior Design
Present prjoect scope and budget update to city council - December 4, 2023	12/4/2023	-	Mechnical
Building committee meeting - Week of December 4, 2023	12/4/2023	12/8/2023	Electrical
Prepare design development drawings - December 4, 2023 - December 15, 2023	12/4/2023	12/15/2023	Structural
Design development drawings complete - December 15, 2023	12/15/2023	-	
Construction Documents	**12/15/2023**	**1/31/2024**	**$208,740.00**
Prepare construction document drawings - December 15, 2023 - January 19, 2024	12/15/2023	1/19/2024	Civil
Review project scope with HyTec Construction - January 19, 2023	1/19/2024	-	Architecture
Building committee meeting - Week of January 22, 2023	1/22/2024	1/26/2024	Interior Design
Finalize construction document drawings - December 19, 2023 - January 31, 2024	1/19/2024	1/31/2024	Mechnical
			Electrical
			Structural
Bidding	**1/31/2024**	**3/4/2024**	**$4,499.00**
Submit bid documents to be included in city council packets for approval to go out for bid - January 31, 2024	1/31/2024	-	Civil
City Council grants approal for the project to go out for bid - February 5, 2024	2/5/2024	-	Architecture
Project out for bid.	2/6/2024	2/27/2024	Interior Design
Bids due.	2/27/2024	-	Mechnical
Bid review and compilation.	2/27/2024	-	Electrical
Gordian bid review.	2/27/2024	2/28/2024	Structural
Submit bid recommendation to City Council packet - February 28, 2024	2/28/2024	-	
City council approves project - City Council Meeting March 4, 2024	3/4/2024	-	
Construction Administration	**3/4/2024**	**12/1/2025**	**$65,181.00**
Prepare constracts - March 4, 2024 - March 18, 2023	3/4/2024	3/18/2024	Civil
Construction - May 2024 - December, 2025	3/18/2024	12/1/2025	Architecture
Substantial completion - December 1, 2025	12/1/2025	-	Interior Design
			Mechnical
			Electrical
			Structural
Total			**$348,000.00**



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