

Breezy Point City Council
August 1, 2023 – 1:00 pm
City Council Workshop Minutes

A workshop of the Breezy Point City Council began at 1:02pm. Councilmembers present were Rebecca Ball, Steve Jensen, Michael Moroni, and Mayor Angel Zierden as well as City Administrator Chanski, Assistant City Administrator Daniel Eick, Police Chief Brian Sandell, and Finance Specialist Janette Rust. Councilmember Brad Scott was absent. The purpose of the workshop was to discuss items related to the 2024 Budget. Items discussed were:

- City Hall
 - o The City Council reviewed comments received through the city website, city hall open house, and posterboard exhibit.
 - o The Council also received a financial analysis from BakerTilly.
 - o The City Council discussed and had consensus to move forward with the architecture and design process on a new city hall building with the following add alternate options:
 - Library
 - Community Room
 - Gymnasium
 - Fitness Center
 - Pool
- 2024 COLA
 - o Police Chief Sandell presented a concern that the City is not in position to be competitive in the current employee market in both the retention of its current employees as well as the recruitment of new employees. He presented an analysis that showed that the patrol officer wages alone are 16.5% lower than the City's immediate competition.
 - o The City Council had consensus that they want to be competitive in the workforce market and asked City Administrator Chanski to do an analysis for all employees to be presented at the August 15 budget workshop.
- Buschmann Road Phase II
 - o The Council held discussion on the next steps in the potential reconstruction of Buschmann Road.
- Sewer Expansion
 - o City Administrator Chanski shared that the sewer expansion study should be complete by the end of the summer and that next steps will be to go into permitting with the State, which will take the better part of a year, as well as conducting a rate study.
 - o Administrator Chanski shared that \$25,000 will be placed in the preliminary 2024 sewer budget to have Widseth conduct the permitting process on the City's behalf.
- Streets Plan

- City Administrator Chanski discussed the idea of having a streets plan developed in 2024 as the City does not currently have a plan for maintaining and improving its streets. Such a plan would likely cost around \$60,000 and could be paid for out of the Capital Fund.
- City Code
 - The City Council further discussed updating the Zoning Code as well as the general city code in 2024. The Council had consensus that they would like to see budgets for both projects (the Zoning Code would be conducted by a planning consultant and the general code by the City Attorney) in the 2024 budget.
- Organizational Changes
 - City Administrator Chanski shared some proposed organizational changes for 2024, including the replacement of the current part-time, consultant planner with a full-time planning & zoning administrator.
- Software
 - City Administrator Chanski discussed implementing new software over the next few years to optimize city operations. He would like to start by implementing budget and transparency software in 2024, and staff will continue to research further software improvements for implementation in future years.

The Council recessed from 2:33pm to 2:38pm.

The meeting was adjourned at 4:17pm.

David Chanski, Administrator/Clerk