

Breezy Point City Council
August 15, 2023 – 1:00 pm
City Council Workshop Minutes

A workshop of the Breezy Point City Council began at 1:00pm. Councilmembers present were Steve Jensen, Michael Moroni, Brad Scott, and Mayor Angel Zierden as well as City Administrator Chanski, Assistant City Administrator Daniel Eick, Police Chief Brian Sandell, Finance Specialist Janette Rust, Public Works Supervisor Joe Zierden, and Assistant Public Works Supervisor Neil Carlson. Councilmember Rebecca Ball was absent at the start of the meeting but arrived at 2:25pm. The purpose of the workshop was to discuss the Preliminary 2024 Budget & Levy.

City Administrator Chanski walked the City Council through the draft Preliminary 2024 Budget & Levy line by line. Discussion was primarily kept to the General Fund and Capital Fund. The items that received most of the discussion were:

- Pequot Lakes Fire District contribution
- Additional summer weekend patrol officer shifts for the primary purpose of parks and golf cart patrols
- Replacement of the part-time contract planner with a full-time planning & zoning administrator
- Conducting a staffing analysis/organizational assessment
- Parks & Recreation capital budget request
- 2024 Employee Wages

The City Council asked staff to issue an RFP for a staffing analysis/organizational assessment to be conducted by the end of the year if possible. However, the planning & zoning administrator position was still to be included in the Preliminary 2024 Budget.

The City Council directed staff to remove the parks capital request from the General Fund and place \$50,000 in the Capital Fund for parks capital instead.

City Administrator Chanski presented the wage analysis requested by the City Council during the August 1 workshop. Upon discussion, the City Council directed staff to include the full analysis in the Preliminary 2024 Budget with 50% of the additional cost being paid for out of the Capital Fund in 2024. All employee anniversaries are also to be reset to January 1st.

The City Council also asked staff to look into the process for changing the Council's pay structure to include \$25 for every meeting that is not the regularly scheduled 1st Monday council meeting. This would include special meetings, workshops, and assigned committee meetings.

Councilmember Ball also briefly brought up council committee meetings, and there was general consensus from the councilmembers present that they would like to move away from council committees to and standing city council workshops.

Councilmember Scott left the meeting at 2:30pm.

The City Council recessed from 2:30pm to 2:37pm.

The meeting was adjourned at 3:50pm.

David Chanski, Administrator/Clerk

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