



PARKS AND RECREATION COMMITTEE MEETING

AGENDA ITEM

Prepared By: <i>Joe Zierden Public Works Supervisor, Allie Polsfuss, City Administrator</i>	Meeting Date: <i>July 9, 2026</i>	Item Name: <i>Phase 1 Priorities</i>
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BACKGROUND

At the June 1, 2026 City Council meeting, Jillian from Widseth presented the final Master Parks plan to the City Council. The Council's feedback was positive. The next steps include prioritizing phase one items so the Finance Committee can consider the committee's recommendations in the budgeting process.

OVERVIEW

Attachment A includes the engineer's cost estimates for the Phase 1 projects. While these figures are preliminary estimates, they provide the committee with a general understanding of the funding needed to complete the initial phase.

A few considerations:

- The 2026 annual capital parks budget is \$30,000.
- Staff is proposing increasing the capital parks budget to \$60,000 in 2027.
- The long-term goal is to increase the annual budget by \$10,000 to \$20,000 each year until it reaches \$100,000 annually by 2030.
- Staff is also proposing adding \$10,000 to the operating budget to fund Widseth's grant-writing assistance. This expense is anticipated to continue in future years.
- Staff will discuss with the Finance Committee whether issuing debt to fund portions of Phase 1 is a feasible option.
- At this time, staff is looking for direction from the committee to prioritize the features in phase one. A few items in this phase could potentially be completed in house, and we can discuss that at the meeting.

Please number the items in order you would like to see them prioritized.