



AGENDA ITEM

Breezy Point City Council

Prepared By: <i>Janette Rust, Finance Specialist</i>	Meeting Date: <i>3/03/2025</i>	<input checked="" type="checkbox"/> Regular Agenda Item <input type="checkbox"/> Consent Agenda Item	Item No. Click or tap here to enter text.
Item Description: <i>2025 Amended Fee Schedule</i>		Reviewed By: <i>Jerry Bohnsack, Interim City Administrator</i>	

ACTION REQUESTED

Approve a Resolution adopting the 2025 Amended Fee Schedule with the addition of police services.

BACKGROUND/DISCUSSION

The Police Department has been asked to provide services for an upcoming event in the City. The 2025 fee schedule that was adopted at the December 2, 2024, City Council meeting did not include police officer services and should be updated to include this service. The attached Resolution is the proposed amended fee schedule for 2025. The only change to the 2025 Fee Schedule is highlighted in yellow and is listed below:

- Police Services \$125/hour plus mileage

FINANCIAL IMPACT

All rates will be charged for services rendered

STAFF RECOMMENDATION

Approval of the 2025 Amended Fee Schedule Resolution

ATTACHMENTS

2025 Amended Fee Schedule Resolution

CITY OF BREEZY POINT
RESOLUTION XX-2025

A RESOLUTION AMENDING FEES AND CHARGES FOR 2025
FOR THE CITY OF BREEZY POINT

WHEREAS, The City of Breezy Point Code of Ordinances requires the setting of fees and charges on a periodic basis through a city council resolution; and

WHEREAS, fees and charges are reviewed on an annual basis to determine if they meet the expense of providing service; and

WHEREAS, a resolution is needed to set fees for 2025;

NOW THEREFORE BE IT RESOLVED that the following fees and charges shall be set and established upon passage of this resolution for 2025.

LICENSING RELATED

<u>Type of Fee</u>	<u>Fee</u>	<u>Authority</u>
3.2 Percent Malt Liquor On-sale	\$100.00	§110.033 (A)
3.2 Percent Malt Liquor Off-sale	\$50.00	§110.033 (A)
3.2 Percent Malt Liquor Combination On & Off-sale	\$135.00	§110.033 (A)
3.2 Malt Liquor License, Temporary	\$25.00	§110.033 (A)
Background Check Fee	\$500.00	§110.002 (C)(1)
Background Check Fee, Renewal	\$100.00	§110.002 (C)(1)
Brew Pub On-Sale	\$250.00	§110.033 (A)
Chicken Permit - Initial	\$35.00	§90.43
Chicken Permit - Renewal	\$15.00	§90.43
Club Licenses: Under 200 members:	\$100.00	§110.033 (A)
201-500 members:	\$150.00	§110.033 (A)
501-1000 members:	\$250.00	§110.033 (A)
Consumption and Display	\$100.00	§110.033 (A)
Consumption and Display – 1 day	\$25.00	§110.091 (D)
Dog License	\$20.00/life dog	§90.06 (B)
Duplicate License Fee	\$2.00	§110.002
Golf Cart Fee	\$20.00	§70.043 (F)
Duplicate License Fee	\$2.00	
Growler Off-Sale	\$25.00	§110.033 (A)
Kennel Permit	\$35.00	§90.12
Liquor License On-Sale	\$2,000.00	§110.033 (A)
Liquor License Off-Sale	\$240.00	§110.033 (A)
Liquor Sunday On-Sale	\$200.00	§110.033 (A)
Liquor, Temporary	\$25.00	§110.033 (A)
Pawn Broker Fee	\$1,000.00	§113.15 (A)
Pawn Broker Transaction Fee	\$2.00/transaction	§113.15 (B)
Sexually Oriented Business (SOB)	\$3,000.00	§114.
SOB Background investigation Fee	\$500.00	§114.22 (C)
Stable Permit	\$100.00	§90.33
Transient Merchant Permit	\$25.00/2 day	§111.02
Transient Merchant Park Permit	\$250.00	§111.02
Wine On-sale	\$250.00	§110.033 (A)
Wine Off-Sale, Temporary	\$100.00	§110.033 (A)

MISCELLANEOUS FEES

<u>Type of Fee</u>	<u>Fee</u>	
Filing Fee - Affidavit of Candidacy	\$10.00	\$31.06
Abatement Application	\$1,000.00 & \$5,000.00 deposit*	
After the fact permit/application	Double the fee & expenses	
Certifying to taxes	\$50.00 per occurrence	
NSF Check fee	\$30.00	
TIF Application Fee	\$1,000.00 & \$5,000.00 deposit*	

*All out of pocket expenses of the city shall be paid by applicant. An escrow deposit for expenses may be required.

PROPERTY RELATED FEES

<u>Type of Fee</u>	<u>Fee</u>	<u>Authority</u>
After the Fact Zoning Permits	\$100.00	§153.122
Amendment, Ordinance	\$250.00	§153.122
Amendment, Zoning Map	\$250.00*	§153.122
Appeal, Planning Commission	\$100.00*	§153.122
Appeal of PC, City Council	\$100.00*	§153.118
Comprehensive Plan Amendment	\$350.00*	§153.122
Conditional Use, Residential (Including PUD)	\$250.00*	§153.122
Conditional Use, Commercial (Including PUD)	\$350.00*	§153.122
Culvert (delivered/12" diameter/25 ft. black hdpe)	\$225.00	
E911 Address Request	\$90.00	
E911 Replacement Sign	\$50.00	
E911 Replacement Post	\$15.00	
E911 Replacement Post Install	\$20.00	
Fill/Excavation (Ordinance Required)	\$50.00	§153.122
Interim Use, Commercial	\$350.00*	§153.122
Interim Use, Residential	\$250.00*	§153.122
Mailbox Support	\$95.00	
Mailbox Support Install	\$30.00	
Short Term Rental License	\$300.00	§115.003
Sign Impoundment Release	\$50.00	§153.061
Sign Impoundment Release subsequent	\$100.00	§153.061
Special Meeting Fee	\$250.00	§153.122
Street Renaming Petition	\$100.00 + Sign cost	§70.023
Street Vacation	\$250.00	§70.024 (F)(2)
Subdivision, Platting Application	\$400.00* + \$10/lot	§152.94
Subdivision, Administrative	\$50.00	§152.94
Subdivision, Metes and Bounds	\$150.00	§152.94
Variance, Commercial	\$350.00	§153.122
Variance, Residential	\$250.00	§153.122
Zoning Permits (includes signs)	\$50.00	§153.122

*All out of pocket expenses of the city shall be paid by applicant. An excrow deposit for expenses may be required.

Building Permit Fees

1994 Fee Schedule

MS §326B.121

Plan review 65% of Bldg. Permit Fee
 Plan review of similar plans meeting 1300.0160
 subd. 6 25% of Bldg. permit Fee
 State Surcharge amount is equivalent to one half mil (.0005) of the fee or \$1.00
 for all fixed fee permits.
 State surcharge fees shall be in accordance with MN Statutes, Chapter 326B.

Total Valuation

Fee

\$1.00 to \$500.00	\$21.00
\$501.00 to 2,000.00	\$21.00 for the first \$500.00 plus \$2.75 for each additional \$100.00, or fraction thereof, to and including \$2000.00.
\$2,001.00 to \$25,000.00	\$62.25 for the first \$2,000.00 plus \$12.50 for each additional 1,000.00, or fraction thereof, to and including \$25,000.00.
\$25,001.00 to \$50,000.00	\$349.75 for the first \$25,000.00 plus \$9.00 for each additional \$1,000.00, or fraction thereof, to and including \$50,000.00.
\$50,001.00 to \$100,000.00	\$574.75 for the first \$50,000.00 plus \$6.25 for each additional \$1,000.00, or fraction thereof, to and including \$100,000.00.
\$100,001.00 to \$500,000.00	\$887.25 for the first \$100,000.00 plus \$5.00 for each additional \$1,000.00, or fraction thereof, to and including \$500,000.00.
<u>Building Permit Fees cont.</u>	
\$500,001.00 to \$1,000,000.00	\$2,887.25 for the first \$500,000.00 plus \$4.25 for each additional \$1,000.00, or fraction thereof, to and including \$1,000,000.00.
\$1,000,001.00 and up	\$5,012.25 for the first \$1,000,000.00 plus \$2.75 for each additional \$1,000.00, or fraction thereof.
Demolition /Moving Building	\$50.00 & \$1.00 surcharge
Fence (over 6' in height)	\$40.00 & \$1.00 surcharge
Fireplace	\$50.00 & \$1.00 surcharge
After the fact building permit fee penalty	Shall be equal to building permit Fee
Mechanical (New Residential)	\$100.00/unit & \$1.00 surcharge
Mechanical (Replace Existing Residential)	\$35.00/unit & \$1.00 surcharge

Building Permit Fees Cont.

Plumbing Fee (Residential)	\$7.00/opening & \$1.00 surcharge
Re-Inspection Fee	\$40 per inspection
Re-Roof (Residential)	\$35.00 & \$1.00 surcharge

Re-Side (Residential)	\$35.00 & \$1.00 surcharge
Retaining Wall (Over 4ft)	\$40.00 & \$1.00 surcharge
Water Heater - Gas	\$35.00 & \$1.00 surcharge
Other Maintenance Work as determined by the Building Official	\$40.00 & \$1.00 surcharge
Refund Policy	Requests must be made in writing by permit applicant before any work has started. The applicant shall be responsible for 100% of plan review fee. All other fees shall be refunded.
Permit Expiration	Each permit issued shall expire if the work authorized by the permit is not commenced within 180 days from the date issued, or if a new inspection has not been scheduled or conducted for a period of 180 days after the last inspection.
Reissuance of Expired Permit	50% of building permit fee (plus plan review fee, if changes have been made to original plans)

Commercial Mechanical and Plumbing fees are based on valuation.
Manufactured home install fees shall be based on the valuation of on-site work only.

UTILITY RELATED FEES

<u>Type of Fee</u>	<u>Fee</u>	<u>Authority</u>
Sewer Availability Charge	\$3,250.00	§53.08 (C)(5)
Sewer main Charge – Prior 2011 projects	\$4,288.20	§53.08 (C)(2&3)
Sewer Connection Permit	\$75.00	§50.02
Sewer Disconnection Fee	\$75.00	§50.02
Sewer Re-connection Fee	\$75.00	§52.04 (B)
Sewer Service per ERU	\$75.00/quarter	§50.02
Quarterly Sewer Charge per ERU	\$75.00	§50.02
Sewer Administrative Fee, Delinquent	\$25.00	§50.04 (A)
Sewer Late Fee	10% of unpaid balance	§50.04
Minimum Charge Metered Sewer Fee/Quarter (Includes first 12,000 gal)		§53.11
5/8 inch	\$57.64	
¾ inch	\$62.70	
1 inch	\$64.79	
1 ½ inch	\$66.85	
Larger or special meters	to be determined at time of installation	
Additional Flow above 12,000 gallons	\$8.82/1000	

UTILITY RELATED FEES CONT.

Water Meter Charges		
	5/8 inch with remote read	\$110.25
	3/4 inch with remote read	\$149.10
	1 inch with remote read	\$178.50
	Larger or special meters	Cost plus handling

CHARGES FOR SERVICES

<u>Type of Fee</u>	<u>Fee</u>
Assessment Searches	\$15.00
Ball Field Reservation	\$10.00
Community Room Rental -	
City Activity + Gov't meetings	no charge
Local Youth Club/Events	no charge / 1 inside event per month
Local School District/Community Education	no charge
All other uses	\$50/hour with minimum 2 hour rental
Copy of meeting Audio	\$5.00
Copy of meeting DVD	\$5.00
Copies:	
	2-sided
	Certified
	Color
	\$5.00
	\$5.00
	\$.25/copy
	\$.50/copy
	\$.50/copy
	\$1.00
Documentation Search	Loaded labor rate, first 30 minutes-no charge
Police Services	\$125/hour plus mileage
Park Pavilion Reservation, Large	\$25.00
Park Pavilion Reservation, Small	\$10.00
Police CD/DVD	\$5.00
Slow Moving Vehicle Signs	\$15.00

**Equipment Rental Rates
Rates include operator**

<u>Type of Fee</u>	<u>Fee</u>
Mobilization Fee (all rentals)	\$245.00
1 Ton Dump Truck	\$95.00
1 Ton Utility Box & Crane	\$95.00
Dump/Gravel Truck	\$165.00
D-5 Cat Dozer w/Trailer	\$185.00
310 5C Ext-Hoe Backhoe/Loader	\$135.00
New Holland 90HP Tractor	\$95.00
930G CAT Wheel Loader (3 yd bucket)	\$160.00
Skid Steer 247 CAT	\$160.00
Motor Grader 135UF	\$185.00
Trailer Mount Sewer Jetter	\$185.00
1800 Water Tanker	\$105.00
Bobcat 5600 Toolcat	\$120.00
JD 27 mini-excavator	\$125.00
Misc w/trucks – sanders, plows	No charge, salt/sand at cost

**Equipment Rental Rates
Without Operator**

<u>Type of Fee</u>	<u>Fee</u>
50 KW Portable Generator	\$95.00
5 KW Portable Generator	25
Trash Pump 300GPM	25
Delivery Charge	\$125.00.00 plus mileage over 50 miles

**PELICAN WOODS CEMETERY
RELATED FEES / CHARGES FOR SERVICES**

COLUMBARIA:	<u>Price</u>	<u>Property Owner 20% Discount</u>	<u>Total</u>
Upper Tier Niche	\$1,460.00	292.00	\$1,168.00
Middle Tier Niche	\$1,360.00	272.00	\$1,088.00
Lower Tier Niche	\$1,260.00	252.00	\$1,008.00
Shallow Niche – Ends (Discount of \$100 from above tier pricing)			
Columbarium Opening/Closing: Overtime charge * \$150.00 (over 2 hours additional \$100.00/hour)			

Pelican Woods Cemetery cont.

<u>Type of Fee</u>	<u>Price</u>	<u>Property Owner 20% Discount</u>	<u>Total</u>
DEEDED BURIAL RIGHTS:			
Category 1 (one lot – one burial right)	\$600.00	120.00	\$480.00
Category 2 (one lot – two burial rights)	\$840.00	168.00	\$672.00
Category 3 (one lot – three burial rights)	\$1,080.00	216.00	\$864.00
Category 4 (one lot – four burial rights)	\$1,320.00	264.00	\$1,056.00
Category 5 (one lot – five burial rights)	\$1,560.00	312.00	\$1,248.00
Category 6 (one lot – six burial rights)	\$1,800.00	360.00	\$1,440.00
Phase I, Block 18 (individual cremain sites)	\$350.00	70.00	\$280.00
Select Lots: one cremain site	\$450.00	90.00	\$360.00
Select Lots: two cremain sites	\$550.00	110.00	\$440.00
(Additional burial rights on the same lot, purchased after the original purchase - \$300.00)			

Discounts available to property owners in Breezy Point.

INTERMENT / Traditional Burial

Full Opening (summer/winter) \$400.00/\$500.00
Overtime charge * - \$300.00 (over 2 hours additional \$100.00/hour)

INURNMENT / Cremation

Cremains (summer/winter) \$200.00/\$300.00
Overtime charge * - \$150.00 (over 2 hours additional \$100.00/hour)

* Overtime charged for all burials outside business hours (8:30 a.m. - 3:00 p.m., Monday - Friday).

MARKER INSTALLATION:

Family Marker	\$100.00
Individual Marker	\$50.00

Rebecca Ball _____

Brad Scott _____

Steve Jensen _____

Todd Roggenkamp _____

Michael Moroni _____

Adopted this 3rd day of March 2025.

Attest:

 Mayor Todd Roggenkamp

 Jerry Bohnsack, Interim City Administrator