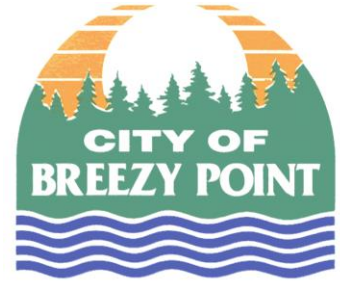


TO: Mayor and City Council
FROM: David Chanski, City Administrator/Clerk
RE: Streets CIP
DATE: April 24, 2024



Background

Staff presented a draft request for proposals (RFP) for the development of a streets capital improvement plan (CIP) at the March City Council meeting. At that time, the Council tabled discussion of the RFP for further discussion at a workshop. The discussion was then placed on the April 24 workshop agenda by the City Council at the April 1 council meeting.

Draft Capital Improvement Plan RFP

Following the City Council's discussion during the March council meeting, City Administrator Chanski updated the draft RFP. This new draft is much more detailed than the previous draft and was heavily taken from an RFP issued by the City of Crookston in October 2023. Crookston's RFP had essentially the same request as Breezy Point's but with much more detail. Crookston received 6 proposals for their RFP and ended up selecting a proposal from Advanced Engineering and Environmental Services (AE2S).

A significant part of the discussion among the Council during the March meeting was around the City's road standards. Following that discussion, Public Works Supervisor Joe Zierden provided the City Council with road standard documentation from 2003, 2006, and 2013. Those documents as well as his memo dated March 8, 2024, are attached.

Lastly, City Administrator Chanski reached out to some neighboring communities regarding their streets plans. The City of Brainerd's 10-year Infrastructure CIP as well as streets information from the City of Nisswa are attached.

Council Direction

Staff is looking for guidance from the City Council as how to proceed with the proposed development of a streets capital improvement plan.